

**Twin Ridges Elementary School District
Board of Trustees
BOARD MEETING**

**Tuesday, June 14, 2016
4:00 PM**

**Grizzly Hill School
16661 Old Mill Road
Nevada City, CA 95959**

MINUTES

The Board reserves the right to take action on any item on the agenda.

1. CALL TO ORDER 4:00 p.m.

2. ROLL CALL

Ralph Henson	President
Mindi Morton	Clerk
Rebecca Wayman	Member
Stefanie Freydont	Member
Jessica Randolph	Member

Members in attendance: Ralph Henson, Mindi Morton, Jessica Randolph. Rebecca Wayman arrived at 4:34 p.m.

*Administrative Staff in attendance: James Berardi, Mary Toscani, Bonnie Marques
Members of the audience: Rachel Kozlowski, Jessica Gray*

3. THE BOARD WILL REVIEW AND APPROVE THE JUNE 14, 2016 AGENDA

3 minutes

Action

Jessica Randolph moved and Mindi Morton seconded to approve the June 14, 2016 Agenda as presented. 3-0 (2 absent)

**4. THE BOARD WILL REVIEW AND APPROVE THE SPECIAL BOARD MEETING
MINUTES OF JUNE 7, 2016**

3 minutes

(gray backup)

Action

Jessica Randolph moved and Mindi Morton seconded to approve the Special Board Meeting Minutes of June 7, 2016 as presented. 3-0 (2 absent)

5. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION

The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on an agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on

this agenda should be raised during the comment period for the specific agenda item.
(Education Code 35145.5; Bylaw 9322; Government Code 54954.3)

5 minutes

A parent reported that she has some issues with a teacher that she would like the Board to help resolve.

6. TEACHERS REPORT

5 minutes

Discussion

James Berardi reported that Grizzly Hill might have a new hire for 7/8 grade.

7. APPROVE WARRANTS

The superintendent recommends approval.

2 minutes

(green backup)

Action

Mindi Morton moved and Jessica Randolph seconded to approve the Warrants as presented. 3-0 (2 absent)

8. APPROVE LCAP FOR 16-17 THROUGH 18-19

Superintendent recommends approval

2 minutes

(white backup)

Action

Jessica Randolph moved and Mindi Morton seconded to approve LCAP for 16-17 through 18-19. 3-0 (2 absent)

9. APPROVE RESOLUTION 16-07: APPROVAL OF THE 2016-2017 BUDGET

Presentation of the 16-17 School year budget.

Superintendent recommends approval

5 minutes

(yellow backup)

Action

Jessica Randolph moved and Mindi Morton seconded to approve Resolution 16-07: Approval of the 2016-2017 Budget. Ayes: 3, Absent: 2

10. APPROVE CLASSROOM ASSIGNMENTS FOR 2016-2017

Superintendent recommends approval

Following are the superintendent's recommendations at this time.

- Ms. Gardiner as teacher for all grades K-8 at Washington School
- Mrs. Smith as grades TK/1 teacher at Grizzly Hill School
- Mrs. Johnson as grades 1/2 teacher at Grizzly Hill School

- Ms. DeFranco as grades 3/4 teacher at Grizzly Hill School
- Ms. Campbell as grades 5/6 teacher at Grizzly Hill School
- New hire as grades 7/8 at Grizzly Hill School
- Mr. DeFalco as TRES D Resource teacher

5 minutes

Action

Mindi Morton moved and Jessica Randolph seconded to approve Classroom Assignments for 2016-2017 as presented. 3-0 (2 absent)

11. BUSINESS OFFICIAL RESIGNATION

10 minutes

Information

Mary Toscani provided information.

12. HIRE .75 FTE BUSINESS ADMINISTRATIVE ASSISTANT

Superintendent recommends approval

5 minutes

Action

(pink backup)

Mary Toscani and James Berardi provided information and explanations. Discussion ensued. Mindi Morton moved and Jessica Randolph seconded to hire .75 FTE Business Administrative Assistant. 4-0 (1 absent)

13. RESCIND SUPPORT FOR REDISTRICTING OF WASHINGTON SCHOOL

Superintendent recommends approval

10 minutes

Action

Jessica Randolph moved and Mindi Morton seconded to Rescind Support for Redistricting of Washington School. 4-0 (1 absent)

14. ESTABLISH A PLAN FOR THE CREATION OF OPERATING CRITERIA FOR WASHINGTON SCHOOL

Superintendent recommends approval

10 minutes

Action/information

James Berardi recommended forming an Ad hoc committee consisting of 1 Board Member (Jessica Randolph, Mindi Morton as alternate), James Berardi, Mary Toscani, and 2 Washington community members (Rachel Kozlowski and possibly Lisa Redmon). They will meet on Tuesday, 8/2/2016 at 10:00 a.m. Nevada City locale TBA (possibly Sierra Commons). They will then be prepared to present ideas/plans to the Board.

