

# TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

## BOARD OF TRUSTEES REGULAR MEETING MINUTES TUESDAY MAY 14TH, 2024 3:00 PM

### GRIZZLY HILL SCHOOL - ROOM 4

|               |           |  |  |  |  |
|---------------|-----------|--|--|--|--|
|               | <b>1.</b> | <b>CALL TO ORDER 3:53</b>  |  |  |  |
|               | <b>2.</b> | <b>ROLL CALL</b>   |  |  |  |
|               |           | Aubrey Puetz<br>Jonathan Farrell<br>Mindi Morton<br>Lorien Whitestone<br>Malik Goodman   | President<br>Clerk<br>NCSOS Representative<br>Member<br>Member | present<br>present<br>present<br>absent<br>(*5:59 pm arrival)<br>absent<br>(*4:15pm arrival) |  |
|               | <b>3.</b> | <b>ATTENDEES:</b> Scott Mikal Supt., Marisol Estrada, Julie Childs, Cindy Browning, Adam Percy, Kirsten Snell, Diana Pasquini, Darlene Waddle, Holly Segal, Steven Shellert, Renee Renior, Shelline Martines.  |  |  |  |
| <i>Action</i> | <b>4.</b> | <b>APPROVAL OF THE MAY 14TH , 2024 REGULAR AGENDA – Aubrey Puetz</b>   |  |  |  |
|               |           | Scott Mikal asks that Item 8I come before 8A, With the amendment to the agenda, Trustee Morton makes a motion, Trustee Farrell seconds, vote carries as follows: (3/0/0/2)<br><br>Aubrey-Yes<br>Jonathan- Yes<br>Mindi-Yes<br>Lorien-Absent<br>Malik-Absent  |  |  |  |
|               | <b>5.</b> | <b>PUBLIC COMMENT ON CLOSED SESSION ITEMS</b>  |  |  |  |
|               |           | Julie Childs speaks for closed session item- Speaks on behalf of Mrs. Caughey's character. Talks about Tiffany's ongoing devotion to the classroom. Shares with the board that she feels Tiffany used her best judgment in the moment with the case in question. Tiffany asked repeatedly for help, and wrote to the board. Julie expresses concerns of retaliation and feels that both hers and Tiffany's character has been attacked. As a witness |  |  |  |

to the event Julie feels she has a first hand account of what is needed to support the classroom and does not agree with the steps that were taken to cover the classroom in Tiffany's absence.

**6. CLOSED SESSION:4:00pm**

**A.** Public Employee Discipline/Dismissal/Release (Government Code § 54957)

**B.** Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).

Open Session open 4:12pm

**7. PUBLIC COMMENT**






The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)

**Steven and Holly-** speaks about his child coming home after a second event with another student, and his child being injured. Feels that policy was broken by not being notified at the time of the incident. Worries for the safety of their children on campus as it pertains to some of the special needs students on campus. Speaks to inconsistency with documentation. Feels that the board needs to reach out for more information on behaviors at school.

**Rene Renior-** Speaks to the importance of site council and her role with site council. Talks about her specific experience with behavior issues and bullying with her own child. Renee expresses the lines of communication being blurred and there are a lot of assumptions and gossip made when it comes to how information is being communicated. Renee suggests ways for the school to communicate with parents such as an events and activities calendar on the website updated continually, weekly phone calls from the school- via a recorded message, with transcript via email. Regular communication would help the parents feel reassured with what is going on at school. Doesn't want to hear about things at the last minute. Inclusion is important and the issues around bullying need to bring families and school together to tackle the problem.

**Diana-** Invites the board to presentation by 7/8 grade class on the history of the Ridge at the FRC.

**Shelline-** Wants to address the board regarding the community as a whole. Asks the board to be more involved with families on a personal level. Urges the board to be personally involved with school events and make more of an effort to get to know all the families and the things that are important to them to see in school. Encourages them to be approachable and to be representatives for the school and community.

