

TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

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BOARD OF TRUSTEES REGULAR MEETING MINUTES TUESDAY, NOVEMBER 12TH, 2024 4:00 PM GRIZZLY HILL SCHOOL-Room 4

	1.	CALL TO ORDER: 4:06		
	2.	ROLL CALL		
		Aubrey Puetz Jonathan Farrell Mindi Morton Lorien Whitestone Malik Goodman	President Clerk NCSOS Representative Member Member	Present Present Present Present Present
	3.	ATTENDEES: Dr. Erik Crawford, Marisol Estrada, Diana Pasquini, Peter ketchand, Kristin Snell, Emily Matteri, Cindy Browning, Sunshine Bender		
<i>Action</i>	4.	APPROVAL OF THE NOVEMBER 12TH , 2024 REGULAR AGENDA – Aubrey Puetz		
		<p>Board request a change in reports, Diana Pasquini will be Item “A” for reports and Williams Quarterly will move to item “B”</p> <p>Trustee Puetz seeks a motion to approve Trustee Morton makes a motion, Trustee Goodman seconds the motion. Vote carries as follows: (5/0/0/0/)</p> <p>Trustee Puetz-YES Trustee Farrell-YES Trustee Goodman-YES Trustee Whitestone-YES Trustee Morton-YES</p>		
	5.	<p>PUBLIC COMMENT</p> <p>The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)</p>		

No one for public comment

6. CONSENT ITEMS. *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.*

A. Shall the Board approve the October Warrants (*white backup*)

B. Shall the Board approve the October 8th Regular Meeting Minutes (*see Blue Text Backup*)

C. Shall the Board approve the October 29th Special Board Meeting Minutes (*see Red Text Backup*)

D. Personnel Change Report

- Jessica Wersal-Increase FTE
- Cori Hobbs- Stipend, Mentor Teacher Program (\$1,500)

(*see Salmon Backup*)

Trustee Puetz seeks a motion to approve the November Consent Items
Trustee Morton makes a motion, Trustee Goodman seconds the motion
The vote carries as follows:Vote carries as follows: (5/0/0/0/)

Trustee Puetz-YES
Trustee Farrell-YES
Trustee Goodman-YES
Trustee Whitestone-YES
Trustee Morton-YES

7. REPORTS

A. Williams Quarterly Report-*Peter Ketchand (see Clipped Backup)*

From an Investing standpoint everything looks good, up 5% as of the September report. In the month of October rates popped back up, bringing our percentages back together with a smaller gap. Sunshine has done some work to move some things around and may be able to use county funds to not have to take anything out of the Investment account. Peter goes through multiple scenarios of how to use funds to prepare for next year and how much we are willing to move towards the Bond if any. Peter reviews the reports provided to the board, highlighting the most up to date information. We will rollover into December to keep collecting interest.

B. Teacher Report- *Emily Matteri*

Emily Matteri- Introduces herself, shares some of her background and what her previous experience has been. Moves into what she is doing with students in the classroom. Talks about how she is utilizing I-Ready.

Talks about some of her strategies around I-Ready diagnostics and assignments. Excited about SIPP's and how she will integrate that intervention into her curriculum. Uses Epic as a reading resource. Has a "read to me" option for some of the kids that need extra support. Talks about homework, classwork, and reward systems she integrates into the classroom. Shares some behavior management strategies that are working in her classroom.

Report

C. Family Resource Center Report -*Diana Pasquini*

Food Drive-Fed 290 households, more than 700 people were fed. Clothes closet, Cold weather items are out and there was a large turn out for Halloween Costumes. Also provided uniforms for student servers at the fireman's dinner. Bedding is now also available at the FRC. Now offering some tech services. Playgroup, adult yoga, and Dance class all doing well and full. Diana gives a brief update on other events at the FRC. Diana highlights the performance of our 7/8 graders and how well they represented the school.

Report

D. TRTA -*Adam Pearcy*

Not Present-Handout provided to board members

Report

E. Little Acorns Preschool

Age Groups	Age 2	Age 3	Age 4	Age 5	Total
Students	1	6	3	0	10

Report

F. Community Schools- *Kristin Snell*

Kristin Snell- Community Schools update- Coffee with the principal. More attendees, a good variety of parents and caregivers. Family Forums and Circles of support. Also a large turnout. People were excited for the opportunity to get together and support each other. Next one will be on the topic of grief and grace. Had about 15 adults present at the last support meeting.

