

**Twin Ridges Elementary School District  
Board of Trustees  
BOARD MEETING**

**Tuesday, September 13, 2016  
4:00 PM**

**Grizzly Hill  
16661 Old Mill Rd.  
Nevada City, CA 95959**

**MINUTES**

**The Board reserves the right to take action on any item on the agenda.**

**1. CALL TO ORDER 4:01 p.m.**

**2. ROLL CALL**

|                          |                  |
|--------------------------|------------------|
| <b>Ralph Henson</b>      | <b>President</b> |
| <b>Mindi Morton</b>      | <b>Clerk</b>     |
| <b>Rebecca Wayman</b>    | <b>Member</b>    |
| <b>Stefanie Freydont</b> | <b>Member</b>    |
| <b>Jessica Randolph</b>  | <b>Member</b>    |

*Members in attendance: Ralph Henson, Mindi Morton, Rebecca Wayman, Stefanie Freydont, Jessica Randolph*

*Administration in attendance: James Berardi, Mary Toscani, Debra Messervey, Bonnie Marques*

*Members of the Audience: Cheri Smith, Diana Pasquini, Rachel Kozlowski, Harmony Blake, Ted Kostelic, Patricia Gardiner*

**3. THE BOARD WILL REVIEW AND APPROVE THE SEPTEMBER 13, 2016 AGENDA**

action  
3 minutes

*Jessica Randolph moved and Rebecca Wayman seconded to approve the September 13, 2016 Agenda with the correction of spelling on Item #16 to biennial. 5-0*

**4. THE BOARD WILL REVIEW AND APPROVE THE MINUTES OF AUGUST 9, 2016**

action  
3 minutes

(gray backup)

*Rebecca Wayman moved and Jessica Randolph seconded to approve the Minutes of August 9, 2016 as presented. 5-0*

**5. THE BOARD WILL REVIEW AND APPROVE THE MINUTES OF SEPTEMBER 7, 2016 BOARD RETREAT**

action

3 minutes

(gray backup)

*Jessica Randolph moved and Rebecca Wayman seconded to approve the Minutes of September 7, 2016 Board Retreat. 4 Ayes, 1 Abstention*

**6. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION**

The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on an agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item.

(Education Code 35145.5; Bylaw 9322; Government Code 54954.3)

information

3 minutes

*Diana Pasquini of the FRC reported that the Kid's Camps this summer were very successful. The FRC is currently offering Yoga classes (Rachelle Devlin) with child care, Mommy, Daddy & Me Yoga (Skyler Bright), Playgroup for 0-5, Art, Violin, Waldorf style movement, and Art for children (Diana Pasquini).*

*Rachel Kozlowski reported that the Washington non-profit is going well and getting to a point where they are applying for grants. Also, Washington is putting on the play "The Wild Things", they have a chess club and Rachel is teaching them about water quality.*

**7. TEACHERS REPORT**

discussion

5 minutes

*Cheri Smith reported that she is the CTA President for TRES D again. She also reported that we had an awesome start with staff training, great new staff members, new curriculum, we are piloting a new reading program, and the PBIS team is up and running well. Back to School night was moderately attended and she encouraged the FRC and PTC set up tables at next year's event.*

**8. INCREASE AIDE TIME 3 HOURS**

action

5 minutes

*James Berardi requested additional Aide time due to a new student with a potential learning disability. Debra Messervey explained what constitutes "unexpected need". Mindi Morton moved to increase Aide time by 3 hours for 60 days with a review in 60 days. Rebecca Wayman seconded. 3-2*

**9. SURPLUS LEFTOVER WELL PIPE**

action  
3 minutes

*James Berardi provided an explanation. Jessica Randolph moved and Rebecca Wayman seconded to surplus leftover well pipe. 5-0*

**10. ALL BOARD MEMBERS CHECK EMAIL DAILY**

information  
3 minutes

*James Berardi explained the need for Board Members to check email daily.*

**11. FACILITIES**

discussion/info  
10 minutes

*James Berardi provided information and has had discussions about Oak Tree with Diana Pasquini (FRC), Bruce Boyd, Dick Compton,, Hank Weston, Mike Travers, Grant Wayman, as well as, telephone calls into several others. James would like to get all together and set up a summit.*

**12. NEED DECLARATION CERTIFYING THAT THERE IS AN INSUFFICIENT NUMBER OF CERTIFICATED PERSONNEL**

action  
5 minutes (yellow backup)

*Rebecca Wayman moved and Mindi Morton seconded to approve the Need Declaration Certifying that there is an Insufficient Number of Certificated Personnel. 5-0*

**13. APPROVE 2016-2017 BUDGET RESOLUTION NO. 16-09**

The Board approved the 2016-2017 budget at the June 2016 Board Meeting.

