

TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

BOARD OF TRUSTEES REGULAR MEETING MINUTES

Tuesday, September 14, 2021 @ 4:00 PM
Grizzly Hill School Room 8
16661 Old Mill Road. Nevada City, CA.

The TRES D Board of Trustees will participate in person and/via Zoom Teleconference. The public also has access through Zoom in order to observe and address the meeting. Please contact the District Office at (530) 265-9052 for access information. This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. Members of the public may also attend via Zoom in order to observe and address the meeting.

	1. CALL TO ORDER
	The regular meeting of the Twin Ridges Elementary School District Board of Trustees was called to order at 4:08 PM on Tuesday, September 14 th , 2021.
	2. ROLL CALL
	Three members were present; a quorum was established.
	Malik Goodman Present Rachel Kozloski Absent Lorien Whitestone Present Hilary Hulteen Present Mindi Morton Absent
<i>Action</i>	3. APPROVAL OF September 14th, 2021 REGULAR BOARD MEETING AGENDA
	Lorien Whitestone moves to approve the September 14 th , 2021 regular meeting agenda with changes to 7N from 2021-2022 to 2020-2021, Hilary Hulteen seconds, motion approved (3/0/2/0) as follows:
	Malik Goodman Yes Rachel Kozloski Absent Lorien Whitestone Yes Hilary Hulteen Yes Mindi Morton Absent
	4. PUBLIC COMMENT The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)
	No public comment.

Action	5. CONSENT ITEMS These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.										
Action	A. Approval of the August 10 th , 2021 Regular Board Meeting Minutes.										
Action	B. Approval of the August 18 th , 2021 Special Board Meeting Minutes.										
Action	C. Approval of the August 20 th , 2021 Special Board Meeting Minutes.										
	D. Approval of the August 2021 Warrants.										
	Hilary Hulteen moves to approve Consent Items 5A, 5B, 5C, 5D as presented. Lorien Whitestone seconds. Motion approves (3/0/2/0) as follows:										
	<table border="0"> <tr> <td>Malik Goodman</td> <td>Yes</td> </tr> <tr> <td>Rachel Kozloski</td> <td>Absent</td> </tr> <tr> <td>Lorien Whitestone</td> <td>Yes</td> </tr> <tr> <td>Hilary Hulteen</td> <td>Yes</td> </tr> <tr> <td>Mindi Morton</td> <td>Absent</td> </tr> </table>	Malik Goodman	Yes	Rachel Kozloski	Absent	Lorien Whitestone	Yes	Hilary Hulteen	Yes	Mindi Morton	Absent
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Rachel Kozloski	Absent										
Lorien Whitestone	Yes										
Hilary Hulteen	Yes										
Mindi Morton	Absent										
	6. REPORTS										
Discussion	A. Family Resource Center Report-Diana Pasquini/Kristin Snell										
	The FRC presented visitor data for July through mid-August. The food pantry is currently the most used service. There are upcoming classes, such as a dance movement class for children and GED Adult Education classes will be on Wednesdays, start date for these activities TBD.										
Discussion	B. Washington School Report-Rachel Kozloski										
	Rachel Kozloski arrives at 4:13pm via Zoom. Adam Percy is taking care of landscaping work in addition to teaching. The generator has arrived in Washington.										
Discussion	C. Little Acorns Preschool Report-Pam Langley/Melissa Madigan										
	Little Acorns Preschool has around a 70% attendance rate. Parents had concerns about the heavy smoke and COVID-19. With the smoke clearing, parents are returning. Students have responsibility within the preschool, like watering/tending to the garden. Oak Tree employees are following the same COVID-19 protocols as all TRES D Staff. They will follow the October 15 th testing requirement per the California Department of Public Health. The academic preparation in their natural play will bring many benefits when they enter TK/K.										
Discussion	D. Board Report- Malik Goodman										
	Lorien Whitestone would like to present the staff survey results at the next regular board meeting on October 12 th .										
	7. DISCUSSION/ACTION ITEMS										
Discussion/Action	A. New Teacher Hire Katrina Mitchell 1.0 FTE 6 th Grade Teacher at Grizzly Hill School – Melissa Madigan										
	Melissa Madigan presented Katrina Mitchell's bio. She's lived in several countries and taught 2 nd grade in Uganda for two years. She enjoys travelling and creative writing. She has an excellent skillset working with a variety of learning styles, ability levels, enthusiasm. She is excited to work at Grizzly Hill School.										
	Lorien Whitestone moves to approve the hiring of Katrina Mitchell as a 1.0 FTE 6 th										

