

**Twin Ridges Elementary School District  
Board of Trustees  
BOARD MEETING**

**Tuesday, May 12, 2015  
4:00 PM**

**Grizzly Hill School  
16661 Old Mill Road  
Nevada City, CA 95959**

<b>MINUTES</b>
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**The Board reserves the right to take action on any item on the agenda.**

**1. CALL TO ORDER** 4:03 p.m.

**2. ROLL CALL**

<b>Ralph Henson</b>	<b>President</b>
<b>Mindi Morton</b>	<b>Clerk</b>
<b>Rebecca Wayman</b>	<b>Member</b>
<b>Stefanie Freydont</b>	<b>Member</b>
<b>Jessica Randolph</b>	<b>Member</b>

*Member in attendance: Ralph Henson, Mindi Morton, Rebecca Wayman, Jessica Randolph. Stefanie Freydont absent.*

*Members of the audience: James Berardi, Mary Toscani, Cheri Smith, Willow DeFranco, Ted Kostelic, Lisa Redmon, Mary Owens, Peter Ketchand, Rachel Umphress, Bonnie Marques.*

**3. REVIEW AND APPROVE THE MAY 12, 2015 AGENDA**

3 minutes

Action

*Rebecca Wayman moved and Jessica Randolph seconded to approve the May 12, 2015 Agenda as presented. 4-0*

**4. REVIEW AND APPROVE THE MINUTES OF APRIL 14, 2015**

3 minutes

Action

(gray backup)

*Mindi Morton moved and Jessica Randolph seconded to approve the Minutes of April 14, 2015 with the deletion of the words "to come up with options and revisit this option in another year." from Item #18. 4-0*

**5. REVIEW AND APPROVE THE MAY 1, 2015 SPECIAL BOARD MEETING MINUTES**

3 minutes

Action

(gray backup)

*Jessica Randolph moved and Rebecca Wayman seconded to approve the May 1, 2015 Special Board Meeting Minutes as presented. 4-0*

**6. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION**

The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on an agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item.

(Education Code 35145.5; Bylaw 9322; Government Code 54954.3)

5 minutes

Information

*Lisa Redmon expressed gratitude for last meetings decision. She also wanted to know if Washington representatives should come to the Board to get permission to attempt to make Washington School a historic building/landmark.*

**7. TEACHERS REPORT**

5 minutes

Information

*Willow DeFranco reported on several field trips that students will take before school is out. Testing takes longer than expected but can be done in two pieces. The 7<sup>th</sup> & 8<sup>th</sup> grade annual fundraiser, "Fiesta del Sol", will take place this Saturday. All Grizzly Hill teachers submitted grant requests to the County and all were awarded. Val Beberg is doing a puppet show to open each Scholar's Assembly. The 7<sup>th</sup> & 8<sup>th</sup> grade class is adapting "The Shadow" to read on Ralph Henson's Sunday evening radio show on KVMR.*

**8. APPROVE WARRANTS**

The superintendent recommends approval.

5 minutes

(green backup)

Action

*Mindi Morton moved and Rebecca Wayman seconded to approve the Warrants as presented. 4-0*

**9. MONTHLY INVESTMENT REPORT**

5 minutes  
Information

(yellow backup)

*Mary Toscani provided an explanation.*

**10. MARY OWENS IPS/INVESTMENT MANAGEMENT AGREEMENT**

15 minutes  
Discussion/action

*Mary Owens provided explanations. The Board executed documents to carry out previous approval of February 19, 2015.*

**11. ENROLLMENT**

a. Washington School Enrollment

Grade	K	1	2	3	4	5	6	7	8	Total
Students	-0-	1	-0-	1	-0-	1	1	-0-	2	6

b. Grizzly Hill School Enrollment

Grade	K	1	2	3	4	5	6	7	8	Total
Students	16	12	6	12	13	10	5	15	8	97

4 minutes  
Information

**12. ACCEPTANCE OF SECOND INTERIM LETTER FROM NCSOS**

2 minutes  
Action

(pink backup)

*Jessica Randolph moved and Rebecca Wayman seconded to accept the Second Interim Letter from NCOS. 4-0*

**13. OPEN PUBLIC HEARING ON LCAP 4:50 p.m.**

Copies are available at Twin Ridges Elementary School District office located at 16661 Old Mill Rd., Nevada City, CA 95959.