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| Action | <b>8.</b> | <b>CONSENT ITEMS.</b> <i>These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.</i>   |   |
| Action | <b>A.</b> | Shall the Board approve the April 9th,2024 Regular Board Meeting Minutes (See RED text backup)   |    |
| Action | <b>B.</b> | Shall the Board approve the April warrants (see white backup )   |    |
|        |           | <p>Aubrey seeks approval to approve both the April 9th 2024 meeting minutes as well as the April 2024 warrants. Trustee Morton makes a motion, Trustee Goodman 2nds the motion. Vote carries as follows: (4/0/0/1)</p> <p>Aubrey-Yes<br/>Jonathan-Yes<br/>Mindi-Yes<br/>Malik-Yes<br/>Lorien-Absent</p>  |   |
|        | <b>7.</b> | <b>REPORTS</b>   |   |
| Report | <b>A.</b> | Family Resource Center Report - <i>Diana Pasquini</i>  |   |
|        |           | <p>Updates board on the FRC- Dance class full, updates on camp offerings this summer. Food pantry received a huge delivery of food and toiletry items. Receiving public health items that they have started a new section for. Camp applications will be out tomorrow.</p> <p>appreciates so many members of the community coming to speak.</p>  |   |
| Report | <b>B.</b> | Owens Financial Quarterly Report - <i>Peter Ketchand</i>   | <br><br> |
|        |           | <p>Starts with portfolio review. Gives an update to the board on current accrument. Next moves to corporate bonds and cash flow update. Goes through packet attachments with the board. 1-3 year portfolio. Talks about deficit spending and what is available for spend. Comments on staff recommendations. Shares If we stop deficit spending we can stretch the portfolio back out to 5 years. Reminds the board of the initial plan and how the board may decide to go back to that plan.</p> <p>Mindi asks for clarification on the monthly statements.<br/>Peter goes over data more specifically.</p> |   |
| Report | <b>C.</b> | Little Acorns- <i>Pam Langley</i>  |   |
|        |           | Talks about the Circus experience, and shared a short video snippet of the event. Little Acorns will be transitioning to a fully accredited pre-school. Age group will be 2-5, M-F. Updates Board on open house event, and the number of possible  |   |

enrollments. Last day of school celebration and “growing away” grad celebration. Will invite families on June 7th. Next open house will be June 11th 3-5. Good attendance for Parent Teacher conferences. Updates Board on students possibly attending Grizzly Hill Next year.

Report

**D.**

Current Enrollment - Grizzly Hill School–

| Grade    | TK/K    | 1/2     | 3/4   | 5/6    | 7/8      | Total |
|----------|---------|---------|-------|--------|----------|-------|
| Students | 4/16    | 11/10   | 12/14 | 10/11  | 5/8      | 101   |
| Teacher  | Caughey | Clemens | Hobbs | Pearcy | Hinrichs |       |

Report

**F.**

Superintendent/Principal Report -*Scott Mikal-Heine*

Starts with the acknowledgement of the Teacher of the year Pam Langley, celebrates her services. Updates the group on the Kinder slide being installed. Scott gives recognition to the TK/K team and their efforts in the class. Updates the board on end of year field trip, library updates-discard process. Culinary efforts, students already getting in the kitchen on a preliminary basis. Graduation planning in full swing. Gives some updates on board involvement. LCAP Process- Goals and Metrics will be shared with the site council soon, and Scott will bring the draft LCAP for approval on June 4th at the regularly scheduled board meeting.

Invites Darlene to speak to her updated budget document. Darlene- speaks to the reorganization of data and how to navigate the new form. Explains the color coding of the document.

**G.**

Student Services-*Cindy Browning-*

Cindy-updates board on testing progress. Speaks to I-ready diagnostic #3, CAASPP- collective movement with the testing process. Everyone invested and motivated to get it done. Make-ups will be occurring next week. Personal growth with staff and students working together and collectively to move through testing. D.A. is also playing a part in collaboration.



Report


**H.**



Community Schools Report-*Kristen Snell*

Kristin- Starts by highlighting that we have been awarded the community schools grant over \$700k. Talks about the upcoming projects for community schools and how they can impact the needs for more communication to parents and community. Will be able to speak with families directly at our open house.

ELOP-Gives an update on plans for our summer camp offering through community schools. Our program at Grizzly Hill will also partner with camps at the FRC so students don't have to choose between the two, but rather can participate in both if they would like.

