

TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com


BOARD OF TRUSTEES REGULAR MEETING MINUTES TUESDAY JUNE 4TH, 2024 4:00 PM



GRIZZLY HILL SCHOOL - LIBRARY




	1. CALL TO ORDER:4:04																
	2. ROLL CALL																
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%;">Aubrey Puetz</td> <td style="width: 35%;">President</td> <td style="width: 30%; text-align: center;">present</td> </tr> <tr> <td>Jonathan Farrell</td> <td>Clerk</td> <td style="text-align: center;">present</td> </tr> <tr> <td>Mindi Morton</td> <td>NCSOS Representative</td> <td style="text-align: center;">present</td> </tr> <tr> <td>Lorien Whitestone</td> <td>Member</td> <td style="text-align: center;">present</td> </tr> <tr> <td>Malik Goodman</td> <td>Member</td> <td style="text-align: center;">present</td> </tr> </table>	Aubrey Puetz	President	present	Jonathan Farrell	Clerk	present	Mindi Morton	NCSOS Representative	present	Lorien Whitestone	Member	present	Malik Goodman	Member	present	
Aubrey Puetz	President	present															
Jonathan Farrell	Clerk	present															
Mindi Morton	NCSOS Representative	present															
Lorien Whitestone	Member	present															
Malik Goodman	Member	present															
	3. ATTENDEES: Alan Schaub, Renee Renoir , Cindy Browing, Diana Pasquini, Jenny Jenson, Taylor Langley, Shannon Searls																
<i>Action</i>	4. APPROVAL OF THE JUNE 4TH , 2024 REGULAR AGENDA – Aubrey Puetz																
	<p style="color: red;">Trustee Goodman makes a motion to approve the June 4th Regular Agenda , Trustee Farrell seconds the motion.</p> <p style="color: red;">The vote carries as follows: (5/0/0/0)</p> <p style="color: red;">Trustee Goodman-Yes Trustee Whitestone-Yes Trustee Puetz- Yes Trustee Morton- Yes Trustee Farrell-Yes</p>																
	5. PUBLIC COMMENT The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)																
	Aubrey gives an overview of public comment structure- Nobody present for public comment																