*James Berardi provided an explanation.*

**14. CLOSE PUBLIC HEARING ON LCAP 4:54 p.m.**

**15. OPEN PUBLIC HEARING ON 2015-2016 BUDGET: PROCESS 4:54 p.m.**

(white backup)

*Mary Toscani provided an explanation.*

**16. CLOSE PUBLIC HEARING ON 2015-2016 BUDGET 5:06 p.m.**

## **17. TECHNOLOGY UPDATE**

5 minutes

Information

*James Berardi reported that the testing window opened this week. Washington School has been experiencing T1 trouble and AT&T is working on the issue. Michael McDonnal has completed some projects for Washington that they have been wanting for some time. New laptops have arrived for Grizzly Hill's computer lab.*

## **18. 5/6 GRADE OVERNIGHT FIELD TRIP TO MONTEREY 6/4, 6/5/2015**

3 minutes

Action

*Willow DeFranco distributed an itinerary for Margaret Campbell's 5/6 grade field trip to Monterey. Rebecca Wayman moved and Mindi Morton seconded to approve the Overnight Field Trip to Monterey. 4-0*

## **19. SUPERINTENDENT SECRETARY JOB DESCRIPTION AND SALARY SCHEDULE**

3 minutes

(yellow backup)

Discussion/action

*Mindi Morton moved and Jessica Randolph seconded to approve the Superintendent Secretary Job Description and Salary Schedule. This will begin 2015-2016 and is a parallel move on the Salary Schedule. 4-0*

## **20. HOME STUDY**

10 minutes

Information

*Rachel Umphress reported on a recent survey she took of local families interested in Home Study. Much discussion ensued. She stated that there are many caveats to be researched. The Board requested that she return with information regarding startup costs of other Home Study programs.*

## **21. PRESCHOOL**

5 minutes

Discussion/action

*Discussion ensued regarding program scheduling, staffing, location, food, maintenance, costs to consider, fees to charge, etc. Rebecca Wayman will research further and report back to the Board. No action was taken. A Kindergarten Readiness Program was discussed for the 2016 summer.*

## **22. WATER SYSTEM**

10 minutes

Information/action

*James Berardi reported on an underground leak from the filtered water system at Grizzly Hill. He will meet tomorrow with a company that has the ability to bore holes under sidewalks. Environmental Health is requiring the line to be charged 24 hours per day to maintain the kitchen and bottled water be provided for drinking.*

## **23. BOARD REPORT OF UPDATE ON NCSB MEETING**

5 minutes

Information

*Rebecca Wayman attended the February meeting. She stated that some districts are dropping out and the interest seems to be fading. The group may not continue. She will keep the Board updated.*

## **24. MALAKOFF UPDATE**

5 minutes

Information

*James Berardi reported that a broken window has been replaced and the facilities need painting. The Board will consider whether or not TRES D will continue it's involvement developing an environmental center.*

## **25. OAK TREE UPDATE**

3 minutes

Information

*James Berardi reported that Mary Toscani provided the original agreement between TRES D and Oak Tree Park District that was secured in our safe. It describes who owns the rights to the generator and two wells and the maintenance agreement for the wells. Further dialog will take place regarding the costs.*

## **26. TRANSPORTATION 2015-2016**

5 minutes

Information

*James Berardi informed the Board that Durham School Services has hired a local bus driver for our route and that the bus will be parked at Grizzly Hill each night. This will entitle us to a reduced rate again.*

## **27. BOARD MEMBER REPORT ON INTER DISTRICT BOUNDARY LINES AND THEIR REVENUES**

3 minutes

Information

**28. INCREASE MAINTENANCE II EMPLOYEE FROM .5 FTE TO 1.0 FTE**

5 minutes

Action

*Jessica Randolph moved and Rebecca Wayman seconded to hire a permanent .5FTE and a temporary .5 FTE Maintenance Employee for 5 months to be reevaluated at the end of 5 months pending discussion with TRESA's attorney. 4-0*

**29. HIRE FULL TIME MAINTENANCE EMPLOYEE**

3 minutes

Action

*Pending discussion with TRESA's attorney.*

**30. MAINTENANCE REPORT**

4 minutes

information

Washington	<i>Cleaning</i>
Oak Tree	<i>Wells, paint, siding</i>
Grizzly Hill	<i>Water</i>

**31. PUBLIC COMMENT**

At this time, we open the meeting for any public comments regarding the following Closed Session item.

**32. ADJOURN TO CLOSED SESSION** 7:11 p.m.

**33. CLOSED SESSION** 7:12 p.m.

Conference with Labor Negotiators/TRTA

For closed session items concerning labor negotiations discussed pursuant to Government Code 54957.6

**34. RECONVENE FROM CLOSED SESSION** 7:35 p.m.

**35. FUTURE AGENDA ITEMS**

*Washington School Historical Building/Landmark*

*Board member report on inter district boundaries*

*Preschool*

*Washington process*

*Malakoff*

*Surplus Technology*

**36. ADJOURNMENT** 7:36 p.m.

**The agenda was posted at least 72 hours prior to the meeting at 1 School Street, Washington, California.**

Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Nevada County Superintendent of Schools office at 530.478.6400 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a)(1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

**Attested to:**

\_\_\_\_\_  
**Ralph Henson/President      Date**

\_\_\_\_\_  
**Mindi Morton/Clerk      Date**