

**Twin Ridges Elementary School District
Board of Trustees
BOARD MEETING**

**Tuesday, December 9, 2014
4:00 PM**

**Grizzly Hill School
16661 Old Mill Road
Nevada City, CA 95959**

MINUTES

The Board reserves the right to take action on any item on the agenda.

1. CALL TO ORDER 4:07 p.m.

2. ROLL CALL

Ralph Henson	President
Mindi Morton	Clerk
Rusty Fites-Kaufman	Member
Jenny Travers	Member
Rebecca Wayman	Member

Members in attendance: Ralph Henson, Mindi Morton, Rebecca Wayman, Rusty Fites-Kaufman:absent, Jenny Travers:absent.

Members of the audience: James Berardi, Mary Toscani, Willow DeFranco, Cheri Smith, Samantha Murphy, Elizabeth Sav, Brian Kersey, Stefanie Freydon, Jessica Randolph, Charles Savage, Malik Goodman, Bonnie Marques.

3. THE BOARD WILL REVIEW AND APPROVE THE DECEMBER 9, 2014 AGENDA

action

2 minutes

Rebecca Wayman moved and Mindi Morton seconded to approve the December 9, 2014 Agenda as presented. Ayes: 3, Absent: 2

4. THE BOARD WILL REVIEW AND APPROVE MINUTES OF NOVEMBER 10, 2014

action

2 minutes

(grey backup)

Mindi Morton moved and Rebecca Wayman seconded to approve the Minutes of November 10, 2014 as presented. Ayes:3, Absent:2

5. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION

The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on an agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322;

Government Code 54954.3)

information

5minutes

6. NEW BOARD MEMBERS TAKE OATH OF OFFICE

action

5 minutes

Ralph Henson, Mindi Morton, Rebecca Wayman, Stefanie Freydont, and Jessica Randolph took their oath of office and were seated.

7. AUDITORS REPORT

information

10 minutes

Elizabeth Sav from Crowe Horwath provided an explanation and summarization of the audit report.

8. ANNUAL BOARD ORGANIZATIONAL MEETING

The organizational meeting is normally held in December

action

10 minutes

Stephanie Freydont moved and Jessica Randolph seconded to approve the annual Board Organization. 5-0

Election Of Board President

The Board President presides as the chairperson at Board meetings, consults with the Superintendent in the preparation of the Board agenda, and acts as the spokesperson for the Board as designated.

Ralph Henson

Election of Clerk

The Board Clerk monitors the payment of bills and serves as acting President in the absence of the President

Mindi Morton

Election of Secretary (Superintendent)

The Board Secretary prepares Board Agendas, maintains minutes and all District and Board records; prepares documents, prepares a tentative calendar for the ensuing school year for the consideration of the Board, submits all correspondence addressed to the Board to the Board President and all members.

James Berardi

Election of Timekeeper

The Timekeeper manages the time spent on each agenda item.

Jessica Randolph

Election of Local CSBA Representative

The Local CSBA Representative serves as the Board’s representative to the Nevada County School Board’s Association. Meets 4 times per year.

Rebecca Wayman

County Trustee Representative

Only as needed.

Rebecca Wayman

Election of Negotiation Representative and Alternate

The Negotiation Representative and Alternate represents the Board in negotiations with all bargaining units including the Twin Ridges Teachers’ Association and the California Schools Employee Association.

Mindi Morton and Stefanie Freydot

Selection of Monthly Meeting Days and Times

The Board will determine the monthly meeting days and set the times for these meetings.

TRESA Board meetings will be held on the second Tuesday of each month with the exception of July when no meeting will be held. All meetings that are held at Grizzly Hill School will start at 4:00 p.m. Only one meeting will be held in Washington and it will start at 5:00 p.m.

9. TEACHERS REPORT

information

5 minutes

Willow DeFranco reported that Parent/Teacher conferences went well. Some teachers were able to use Common Core compatible report cards. All the teachers have applied for \$1,000 grants from NCSOS. The teachers are looking forward to entering into negotiations now that Mary Toscani has returned.

10. FIELD TRIPS

discussion/action

5 minutes

Discussion ensued. No action was taken.