Library- Karina and Kristin both trained via Follet online training. Able to update all the currently enrolled students. Students have been able to access the library. Also having story time with TK/K. Students are getting more acclimated to being in the library and the behavior that is expected there. Kristin is working on gathering volunteers and canvassing teachers to see how they would like to access the library and when. Working on a more permanent plan to get the library functioning for all students and classrooms.

Shared wellness space updates. The Cabinet team went to Colfax to visit their space and talk to their team. Moving forward on planning stages for our own

space. Next Ridge Connections being worked on. ELOP-Gives update on camps offered during our fall break and November 1st day off. Gave kudos to Shelline for her efforts working with students on baking and cooking projects. Share a slideshow of some of the field trips and activities the students participated in during the camps.

Report

G. /Superintendent/Principal Report -*Dr. Erik Crawford*

Erik- Talks about Halloween and the student participation. Great fun day. Sipps training on Nov. 1st. Went well and a beneficial training for the staff. Teacher prep- 165 minutes of prep during the instructional week. This is done by P.E. and not having staff meetings every week.

Talks about Chicago park visit. Updates the Board on work done by AEDIS on their campus.

Geotechnical update- Aedis will take on that component so we don't have to put in another RFQ. Walkthrough on Wednesday with AEDIS and Geotech firm, moving quickly to hit all deadlines.

Mother Truckers Bus stop update-Went to visit the current bus route at that stop, shares some of his takeaways seeing the stop in action. Where students are currently located seems to be the safest location.

Master Gardener from Grass valley will help with an assembly to teach kids about composting. They will put on a composting assembly, and we currently have an educational video being shown to students in classrooms this week. Will introduce compost captains to gain student involvement. Looking to revitalize the greenhouse in time for spring.

Report

H. Current Enrollment - Grizzly Hill School

Grade	TK/K	1/2	3/4	5/6	7/8	Total
Students	3/9	14/11	9/12	16/10	14/7	105
Teacher	Clemens	Matteri	Hobbs	Pearcy	Hinrichs	

Report

I. Parent Teacher Club Report -*Aubrey Puetz*

Trunk or Treat highlights- Team worked great getting prepared for the spotty weather. Had the event outside as planned. Cal fire had a nice presence for our event. Grateful for the staff for all they do for the event. Bulb fundraiser was a success. Looking for Raffle prizes for Winter Dinner.

Report

J . Board Report -*Trustees*

Look into providing minutes separately to the board in advance of the agenda posting in an effort to streamline any changes that may need to be made.

8. DISCUSSION/ACTION ITEMS

Discussion/Action

A.

Compost Committee Update-*Trustee Farrell/ Trustee Puetz*

Dr. Crawford shares his plan for composting on our campus as a handout. Jonathan talks about how we can minimize our food waste. How can we evaluate our waste? Looking at things like packaging, what foods we are buying and what students are eating. Trustee Morton asks who will be providing some of the bins for the composting plan. Dr. Crawford notes the funding will come from the grant that Sunshine wrote.

Discussion moves to martial arts, and additional ELOP possibilities. It is decided we will add these items to future agenda items to makes sure we have room for proper discussion.

Discussion/Action

B.

Washington School -*Dr. Crawford*

Jordan and Erik will go out and visit Washington School to do a walking tour of the campus. Need to look at the retaining wall and work involved in getting it functioning as a community resource center.

Discussion/Action

C.

Local Indicators Dashboard Review-*Dr. Crawford*

Dr. Crawford shares some preliminary data, Public release data is not out yet, move to next month.

Discussion/Action






D.



End of Term Student Data I-Ready- *Dr. Crawford*
(see white Backup)



Dr. Crawford reviews the presentation. Highlights overall whole school results. Explains to the board different categorical findings and that Reading Comprehension seems to be the biggest area of opportunity for many students. There is growth happening in Kindergarten and how that will come to fruition as the years go by. 1st grade also showed optimistic results. Not dealing with 3 or more grade levels below. Dr. Crawford goes through each grade level individually sharing highlights and opportunities for each grade. Talks about some of the possible COVID era learning, for upper grades is comprehension and informational text. Talks about some of the state standards shifting and what informational text has become in standards based testing.