Action	6.	CONSENT ITEMS. <i>These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.</i>																		
Action	A.	Shall the board approve the Special Meeting Minutes for May 2nd 2024 (Red Text), The Regular Meeting Minutes for May 14th 2024 (Blue Text) and the Special Meeting Minutes for May 21st 2024 (Purple Text).																		
Action	B.	Shall the Board approve the May warrants (see white backup)																		
		<p>Aubrey seeks a motion to approve all consent items as one motion- Trustee Whitestone makes a motion to approve all consent agenda items, Trustee Goodman seconds the motion. Vote carries as follows: (5/0/0/0)</p> <p>Trustee Goodman-Yes Trustee Whitestone-Yes Trustee Puetz- Yes Trustee Morton- Yes Trustee Farrell-Yes</p>																		
	7.	REPORTS																		
Report	A.	Family Resource Center Report - <i>Diana Pasquini</i>																		
		Diana for FRC. Busy with Camp planning, some classes have come to end for summer. Lots of activity for the FRC planning for summer activities.																		
Report	B.	Little Acorns- <i>Pam Langley</i>																		
		Pam for little acorns- Shares some of the year end activities at Little Acorns. Field day, Growing Away Ceremony. Pam highlights some details of the ceremony. Updates the Board with time and location. Gives some updates on future preschool enrollments. Mentions concerns for the 2.5 age group open to enrolling.																		
Report	C.	TRTA Report- <i>Adam Pearcy</i>																		
		Adam Pearcy for TRTA- grateful to the Board for joint effort in approving the Certificated salary schedule and increase for the 24/25 school year. Teacher report- update on sixth grade camp success. Thanks the PTC																		
Report	D.	Current Enrollment - Grizzly Hill School																		
		<table border="1"> <thead> <tr> <th>Grade</th> <th>TK/K</th> <th>1/2</th> <th>3/4</th> <th>5/6</th> <th>7/8</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Students</td> <td>4/16</td> <td>11/10</td> <td>12/14</td> <td>10/12</td> <td>5/9</td> <td>103</td> </tr> </tbody> </table>					Grade	TK/K	1/2	3/4	5/6	7/8	Total	Students	4/16	11/10	12/14	10/12	5/9	103
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<i>Report</i>	E.	<p>Little Acorns Preschool</p> <table border="1"> <tr> <td>Class</td> <td>M,W,F - Ages 3-5</td> <td>T,Th - Ages 2 - 3</td> </tr> <tr> <td>Students</td> <td>11</td> <td>3</td> </tr> </table>	Class	M,W,F - Ages 3-5	T,Th - Ages 2 - 3	Students	11	3		
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<i>Report</i>	F.	<p>Site Council Report- <i>Renee Renior/ Scott Mikal-Heine</i></p>								
		<p>Renee Renior- Updates on LCAP draft collaboration at the final meeting of the school year. Communicates the group is happy with the goals, they reflect realistic goals and center around a student voice and student focused plan. Updates the board with what she is hoping to achieve with next year's site council and how she hopes to see it grow. Would also like to see a student representative on the team.</p> <p>Trustee Goodman asks when site council information is brought to the board and how they can participate/take action on anything the council discusses.</p> <p>Some discussion around how the site council and board can work together to take action on anything necessary to benefit the school and students. Board thanks Renee for how much work she has put into her chairperson duties.</p>								
<i>Report</i>	G.	<p>Superintendent/Principal Report -<i>Scott Mikal-Heine</i></p>								
		<p>Scott- Wants to start by celebrating end of year trips for 7th and 6th grade camp. Recognition for all the staff and parents involved.</p> <p>Update on open house- about 200 attendees . Gives details on performance, student involvement, and meals served. Recognition to teachers for how much effort was put into getting classrooms ready.</p> <p>Talks about final PBIS assembly, details of the PBIS program, and highlights some of our success with the program. Special recognition to the PBIS team for their efforts over the year. Continues with more information on the end of year events happening this week. PTC sponsored field day/color run, Water safety assembly, the all school bowling trip, growing away ceremony, and 8th grade graduation. Thanks to the North San Juan cultural center for hosting.</p> <p>CAASPP update- reached 100% testing rate, anticipates movement with our scores, final scores have not been reported.</p> <p>PD plan for 24/25- gives updates on what we have planned for next year. UDL and second year of SEL among some of the training day topics that staff will see moving into next year. As well as trauma informed training.</p> <p>Shares some updates on the selling of our Bond and what the next steps are once the bond has been sold. Shares some results for percentage rates obtained</p>								




		<p>for the repayment rate. We will be closing at the end of the month and funding will be available shortly after that. The Board discusses some ideas about how to get the word out to the community about the passing of the bond.</p> <p>Trustee Farrell asks for clarification on how the adaptive model of i-ready works. How to ensure that the student's "best guess" is not how the student is learning. Scott responds with some of the nuts and bolts of how the program works and the adaptive nature with which it performs. The program ensures that students are making forward progress.</p>	
Report	H.	Student Services- <i>Cindy Browning</i>	
		<p>Cindy Browning- reflects on partnership with the NC office of Ed. Extremely excited to share partnerships we've made and how it is helping our students. Cindy, Marisol and Sunshine attending a conference in late June to build efforts around a targeted leadership goal.</p>	
Report	I.	Community Schools Report- <i>Kristin Snell</i>	
		<p>Scott speaking for Kristin- EIOP summer program- all themed weeks with field trips that go along with those themes. Shares details on some of the planned trips and activities that are slated for the ELOP summer program. Excited, the state has invested in expanded learning to give our students the opportunity to do these activities.</p>	
Report	J.	Parent Teacher Club Report - <i>Aubrey Puetz</i>	
		<p>Thanks to the parent teacher club for all of their help this year in planning events for our school. Update on plant sale and the Grizzly Hill booth sales. over \$400 in sales and donations. Garden club provided starts. Color run participation was great and kids had a blast! PTC wants to move towards more school spirit and school merchandise.</p>	
Report	K.	Board Report - <i>Trustees</i>	
		<p>Jonathan- Met with Eli regarding Mother Truckers bus stop location. Has some forward motion for the project. Shares some details about hopes for the project. Update on food forest, first trees have gone in, working on fencing, donations of more trees, and \$5,000 grant that was obtained for the project.</p>	
	8.	DISCUSSION/ACTION ITEMS	
Discussion/Action	A.	<p>Twin Ridges Study-Evaluating Systemic Approaches through a Multi-Tiered System of Supports Perspective, First Read- -<i>Scott Mikal-Heine</i> (See Salmon Backup)</p>	
		<p>Scott reviews- Gives a brief overview of why and how the study was developed. Eli Gallup did study for free. Two components: staffing and assessments.</p>	