11. ALL DAY KINDERGARTEN

discussion/action

3 minutes

Discussion ensued. No action was taken. Superintendent was instructed to research other options/solutions.

12. WASHINGTON UPDATE/BUDGET AND D.A.C.

information/discussion

3 minutes

Mary Toscani and James Berardi provided explanations. The District Action Committee will consist of James Berardi, Mary Toscani, Stefanie Freydon, Cheri Smith, Michelyn Brown, and one (1) Washington community member.

13. DISCUSSION ON COMMITMENTS AND ASSIGNMENTS FOR ENDING FUND BALANCES: PROPOSITION 2 AND SPENDING PLAN FOR PROPOSTION 2/ INVESTMENT UPDATE

information

10 minutes

Mary Toscani and James Berardi provided explanations. James Berardi, Mary Toscani, Ralph Henson, and Jessica Randolph will meet to discuss commitments.

14. APPROVE WARRANTS

The superintendent recommends approval.

action

5 minutes

(green backup)

Mary Toscani provided explanations. Mindi Morton moved and Stefanie Freydon seconded to approve the Warrants as presented. 5-0

15. APPROVAL OF 14-15 FIRST INTERIM BUDGET RESOLUTION #14-14

Presentation of 14-15 First Interim Budget and approve resolution.

The superintendent recommends approval.

(yellow backup)

action

10 minutes

Mary Toscani provided explanations. Mindi Morton moved and Jessica Randolph seconded to approve 14-15 First Interim Budget Resolution #14-14. Roll call: Ayes: 5, Noes: -0-, Absent: -0- Abstained: -0-

16. CLASSROOM REPORTS

a. Washington School Enrollment

Grade	K	1	2	3	4	5	6	7	8	Total
Students	0	1	0	1	0	1	1	0	2	6

b. Grizzly Hill School Enrollment

Grade	K	1	2	3	4	5	6	7	8	Total
Students	14	12	7	12	11	9	5	14	8	92

information

4 minutes

17. SUPERINTENDENT’S REPORT

Board member emails
information
3 minutes

James Berardi provided the following information:

Cheri Smith received a grant to purchase large Imagination Playground styrofoam blocks.

Duncan Audette provided email addresses/passwords for all board members, and James Berardi will send the URL to board members.

Membership in the Small School District Association is \$300 per year.

18. MALAKOFF UPDATE

information/discussion
3 minutes

Kurt Lorenz, Ralph Henson, and James Berardi met to develop estimates of potential costs to put the Malakoff site in order. James Berardi will meet again this Thursday with the interested parties and needs to update them on the board’s interest in pursuing this further. The board stated that they support investing in putting Malakoff in order at the lower end of the estimate provided.

19. APPROVE INCREASE OF .5 HOURS FOR KAREN PEAKE

action
2 minutes

Jessica Randolph moved and Mindi Morton seconded to approve an increase of .5 hours for Karen Peake. 5-0

20. DROP GRANT

information
5 minutes

James Berardi provided information regarding the Drought Response Outreach Program (DROP) grant of \$100,000 from the State of California. It encompasses water run-off, water capture, water storage, native gardens, etc.

21. TECHNOLOGY UPDATE

information
5 minutes

James Berardi is meeting with a person to work with teachers and technology one day per week.

PUBLIC COMMENT

At this time, we open the meeting for any public comments regarding the following Closed Session item.

22. ADJOURN TO CLOSED SESSION 7:34 p.m.

23. CLOSED SESSION

Public Employee Discipline Dismissal/Release

For closed session discussions concerning personnel matters pursuant to Government Code 54957.

24. RECONVENE FROM CLOSED SESSION 8:02 p.m.

25. FUTURE AGENDA ITEMS

2 minutes

Options for Kindergarten

Preschool

Malakoff

Washington

26. AJOURNMENT 8:15 p.m.

This agenda was posted at least 72 hours in advance of the meeting at 16661 Old Mill Road, Nevada City, CA 95959.

Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Nevada County Superintendent of Schools office at 530.478.6400 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a)(1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

Attested to:

Ralph Henson/President Date

Mindi Morton/Clerk Date