		grade teacher at Grizzly Hill School. Hilary Hulteen seconds. Motion approves (4/0/1/0) as follows:	
		Malik Goodman Rachel Kozloski Lorien Whitestone Hilary Hulteen Mindi Morton	Yes Yes Yes Yes Absent
<i>Discussion/Action</i>	B.	Oak Tree School Orchard Proposal – Jenifer Bliss	
		<p>Jenifer Bliss and Melanya Gonshorowski are in attendance to present the Oak Tree Park Community Orchard Proposal. The intention for the orchard is to provide food, shade, and beauty to the area. This is a long-term project to benefit the community in the future. The orchard would bring more people to the library and FRC. This project would need permission to use the water. Malik Goodman is concerned about water rights. Suggests we need legal counsel to ensure that TRES D maintains control of the water rights. If water rights change in the future, TRES D would like to make sure water rights stay within their control.</p> <p>Malik Goodman requests to form a water committee, including legal counsel, a member of parks and recreation, and an Oak Tree Park representative, to holistically discuss water rights/water permission and the proposed orchard.</p>	
<i>Discussion/Action</i>	C.	ASES STEM Purchase- Sunshine Bender	
		<p>Sunshine Bender presented a video for Glowforge, a product that can make ornaments, jewelry, 3D puzzles and more. This is an opportunity for hands-on learning for students that's also a part of STEM. This will be used for the after-school program using ASES funds. Sunshine is asking to purchase three Glowforge Pro machines at \$5,995 each with three air filters at \$995 each. This will be estimated at around \$21,000 total.</p> <p>Lorien Whitestone moves to approve the ASES STEM purchase of three Glowforge PRO plus three air filters. Hilary Hulteen seconds, motion carries (4/0/1/0) as follows:</p>	
		Malik Goodman Rachel Kozloski Lorien Whitestone Hilary Hulteen Mindi Morton	Yes Yes Yes Yes Absent
<i>Discussion/Action</i>	D.	Surplus Lumber Rack – Sunshine Bender	
		<p>Grizzly Hill School has a surplus lumber rack that is not used/needed anymore. An individual offered to purchase this lumber rack. Sunshine is seeking board approval for selling this item and is asking the board what an appropriate price would be for the lumber rack. Darlene Waddle says this surplus item should advertised for the public to have fair access to bid on, this could be advertised on the Grizzly Hill website or Ebay. The board agrees to sell the surplus lumber rack to the highest bidder, at a starting price of \$400.</p> <p>Hilary Hulteen moves to approve the selling of the surplus lumber rack at a starting bid of \$400. Rachel Kozloski seconds, motion carries (4/0/1/0) as follows:</p>	
		Malik Goodman Rachel Kozloski Lorien Whitestone	Yes Yes Yes