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|                   |           | Next moves to updates on track- Great participation and students had a willingness to try new things. Shares a slide show presentation. Covering Track, ELOP, and D&D.  |   |
| Report            | I.        | Parent Teacher Club Report - <i>Aubrey Puetz</i>  |   |
|                   |           | Updates Board on the staff appreciation week and all the efforts made by the PTC. Expanded it to a week long effort. Encourages people to reach out to PTC if it pertains to Grizzly Hill Activities or information. If they want to get involved PTC can help.   |   |
| Report            | J.        | Board Report - <i>Trustees</i>  |   |
|                   |           | Mindi requests that Washington school be an action item on the next agenda.   |   |
|                   | <b>8.</b> | <b>DISCUSSION/ACTION ITEMS</b>  |   |
| Discussion/Action | A.        | Shall the board approve the Student Information System contract with Synergy<br>- <i>Scott Mikal-Heine</i>  |    |
|                   |           | <p>Scott gives a brief overview of what the contract entails and partner schools that will be involved so that we can get the best deal for a new contract. Makes sense for information to easily flow into the high school district. This will help with some of the requests made by the community in terms of calendar, discipline etc.</p> <p>Aubrey Seeks a motion to approve the contract with Synergy<br/>Trustee Goodman makes a motion, Trustee Morton seconds the motion.<br/>Vote Carries as follows: (4/0/0/1)</p> <p>Malik-YES<br/>Aubrey-YES<br/>Mindi-YES<br/>Jonathan-YES<br/>Lorien-Absent</p> |   |
| Discussion/Action | B.        | Review Williams Quarterly Complaint - <i>Scott Mikal-Heine</i>  |  |
|                   |           | Board has reviewed no complaints  |   |
| Discussion/Action | C.        | Shall the Board approve the Interdistrict Transfer <b>Out</b> for Student A<br>- <i>Scott Mikal-Heine</i>   |   |
|                   |           | <p>Aubrey Seeks a motion to approve the transfer out for student A<br/>Trustee Morton makes a motion Trustee Farrell Seconds the motion<br/>Vote Carries as follows: (4/0/0/1)</p> <p>Malik-YES<br/>Aubrey-YES</p>  |   |

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|                          |           | Mindi-YES<br>Jonathan-YES<br>Lorien-Absent   |   |
| <i>Discussion/Action</i> | <b>D.</b> | Shall the Board approve the Sierra Jazz Society Facilities lease for Oak tree campus- <i>Sunshine Bender</i>   |   |
|                          |           | Sunshine gives a brief overview of use guidelines and contract agreements.<br><br>Aubrey Seeks a motion to approve the rental agreement for the Oak Tree Campus<br>Trustee Goodman makes a motion, Trustee Morton seconds the motion.<br>Vote Carries as follows: (4/0/0/1)<br><br>Malik-YES<br>Aubrey-YES<br>Mindi-YES<br>Jonathan-YES<br>Lorien-Absent |   |
| <i>Discussion/Action</i> | <b>E.</b> | Shall the Board approve the 7/8 field trip to Monterey Bay- <i>Scott Mikal-Heine</i>   |   |
|                          |           | Aubrey Seeks a motion to approve the field trip to Monterey Bay<br>Trustee Farrell makes a motion, Trustee Goodman seconds the motion.<br>Vote Carries as follows: (4/0/0/1)<br><br>Malik-YES<br>Aubrey-YES<br>Mindi-YES<br>Jonathan-YES<br>Lorien-Absent  |   |
| <i>Discussion/Action</i> | <b>F.</b> | Shall the board accept 23-25 TRTA Sunshine reopeners?  |  |
|                          |           | Scott Gives overview of reopener requests-<br><br>Aubrey Seeks a motion to approve<br>Trustee Goodman makes a motion, Trustee Morton seconds the motion.<br>Vote Carries as follows: (4/0/0/1)<br><br>Malik-YES<br>Aubrey-YES<br>Mindi-YES<br>Jonathan-YES<br>Lorien-Absent  |   |

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| Discussion/Action | G. | Shall the Board approve the June 2023, September 2023, and December 2023 Policy Updates- <i>Scott Mikal-Heine</i>   |    |
|                   |    | <p>Aubrey opens the discussion for questions or review- Scott gives an overview</p> <p>Aubrey Seeks a motion to approve the policy updates for June 2023, September 2023, and December 2023</p> <p>Trustee Morton Makes a motion, Trustee Farrell Seconds the motion</p> <p>Vote Carries as follows: (4/0/0/1)</p> <p>Malik-YES<br/>Aubrey-YES<br/>Mindi-YES<br/>Jonathan-YES<br/>Lorien-Absent</p>   |   |
| Discussion/Action | H. | March 2024 Policy Updates, first read.- <i>Scott Mikal-Heine</i>  |   |
|                   |    | Scott suggests being ready to review 6/18 meeting   |   |
| Discussion/Action | I. | <p><b>Consideration of Resolution 24-05</b></p> <p>“AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, ELECTION OF 2024, SERIES 2024, IN A PRINCIPAL AMOUNT NOT TO EXCEED \$2,600,000 AND APPROVING DOCUMENTS AND OFFICIAL ACTIONS RELATING THERETO”</p> <p>-<i>Scott Mikal-Heine</i></p>   |  |
|                   |    | <p>Scott gives an overview of the supporting documents. This will be the last action item to move forward with the issuance of bonds.</p> <p>Michael speaks in his support of the issuance. Gives some details of the resolution and what the process will be moving forward.</p> <p>Trustee Goodman asks if anything would be contentious in the proposed resolution.</p> <p>Sarina- Assures the Board that all the documents are standard and follow California state bond issuance guidelines.</p> <p>Scott discussed with the board some of the meetings taking place post the bond issuance resolution being issued.</p> <p>Aubrey Seeks a motion to approve Resolution 24-05</p> <p>Marisol conducts a Roll Call vote</p> <p>Trustee Goodman makes a motion, Trustee Farrell seconds the motion</p> <p>Vote Carries as follows: (4/0/0/1)</p> |   |