		<p>First read. Some sobering data and challenging components on our campus. High population of special needs students on a small campus. Asks the board to review, then invites Eli to present his findings at the June 18th regular meeting. Reviews some of the highlights of the report. These things will not happen overnight, it takes commitment from all parties involved.</p> <p>Trustee Goodman asks what the process looks like to move students “out” of special needs. Cindy Browning clarifies the IEP process and what forward motion looks like depending on ability and disability. Trustee Whitestone clarifies that an IEP is individualized so it is difficult to gauge success when each student is individual. Renee Renoir shares her insight from a parent point of view.</p>	
<i>Discussion/Action</i>	B.	<p>Shall the Board approve the NCSOS 24-25 I.T. contract <i>-Scott Mikal-Heine (See Gold Back up)</i></p>	
		<p>Scott briefly overviews the document and he is generally pleased with our services. Staff recommends to approve the contract.</p> <p>Trustee Farrell asks for clarification on if the county Contract is our only option or if we can contract with someone of our own choosing.</p> <p>Aubrey seeks a motion to approve the NCSOS 24/25 I.T. Contract -</p> <p>Trustee Morton makes a motion to approve the NCSOS 24/25 I.T. contract, Trustee Goodman seconds the motion. Vote carries as follows: (5/0/0/0)</p> <p>Trustee Goodman-Yes Trustee Whitestone-Yes Trustee Puetz- Yes Trustee Morton- Yes Trustee Farrell-Yes</p>	
<i>Discussion/Action</i>	C.	<p>Consideration/Approval of the “Public Disclosure Statement” of the Costs of the 2023-2024 Tentative Agreement reached between TRESA and TRTA and the 2023-2024 Certificated Salary Schedules-<i>Sunshine Bender</i> (see lavender Backup)</p>	
		<p>Scott gives an overview of future re-openers with the bargaining unit. Also overviews pertinent information of the document.</p> <p>Aubrey seeks a motion to approve the Public Disclosure Document</p> <p>Trustee Morton makes a motion to approve, Trustee Farrell seconds the motion. Vote carries as follows: (5/0/0/0)</p> <p>Trustee Goodman-Yes Trustee Whitestone-Yes Trustee Puetz- Yes Trustee Morton- Yes Trustee Farrell-Yes</p>	

<i>Discussion/Action</i>	D.	Shall the Board approve the TRTA ratified 2024/25 Certificated Salary Schedule- <i>Scott Mikal-Heine</i> (see lavender Backup) 
		<p>Aubrey seeks for a motion to approve the Certificated Salary Schedule</p> <p>Trustee Morton makes a motion to approve, Trustee Whitestone seconds the motion.</p> <p>Vote carries as follows: (5/0/0/0)</p> <p>Trustee Goodman-Yes Trustee Whitestone-Yes Trustee Puetz- Yes Trustee Morton- Yes Trustee Farrell-Yes</p>
<i>Discussion/Action</i>	E.	Shall the Board approve the TRTA ratified 24/25 Calendar- <i>Scott Mikal-Heine</i> (see lavender Backup) 
		<p>Scott points out some important dates to note on the calendar.</p> <p>Aubrey seeks for a motion to approve the TRTA Ratified 24/25 Calendar</p> <p>Trustee Morton makes a motion to approve, Trustee Goodman seconds the motion.</p> <p>Vote carries as follows: (5/0/0/0)</p> <p>Trustee Goodman-Yes Trustee Whitestone-Yes Trustee Puetz- Yes Trustee Morton- Yes Trustee Farrell-Yes</p>
<i>Discussion/Action</i>	F.	Shall the Board approve the SB 553 Workplace Violence Prevention Plan- <i>Scott Mikal-Heine</i> (see yellow Backup) 
		<p>Scott highlights some points in the plan, the importance of having such a plan in place for liability issues and any events that may occur. Staff recommendation to approve.</p> <p>Aubrey seeks for a motion to approve SB 553 Workplace Violence Prevention Plan</p> <p>Trustee Whitestone makes a motion to approve, Trustee Goodman seconds the motion.</p> <p>Vote carries as follows: (5/0/0/0)</p> <p>Trustee Goodman-Yes Trustee Whitestone-Yes Trustee Puetz- Yes Trustee Morton- Yes Trustee Farrell-Yes</p>