		Hilary Hulteen Mindi Morton	Yes Absent
<i>Discussion/Action</i>	E.	Replacing the Well Head at Grizzly Hill School- <i>Melissa Madigan</i>	
		The water tanks at Grizzly Hill School have been almost empty for a few weeks, this is because of the above-ground well-head that is very old and broken. Lorien Whitestone wants to know if the well is under any kind of warranty. Melissa Madigan will confirm that this has a manufacturer's warranty since the well motor was recently replaced. The cost is just above \$5000. Lorien Whitestone moves to approve the purchase of well head replacement at \$5921.20. Hilary Hulteen seconds, motion carries (4/0/1/0) as follows:	
		Malik Goodman Rachel Kozloski Lorien Whitestone Hilary Hulteen Mindi Morton	Yes Yes Yes Yes Absent
<i>Discussion/Action</i>	F.	Safety Plan Update- <i>Freya Johnson</i>	
		Freya Johnson presented the maps of evacuation routes and potential staging areas for the Grizzly Hill School Campus. A suggested improvement to make the maps more accessible would be to color coordinate the evacuation routes and potential staging areas. Freya Johnson will look into these changes. Melissa Madigan points out that we are the first district in the county to share our evacuation routes and staging areas with the Nevada County Sherriff's Department. These will be placed in classrooms on campus for easy access.	
<i>Discussion/Action</i>	G.	Substitute Teacher Pay Raises. \$102/half day and \$170 for a full day - <i>Melissa Madigan</i>	
		There is a shortage of substitute teachers in Nevada County and the substitute teachers that are in the county would like an increase in pay because of the potential hazardous conditions in the classrooms, due to COVID-19. The County Office of Education would like to raise the substitute teacher pay to \$170 for a full day and \$102 for a half day, which represents 60% of the full day rate. Melissa Madigan is asking for board approval for these rate increases, as we will pay the county if/when we hire substitute teachers.	
		Hilary Hulteen moves to approve the substitute teacher pay raises to \$102 for a half day and \$170 for a full day. Lorien Whitestone seconds, motion carries (4/0/1/0) as follows:	
		Malik Goodman Rachel Kozloski Lorien Whitestone Hilary Hulteen Mindi Morton	Yes Yes Yes Yes Absent
<i>Discussion/Action</i>	H.	Back to School Night- <i>Melissa Madigan</i>	
		Melissa Madigan wants to know the board's opinion on holding Back-to-School Night in-person for Grizzly Hill and Washington School. It would be great for parents to get to know the teachers and their classrooms. Families will be required to wear masks at all times when on campus. The board would like to hold a Back-to-School Night event. It is suggested that we do not serve food, or that we serve food to-go, so families do not take their masks off while on campus.	

<i>Discussion/Action</i>	I.	Flag Pole at Grizzly Hill School- Mindi Morton										
		A flag kit was purchased and we will hire someone to thread the flag at the top of the pole.										
<i>Discussion/Action</i>	J.	OWEN'S Financial- Mindi Morton/Peter Ketchand										
		OWENS Financial requests that we make an account through their system so we can download the quarterly reports. Rachel Kozloski suggests someone from administration reach out to OWENS Financial to get the accurate login for our district to have access to this information through their portal. Melissa Madigan will take this on. Peter Ketchand will continue to be on campus twice a year.										
<i>Discussion/Action</i>	K.	Update on Math and Science Curriculum- Mindi Morton										
		Melissa Madigan will reach out to Mindi Morton to make sure she has the same packet from the previous board meeting, regarding the adoption and timeframe for school curriculum.										
<i>Discussion/Action</i>	L.	Chef Ann Foundation- Melissa Madigan										
		The Chef Ann foundation is dedicated to whole-ingredient, scratch-cooking in schools. They're a 501(c)(3) found in all 50 states. They're now launching an initiative in Nevada County. We're the only district in the county that makes scratch-cooked food. If approved, Chef Ann may create a joint powers agreement with the other schools within the county to switch from centralized kitchen and processed foods to whole-ingredient, scratch-cooked meals. It is possible that our school may not be a part of this because we're already making food from scratch, or we may be involved in a different capacity. Chef Ann has visited every school site, including Grizzly Hill Campus.										
<i>Discussion/Action</i>	M.	GANN Resolution 21-08- Darlene Waddle										
		Darlene Waddle says we have not exceeded the GANN limit. We are at our spending limit, if we ever do exceed our limit, we can come to the board to ask to increase our spending limit. This resolution states we have not exceeded the GANN limit. Malik Goodman moves to have a roll call vote for the current GANN Resolution 21-08. Rachel Kozloski: Aye. Lorien Whitestone: Aye. Hilary Hulteen: Abstain. Malik Goodman: Yes Mindi Morton: Absent. The motion carries (3/0/1/1) as follows:										
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<i>Discussion/Action</i>	N.	Unaudited Actuals 2020-2021- Darlene Waddle										
		Our revenue is much higher than our expenditures due to the one-time COVID-19 funds. Our change in fair market value and investment fund this year went down by almost \$13,000. Malik Goodman asks if this is connected to allowing OWENS to buy bonds. Rachel Kozloski mentions that the last time Peter Ketchand presented to the board, he stated that money should be spent on infrastructure rather than keeping it in investments. Malik Goodman would like to invite Peter Ketchand to the next board meeting. It's recommended we spend our federal dollars first and this is in our budget plan for our supplemental dollars. As of now, we have a surplus in our general fund. We have until 2024 to spend our SR funds.										