This resolution affirms that action.

The superintendent recommends approval. (blue backup)

action  
3 minutes

*Jessica Randolph moved and Stefanie Freydont seconded to approve 2016-2017 Budget Resolution No. 16-09. Roll call: Ayes:5 Nays: 0, Absent: 0, Abstain: 0*

**14. APPROVE THE UNAUDITED ACTUALS FOR 2015-2016**

This is an annual board action to approve the ending 2015-2016 budget prior to the annual audit. The board will receive copies of this document. It will be available to the public in the district office.

The superintendent recommends approval. (white backup)

Mary Toscani will email narrative.  
action  
10 minutes

*Mary Toscani provided explanations. Jessica Randolph moved and Stefanie Freydonc seconded to approve the Unaudited Actuals for 2015-2016. 5-0*

**15. GANN RESOLUTION NO. 16-10**

The Gann Limit Calculation is the legal restriction for spending adjusted by inflation and ADA changes from the prior year compared to current year actual expenditures.

This restriction is a component of the State’s legal restricted spending limit according to Prop. 4, also known as the “Gann Limit.” This is an annual Board action.

The superintendent recommends approval. (salmon backup)  
action  
5 minutes

*Mary Toscani provided an explanation. Jessica Randolph moved and Rebecca Wayman seconded to approve Gann Resolution No. 16-10. Roll call: Ayes: 5, Nays: 0, Absent: 0, Abstain: 0.*

**16. BIENNIAL REVIEW OF CONFLICT OF INTEREST CODE**

information  
3 minutes

*James Berardi provided an explanation. Tabled*

**17. APPROVE WARRANTS**

Warrants are reviewed and approved by the Board every month.

The superintendent recommends approval. (green backup)  
discussion/action  
3 minutes

*Mindi Morton moved and Jessica Randolph seconded to approve the Warrants as presented. Ayes: 4, Ralph Henson recused himself.*

**18. OPEN PUBLIC HEARING FOR THE AVAILABILITY OF INSTRUCTIONAL MATERIALS** 5:13 p.m.

discussion/information  
3 minutes

*James Berardi provided an explanation.*

**19. CLOSE PUBLIC HEARING ON THE AVAILABILITY OF INSTRUCTIONAL MATERIALS** 5:17 p.m.

**20. APPROVE RESOLUTION #16-08 SUFFICIENCY OF TEXTBOOKS OR INSTRUCTIONAL MATERIALS**

The Board will review and approve the District’s availability of textbooks and instructional materials for students. An inventory of currently adopted materials is available in the school office. This in an annual Board action.

action

3 minutes

(yellow backup)

*Rebecca Wayman moved and Jessica Wayman seconded to approve Resolution No. 16-08 Sufficiency of Textbooks or Instructional Materials. Roll call: Ayes:5, Nays: 0, Absent: 0, Abstain: 0*

**21. CLASSROOM REPORTS**

a. Washington School Enrollment

| Grade    | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | Total |
|----------|---|---|---|---|---|---|---|---|---|-------|
| Students | 0 | 2 | 0 | 2 | 3 | 0 | 1 | 2 | 1 | 11    |
|          |   |   |   |   |   |   |   |   |   |       |

b. Grizzly Hill School Enrollment

| Grade    | TK/K | 1  | 2  | 3  | 4 | 5  | 6 | 7  | 8 | Total |
|----------|------|----|----|----|---|----|---|----|---|-------|
| Students | 2/10 | 11 | 12 | 10 | 5 | 12 | 8 | 10 | 5 | 85    |
|          |      |    |    |    |   |    |   |    |   |       |

discussion

3 minutes

**22. FUTURE AGENDA ITEMS**

*Closed session for Superintendent’s Evaluation*

*In Lieu payments*

*Oak Tree Summit*

*Conflict of Interest*

*Facilities: Oak Tree and Malakoff*

*NCSBA Report (Mindi Morton)*

*Ticket for Teacher of the Year for Mindi Morton*

*Job Descriptions for Classified Employees*

*Report on Ad hoc Committee Budget*

*Report on Ad hoc Committee for Washington*

**23. ADJOURNMENT 5:45 p.m.**

*Jessica Randolph moved and Mindi Morton seconded to adjourn the TRESB Board Meeting. 5-0*

**This agenda was posted at least 72 hours in advance of the meeting at 16661 Old Mill Road, Nevada City, CA 95959.**

Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265.9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a )(1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

**Attested to:**

\_\_\_\_\_  
**Ralph Henson/President      Date**

\_\_\_\_\_  
**Mindi Morton/Clerk**