Malik-YES  
 Aubrey-YES  
 Mindi-YES  
 Jonathan-YES  
 Lorien-Absent

Passed and adopted.

Discussion/Action

J.

Review RFQ's Process (request for quote)  
 .-Scott Mikal-Heine



Scott gives an overview on request for qualifications- talks about what the template entails. Hopes staff can bring the board a slate of candidates. Morton encourages staff to go local. Michael encourages the board to select quickly so that Scott can transfer information to the person before he leaves. Experts will become a key player in a variety of project needs. This person needs to be able to convey the bond efforts to Scott's successor. Trustee Farrell asks for clarification on architect percentage. Michael clarifies that any project requiring DSA approval requires an architect. Scott reminds the board of what an architect will bring to the table with a builder's eye more so than the initial project list from MimiDene. They will help answer some of the questions around priorities of projects.

Darlene also gave a recommendation to move forward with the architect, most projects that will want to be done with bond money will require an architect.

Trustee Farrell shares concerns with making sure it is a collaborative effort. Scott suggests that rather than having a meeting to further discuss this item, it would make more sense to have this person as part of the conversation so all questions can be answered thoroughly.

Trustee Goodman stands firm that the conversation should be had while the RFQ's are being submitted. Scott clarifies that this template address many layers

Scott encourages the board to put the RFQ out to start the selection process, there is no requirement to hire any firm submitted. consensus from the group is to move forward with posting the RFQ to start receiving submissions.

Discussion/Action


K.

Final Approval of the Certificated/ Classified Reduction Notices  
 -Scott Mikal-Heine

Scott clarifies that this is an acknowledgment to give final approval-

Aubrey Seeks a motion to give final approval for certificated and classified reduction notices.



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|                   |            | Trustee Morton makes a motion, Trustee Goodman Seconds the motion<br>Vote Carries as follows: (5/0/0/0)<br><br>Malik-YES<br>Aubrey-YES<br>Mindi-YES<br>Jonathan-YES<br>Lorien-YES  |   |
| Discussion/Action | L.         | Letter of Resignation for Scott Mikal Heine-- <i>Scott Mikal-Heine</i>   |  |
|                   |            | Scott gives his genuine thanks for working with the board and this school. Wants to make sure that we approach this from a strengths based perspective. Speaks to the leadership on campus and how their support is what carries the school forward.<br><br>Board responds with kind words and appreciation for the work Scott has done with his time at Grizzly Hill and the process put in place to keep TRES D in a forward moving prospective. |   |
|                   | <b>9.</b>  | <b>FUTURE AGENDA ITEMS DISCUSSION</b>  |   |
|                   |            | add site council reports<br>discussion around how best to address the selection of an architect-start with a questionnaire<br>discussion on survey items- prioritization list of projects<br>Washington item.  |   |
|                   | <b>10.</b> | <b>UPCOMING MEETINGS: June 4th ,2024</b>   |   |
|                   | <b>11.</b> | <b>PUBLIC COMMENT ON CLOSED SESSION ITEMS</b>  |   |
|                   | <b>12.</b> | <b>CLOSED SESSION</b>  |   |
|                   | <b>A.</b>  | Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Twin Ridges Teachers Association, California School Employees Association, SJR Chapter, Non-Represented Classified; Agency Negotiator: Superintendent Scott Mikal  |   |
|                   | <b>B.</b>  | Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).  |   |
|                   | <b>13.</b> | <b>RECESS /RECONVENE - Report Out on Closed Session – <i>Aubrey Puetz</i></b>  |   |
|                   | <b>A.</b>  | Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))  |   |

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|  | <b>B.</b>  | Reportable Action Taken Regarding Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3). |  |
|  |            | Nothing to Report out   |  |
|  | <b>14.</b> | <b>ADJOURNMENT: 8:15PM</b>  |  |

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRES.D.ORGth

**NOTICE:**

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

■

5/14/2024

Aubrey Puetz, Board President

Date

05/14/2024

Scott Mikal-Heine, Superintendent/Principal

Date

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