		Rachel Kozloski moves to approve the Unaudited Actuals for 2020-2021. Lorien Whitestone seconds, motion carries (4/0/1/0) as follows:										
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<i>Discussion/Action</i>	O.	Superintendent's Report- Melissa Madigan										
		<p>There have been 8 positive COVID-19 cases since staff development day, not all have to do with school being in session or being in the classroom. Since the start of school, 20 students have been isolated because of close contact at school or a family member, or they have symptoms. We track their quarantines with a calendar. We have only had to temporarily close two classrooms. One was due to a lack of a staff member at Washington School and the other was precautionary because of increasing COVID-19 cases in the classroom. California Department of Public Health mandated that on October 15th we will have to test every unvaccinated staff member at least once a week. This will go to the Nevada County Public Health Department. If you are a close contact, you must be tested after day 5 and one test after day 8. You must be tested <i>after</i> day five. For our county, we must have a testing plan in place with the county officers. If we choose modified quarantine, we need parental permission. Since we do not have testing protocol in place, we will give only ten-day quarantines. This will be our protocol until we have a modified plan in place and approved.</p> <p>Attendance: we have 78% of students in school, which is an accomplishment considering the challenges of COVID-19. We only have one or two unexcused absences per day.</p> <p>Mrs. Clemens, Grizzly Hill's second and third grade teacher, met with the Superintendent of Schools, Scott Lay, to show the ornaments that her classroom made for the national Christmas tree in Washington D.C. We were the only school in the county to participate.</p> <p>Spanish is happening two days a week in grades 4/5 and students from grades 7/8 are participating in the county Geography Bee.</p> <p>We are looking to have all grades make a field trip to Synergia. September 22nd will be staff development day to complete California mandated trainings, restorative justice training, and EL curriculum.</p> <p>A community member wants to put a scholarship for Twin Ridges Elementary School District graduating student(s). Melissa Madigan is working on this and will bring more details in the future.</p> <p>Sierra Harvest will be involved in our garden to make local food, flowers, and possibly a butterfly garden.</p>										
<i>Discussion/Action</i>	P.	CSEA Update- Val Beberg										

		The district will be negotiating with CSEA on Monday. There is no CSEA representative here.
<i>Discussion/Action</i>	Q.	TRTA Update- <i>Tiffany Caughey</i>
		The district will be negotiating with TRTA on Wednesday. There is no TRTA representative here.
<i>Discussion/Action</i>	R.	LCAP Update- <i>Melissa Madigan</i>
		County Office of Education will send us a letter as they finish our LCAP review this week. There will be more revisions coming to the LCAP. There is a redesigned LCAP template. Assembly Bill 130 includes a requirement for a one-time supplement to the 21/22 LCAP. We'll be required to include an update of the implementation of the SR3 expenditure plan. A template will arrive by November 30 th , LEAs must present the LCAP supplement to the board by the end of February in 2022. New instruction in 2022/2023 will include required goals for everyone in the district. Malik Goodman would like a Google Calendar reminder for these dates in December.
	10.	PUBLIC COMMENT ON CLOSED SESSION ITEMS- <i>Malik Goodman</i>
		There is no closed session.
	11.	CLOSED SESSION
	A.	Public Employee Discipline/Dismissal/Release (Government Code § 54957 (b))
		No action taken/no closed session.
	12.	RECESS/RECONVENE- Report Out on Closed Session- <i>Malik Goodman</i>
	A.	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release
		No action taken/no closed session.
	13.	FUTURE AGENDA ITEMS DISCUSSION
		No future agenda items discussion.
	14.	UPCOMING MEETINGS: October 12 th , 2021
	15.	ADJOURNMENT: 6:05pm
		This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959
NOTICE:		In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

Malik Goodman, Board President

10/28/2021

Date

Melissa Madigan, Superintendent

Date