<i>Discussion/Action</i>	G.	Shall the Board approve Resolution 24-06 Notice of District Election <i>-Scott Mikal-Heine (see light green Backup)</i>	
		<p>Scott gives an overview of the election process.</p> <p>Aubrey seeks for a motion to approve Resolution 24-06 Notice of District Election</p> <p>Trustee Whitestone makes a motion to approve, Trustee Goodman seconds the motion. Marisol asks for a Roll Call vote.</p> <p>Vote carries as follows: (5/0/0/0)</p> <p>Trustee Goodman-Yes Trustee Whitestone-Yes Trustee Puetz- Yes Trustee Morton- Yes Trustee Farrell-Yes</p> <p>Passed and adopted.</p>	
<i>Discussion/Action</i>	H.	Shall the Board approve the recommended Candidate and step placement for the Parent Liaison Position <i>-Scott Mikal-Heine</i>	
		<p>Scott reminds trustees this position is paid for by Community Schools. Recommends Shalline Martines for the position.</p> <p>Trustee Goodman asks for clarification on the salary schedule. Also wants to make sure the candidate is aware that the salary and position itself is dependent on the funding being available through Community Schools. Scott responds with clarity on what has been communicated to the candidate.</p> <p>Aubrey seeks for a motion to approve the candidate recommendation for Shelline Martines and step placement for the Parent Liaison Position.</p> <p>Trustee Whitestone makes a motion to approve, Trustee Goodman seconds the motion.</p> <p>Vote carries as follows: (5/0/0/0)</p> <p>Trustee Goodman-Yes Trustee Whitestone-Yes Trustee Puetz- Yes Trustee Morton- Yes Trustee Farrell-Yes</p>	
<i>Discussion/Action</i>	I.	Shall the Board approve the contract for Library Services- <i>Scott Mikal-Heine</i>	

		<p>Scott shares the process of how guidelines for library work were put in place. Did not have a clear scope of work or the amount of time it would take to complete the project. There is a scope of work that is left and shares the dollar amount needed to continue the process. Dollars still needed for professional development around reopening the library and basic skills needed to keep it functioning.</p> <p>Trustee Farrell asks for clarification on the discord process.</p> <p>Sunshine asks for approval of the specific amounts of \$7590 and \$1620 for work that has already been rendered.</p> <p>Trustee Whitestone asks how often this process should be done. Scott informs the board that training will play a large part in the maintenance and upkeep.</p> <p>Trustees would like to see specifics on the scope of work that remains to be done. Trustee Puetz asks which part of the budget will be used to fund remainder of the project. Some discussion around the name of the library moving forward.</p> <p>Aubrey seeks for a motion to approve the contracts for Library Services</p> <p>Trustee Morton makes a motion to approve, Trustee Whitestone seconds the motion.</p> <p>Vote carries as follows: (5/0/0/0)</p> <p>Trustee Goodman-Yes Trustee Whitestone-Yes Trustee Puetz- Yes Trustee Morton- Yes Trustee Farrell-Yes</p>
<i>Discussion/Action</i>	J.	<p>Shall the Board discontinue the Washington After School Program -Scott Mikal-Heine</p>
		<p>Scott Mikal provides a handout to the board. Scott refers to Sunshine to review current expenditures for the Washington after school program.</p> <p>There will be a shift in the program making students essentially Nevada County students. Reviews line item costs for daily operations.</p> <p>Trustee Goodman asks for clarification on specific amounts identified on the handout.</p> <p>Trustee Farrell asks how “measure A” comes into play and what obligation do we have to that community who supported bond efforts. Trustee Farrell recommends canvassing the community to make sure we are considering the needs of the community. Trustee Farrell feels strongly that getting their community participation is essential before moving forward with voting on this item.</p> <p>Discussion continues around pros and cons of discontinuing the program. Measure “A” money that can be spent there is not the same as closing the after school program. We can still discontinue the program while simultaneously using Bond funds for upkeep or renovations to the building itself. Scott also reminds the</p>