15. RESCIND 2 FTE GRIZZLY HILL TEACHER POSITIONS

Superintendent recommends approval

3 minutes

Action

Rebecca Wayman moved and Mindi Morton seconded to Rescind 2 FTE Grizzly Hill Teacher Positions. 4-0 (1 absent)

16. ESTABLISH PROCESS TO MOVE FORWARD ON DEFICIT REDUCTION/ELIMINATION

Superintendent recommends approval

10 minutes

Action/information

James Berardi discussed the need for a District wide plan and recommended forming an Ad hoc committee. He recommended breaking the meetings into categories i.e. Salaries, Facilities, Food, Transportation etc. He recommends that the Board get together to establish the goals, as an example: reduce deficit spending by 50% in 3 years. The Ad hoc committee will consist of James Berardi, Mary Toscani, Rebecca Wayman, Ralph Henson, 1 Washington parent, 1 Grizzly Hill parent, 1 Certificated employee, and 1 Classified employee. The first meeting will be held after the August 2016 Board meeting.

17. ADD ADDITIONAL SECURITY CAMERAS FOR GRIZZLY HILL

Superintendent recommends approval

5 minutes

Action

James Berardi provided an explanation. He would like to add an additional 7 cameras & a DVR that records up to a month. Mindi Morton moved and Ralph Henson seconded to allocate up to \$6,500 for security cameras. 4-0 (1 absent)

18. BUY TRAVEL TRAILER FOR GRIZZLY HILL SECURITY

5 minutes

Action

No action taken

19. MALAKOFF UPDATE

5 minutes

Information

Mindi Morton reported that Pam Amotto and Pam Morey will continue marketing Malakoff. Mindi will update the Board at the August 2016 meeting.

20. PAM MOREY GIFT CERTIFICATE

3 minutes

Action

(blue backup)

Mary Toscani stated that the District cannot make a gift of public funds.

21. REBECCA WAYMAN REPRESENTATION AT NCSBA

3 minutes

Action

Rebecca Wayman reported that she missed the last 2 meetings and noted that she cannot often make the meetings. The meetings are quarterly. Mindi Morton has been the alternate and will now be the representative.

22. ACCEPTANCE OF 2ND INTERIM LETTER FROM NCSOS

Superintendent recommends approval

2 minutes

Action/information

(white backup)

Jessica Randolph moved and Rebecca Wayman seconded to accept the 2nd Interim Letter from NCSOS. 4-0 (1 absent)

23. CHALLENGE DAY

3 minutes

Information

James Berardi provided an explanation and stated that the entire staff's attendance is mandatory for Challenge Day on 8/15/2016 at Grizzly Hill School from 9:00 a.m. – 12:00 p.m. The Board is invited.

24. CONAP

Superintendent recommends approval

20 minutes

Action

(yellow backup)

Mary Toscani provided an explanation. Jessica Randolph moved and Rebecca Wayman seconded to approve CONAP. 4-0 (1 absent)

25. CLASSIFIED PROPOSAL

Superintendent recommends approval

5 minutes

Action

(green backup)

Jessica Randolph moved and Rebecca Wayman seconded to approve the Classified Proposal as presented. 4-0 (1 absent)

26. APPROVE RESOLUTION 16-06: DISTRICT SCHOOL BOARD ELECTION

5 minutes

(blue backup)

Action/information

Rebecca Wayman moved and Jessica Randolph seconded the approve Resolution 16-06: District School Board Election. Ayes 4, Absent 1

27. MAINTENANCE REPORT

4 minutes

Information

James Berardi reported that the water tank repair at Oak Tree is ongoing.

28. DISCUSS SUPERINTENDENT’S EVALUATION

5 minutes

Action/information

Discussion ensued. A closed session will be scheduled at the end of the next Board meeting.

29. CLASSROOM REPORTS

a. Washington School Enrollment

Grade	K	1	2	3	4	5	6	7	8	Total
Students	2	-0-	2	2	-0-	2	1	1	-0-	10

b. Grizzly Hill School Enrollment

Grade	TK/KN	1	2	3	4	5	6	7	8	Total
Students	12	15	10	5	11	11	9	4	17	94

30. INVESTMENT REPORT

3 minutes

Information

(white backup)

Mary Toscani provided explanations.

31. HIRE 1 FTE AIDE/KITCHEN POSITION FOR WASHINGTON SCHOOL

Superintendent recommends approval

3 minutes

Action

Tabled

32. PUBLIC COMMENT

At this time, we open the meeting for any public comments regarding the following Closed Session item.

33. ADJOURN TO CLOSED SESSION 6:50 p.m.

34. CLOSED SESSION

Public Employee Discipline/Dismissal/Release

For closed session discussions concerning personnel matters pursuant to Government Code 54957.

35. RECONVENE FROM CLOSED SESSION 7:33 p.m.

36. FUTURE AGENDA ITEMS

Operating criteria for Washington (information/action item)

Move forward on deficit reduction/elimination. Board to set goals.

Closed session for Superintendent's evaluation

School facilities fees

Board retreat

37. ADJOURNMENT 7:43 p.m.

This agenda was posted 72 hours prior to the meeting at 16661 Old Mill Road, Nevada City, CA 95959.

Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265.9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a)(1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

Attested to:

Ralph Henson/President

Date

Mindi Morton/Clerk

Date