

**Twin Ridges Elementary School District  
Board of Trustees  
BOARD MEETING**

**Wednesday, August 13, 2014  
4:00 PM**

**Grizzly Hill School  
16661 Old Mill Road  
Nevada City, CA 95959**

**MINUTES**

**The Board reserves the right to take action on any item on the agenda.**

**1. CALL TO ORDER 4:06 p.m.**

**2. ROLL CALL**

<b>Ralph Henson</b>	<b>President</b>
<b>Mindi Morton</b>	<b>Clerk</b>
<b>Jenny Travers</b>	<b>Member</b>
<b>Rebecca Wayman</b>	<b>Member</b>
<b>Rusty Fites-Kaufman</b>	<b>Member</b>

*Members in attendance: Ralph Henson, Mindi Morton, Jenny Travers, Rebecca Wayman, Rusty Fites-Kaufman, absent.*

*Members of the audience: James Berardi, Mary Toscani, Cheri Smith, Willow DeFranco, Diana Pasquini, Erika Traglia, Debbie Gomez, Bonnie Marques.*

**3. THE BOARD WILL REVIEW AND APPROVE THE AUGUST 13, 2014 AGENDA**

**3 minutes**

**Action**

*Mindi Morton moved and Jenny Travers seconded to approve the August 13, 2014 Agenda with the following changes: Eliminate Item 14. Add Item 8. Teacher Report. Combine Items 4, 5, 6, & 7. 4-0, 1 absent.*

*Mindi Morton moved and Jenny Travers seconded to add Item 17. Reconvene from Closed Session. 4-0, 1 absent.*

**4. THE BOARD WILL REVIEW AND APPROVE THE MINUTES OF JUNE 10, 2014, SPECIAL BOARD MEETING MINUTES OF JUNE 18, 2014, SPECIAL BOARD MEETING MINUTES OF JUNE 26, 2014, AND SPECIAL BOARD MEETING MINUTES OF AUGUST 5, 2014.**

**3 minutes**

**Action**

(gray backup)

**5. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION**

The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on an agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)

**5 minutes**

*Diana Pasquini updated the Board on the FRC's summer. Summer Camp was a huge success again this year. They are continuing to develop future plans. James Berardi, Diana Pasquini, Kristen Snell, and Marina Bernheimer had a meeting regarding the use of more space at the Oak Tree campus. Diana Pasquini also had a discussion with Hank Weston of First 5 Nevada County regarding possible funding for campus upgrades.*

**6. TEACHERS REPORT**

*Willow DeFranco reported that the teachers are working hard on their classrooms. Several teachers attended a workshop on the Math and Language Arts program that we will be piloting. Cheri Smith stated that it was a very good experience sharing training with Chicago Park. It is great to collaborate with like populations, teachers, and on the same curriculum. Cheri Smith attended a County training, as well.*

**7. 45 DAY REVISE APPROVAL**

**3 minutes**

(pink backup)

**Action**

*Mary Toscani provided an explanation regarding the increase in STRS of \$3,176.00. Jenny Travers moved and Mindi Morton seconded to approve the 45 Day Revise with the correction that the correct totals be put in the appropriate columns. 4-0, 1 absent.*

**8. SURPLUS SMALL BUS**

**2 minutes**

**Action**

*Rebecca Wayman moved and Jenny Travers seconded to approve the surplus of the small bus. 4-0, 1 absent. James Berardi will come back to the Board with a value/estimate on the vehicle.*

**9. TRANSPORTATION**

**5 minutes**

**Discussion/action**

*James Berardi reported that Sierra Transportation in Downieville was ready to take over Grizzly Hill's bus service but has been unable to find a local driver. We have contracted with Durham School services again at approximately \$71,000.00 for the 2014-2015 school year. No action was required.*

**10. INVESTMENT UPDATE**

**10 minutes**

**Discussion**

*Mary Toscani reported that she will be getting four (4) \$75,000.00 checks from the County Treasury on Friday, August 15, 2014. She will take the checks to the investment company Owens Estate and Wealth Strategy Group/Raymond James. The money will then be deposited into an insured money market account (a holding account) under our control. The Board will then be able to decide where to invest.*

*Rebecca Wayman looked into independent advisors and advised the Board that PFM (Professional Financial Management) charges a minimum fee of \$5,000.00. She received a "Best Practice" document that she will forward to James Berardi and the Board.*

*Mary Toscani and James Berardi will call PFM and "pick their brains".*

**11. APPROVE WARRANTS**

The superintendent recommends approval.

**4 minutes**

(green backup)

**Action**

*Mary Toscani provided an explanation. Jenny Travers moved and Mindi Morton seconded to approve the Warrants as presented. 4-0, 1 absent.*

**12. ANNUAL REVIEW OF BOARD POLICY ON WILLIAMS UNIFORM COMPLAINT PROCEDURES**

**2 minutes**

(lilac backup)

**Information**

*James Berardi provided an explanation.*

**13. REVIEW FOURTH QUARTER REPORT OF WILLIAMS UNIFORM COMPLAINT SUMMARY**

**2 minutes**

(blue backup)

**Information**

*James Berardi reported that there were no Williams Uniform Complaints.*

#### **14. APPROVE CLASSROOM ASSIGNMENTS FOR 2014-2015**

Following are the superintendent's recommendations at this time.

- Ms. Brown as teacher for all grades K-8 at Washington School
- Mrs. Smith as grades TK/K teacher at Grizzly Hill School
- Mrs. Johnson as grades 1/2 teacher at Grizzly Hill School
- Ms. DeFranco as grades 3/4 teacher at Grizzly Hill School
- Ms. Campbell as grades 5/6 teacher at Grizzly Hill School
- Ms. Harter as grades 7/8 at Grizzly Hill School
- Mr. DeFalco as TRES D Resource teacher

**5 minutes**

**Action**

*Jenny Travers moved and Rebecca Wayman seconded to approve the Classroom Assignments for 2014-2015 as presented. 4-0, 1 absent.*

#### **15. MAINTENANCE REPORT**

**4 minutes**

**Information**

*James Berardi reported on the progress made by Matt Triglia on the Grizzly Hill computer lab. Alex Nix removed a tree from the Grizzly Hill campus and plans are being made to have the stump killed to see how things settle before replacing the asphalt.*

*Jenny Travers reported that the Art Room at Grizzly Hill could use organization and cleaning. Erika Traglia volunteered to help and other volunteers may be recruited.*

#### **16. CLOSED SESSION: SUPERINTENDENT EVALUATION** 4:50 p.m.

#### **17. RECONVENE FROM CLOSED SESSION** 7:14 p.m.

#### **18. FUTURE AGENDA ITEMS**

*MOU for FRC*

*Malakoff*

#### **19. ADJOURNMENT** 7:15 p.m.

**This agenda was posted 72 hours prior to the meeting at 16661 Old Mill Road, Nevada City, CA 95959.**

Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Nevada County Superintendent of Schools office at 530.478.6400 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C.

§54953.2, §54954.2(a )(1); Americans with Disabilities Act of 1990, §202  
(42 U.S.C. §12132)]

**Attested to:**

\_\_\_\_\_  
**Ralph Henson/President**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Mindi Morton/Clerk**

\_\_\_\_\_  
**Date**