		<p>Board that an unused facility is a liability for a district.</p> <p>Sunshine reviews funding per pupil model and how that affects this discussion item Trustee Farrell feels strongly about our obligation to the school and the potential of reopening in the future. Trustee Morton shares her opinion on the interest of the community of the school vs. the afterschool program. There are not currently enough students to reopen the school and there is a lack of interest. Trustee Goodman feels this item needs to be part of a larger budget discussion. Trustee Puetz requests the board commit to visiting Washington School and canvassing the community.</p> <p>Staff recommendation is to discontinue the afterschool program at Washington school due to the frequency of use.</p> <p>Aubrey seeks a motion to discontinue the Washington Afterschool program Trustee Morton makes a motion to approve the discontinuation of the Washington after school program.</p> <p>2nd- no one for a second on the motion</p> <p>Motion dies for lack of support.</p>	
<i>Discussion/Action</i>	K.	Public Hearings - <i>Scott Mikal-Heine</i> (see Dark Green Backup)	
		<p>Trustee Goodman makes a motion to open the public hearings. Trustee Morton seconds the motion. Vote carries as follows: (5/0/0/0) Trustee Goodman-Yes Trustee Whitestone-Yes Trustee Puetz- Yes Trustee Morton- Yes Trustee Farrell-Yes</p> <p>Opening of public hearing- no one present for public comment</p>	
<i>Discussion/Action</i>		A. Public Hearing Regarding Twin Ridges 24/25 LCAP - <i>Scott Mikal-Heine</i> (see white Backup)	
		Scott reviews the overall document. Had recommendations to shorten the document. Board decided to hold public hearing items for June 18th meeting.	
<i>Discussion/Action</i>		B. Public Hearing Regarding the 24/25 Twin Ridges Adopted Budget - <i>Sunshine Bender</i>	
		<p>Trustee Goodman makes a motion to close the public hearing session. Trustee Morton seconds the motion. The vote carries as follows: (5/0/0/0)</p>	

			<p>Trustee Goodman-Yes Trustee Whitestone-Yes Trustee Puetz- Yes Trustee Morton- Yes Trustee Farrell-Yes</p> <p>public hearing then closes</p>	
	9.	FUTURE AGENDA ITEMS DISCUSSION:		
	10.	UPCOMING MEETINGS: June 18th ,2024		
	11.	PUBLIC COMMENT ON CLOSED SESSION ITEMS		
	12.	CLOSED SESSION		
	A.	Public Employee Discipline/Dismissal/Release/Complaint – Government Code section 54957		
	B.	Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Twin Ridges Teachers Association, California School Employees Association - SJR Chapter, Non-Represented Classified; Agency Negotiator: Superintendent Scott Mikal		
	C.	Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).		
	D.	Public Employee Appointment/ Employment Title: Superintendent (Government Code § 54957)		
	13.	RECESS /RECONVENE - Report Out on Closed Session – <i>Aubrey Puetz</i>		
	A.	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))		
	B.	Reportable Action Taken Regarding Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Twin Ridges Teachers Association, California School Employees Association, SJR Chapter, Non-Represented Classified; Agency Negotiator: Superintendent Scott Mikal		
	C.	Reportable Action Taken Regarding Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).		
	D.	Reportable Action Taken Regarding Public Employee Appointment/ Employment Title: Superintendent (Government Code § 54957)		
	14.	ADJOURNMENT: 8:28		

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRES.D.ORG

NOTICE: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

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6/4/2024

Aubrey Puetz, Board President

Date

06/04/2024

Scott Mikal-Heine, Superintendent/Principal

Date

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