Moves to Math Score Data- once we are able to level out scores there will be less need for intervention and we can begin to offer more elective choices in place of intervention. Goes through all school data grade by grade and reviews what the data shows and where our target groups should be to see scores go up. Discussion turns to grade 7 and 8. Dr. Crawford shares he has Ms. Sam's lesson

		plans and is teaching math components to address the scores. Discussion on how to get buy-in to the importance of performing well on the I-ready diagnostic. Trustee Goodman asks if we need more parent involvement, how can students see their results and growth in more real time? Trustee Goodman would like to see this data made available to parents before parent teacher conferences. Dr. Crawford continues with data analysis.	
Discussion/Action	E.	CAASPP Test Results Review (see white Backup)	
		Shares Yearly comparative data- reviews his slideshow presentation. Standard not met increased from last year to this. How can we get the students to take the test more seriously? Went down in math scores as well.	
Discussion/Action	F.	Shall the Board approve the Contract for Caitlin Shelton, School Psychologist, (Independent Contractor)-Dr. Crawford (see light Green Backup)	
		Dr. Crawford and Sunshine give clarification on the role of a school psych. Explains that it is not for the purposes of serving students directly but more for the IEP component. Trustee Puetz seeks a motion to approve Trustee Morton makes a motion to approve, Trustee Whitestone seconds the motion. Vote Carries as follows: (4/0/1/0) Trustee Puetz-YES Trustee Farrell-YES Trustee Goodman-ABSTAIN Trustee Whitestone-YES Trustee Morton-YES	
Disclosure	G.	Acknowledgement of the Annual Organizational meeting date-.Dr. Crawford (see Blue Backup)	
		Board has acknowledged, Marisol clarified why we are having the meeting on the 13th.	
Discussion/Action	H.	Annual Governance Calendar review, first read.-Dr. Crawford (see Purple Backup)	
		Dr.Crawford would like the board to take a look at the document and bring back any suggestions for our December meeting. Trustee Goodman would like to add closed session Board only meetings. The idea of adding Board Check-in January Closed session only for Board Members only. Adding a component of Sports to the governance calendar in august and november	
Disclosure	I.	Acknowledgement of the completion of the F.I.T.-Dr. Crawford (see GoldenRod Backup)	

		Dr. Crawford reviews the FIT. talks about the 17 areas on the campus that were evaluated. Walkthrough was completed by M&O and Dr. Crawford. Interior repair issues will be addressed with the bond money. Trustee Goodman points out the Facia on the library. We don't have anything that is a major repair issue. No water gas leaks, or walls falling in.	
Discussion/Action	J.	Evaluate Progress of Annual Goals and Describe Any Changes to Goals as it pertains to the LCAP.- <i>Dr. Crawford</i>	
		Highlights some of the progress towards the goals. Expanding clubs and EIOP opportunities follows goal number #2. Focus on Academics, through various intervention programs and new intervention schedules. Parent engagement- PTC, Coffee with the principal, different people each time. , Volunteer handbooks, (community involvement) SEL learning/ bullying. Mid Year LCAP template from CDE will supply a form.	
Discussion/Action	K.	Shall the Board approve the Audit Engagement Letter from Michelle Hanson- <i>Dr. Crawford/Sunshine Bender (see Dark Green Backup)</i>	
		<p>Sunshine clarifies that this Audit is specific to Bond, We are on a 3 year cycle this will be our last year with Michelle.</p> <p>Trustee Puetz seeks a motion to approve Trustee Morton makes a motion, Trustee Whitestone seconds the motion. Vote Carries as follows (5/0/0/0)</p> <p>Trustee Puetz-YES Trustee Farrell-YES Trustee Goodman-YES Trustee Whitestone-YES Trustee Morton-YES</p>	
Discussion/Action	L.	Shall the Board approve the Quote from the Collaborative Classroom. <i>(see yellow backup)</i>	
		<p>Dr. Crawford explains the process leading up to the quote. All teachers have leveled their students to identify which kits are needed for each student group. Because our students are at all levels we need various levels for each class. The heart of the kit can be reused over and over again. Sunshine explains that the funding is coming from Supplemental Concentration, lottery in supplemental curriculum, and surplus in title one.</p> <p>Trustee Puetz seeks a motion to approve Trustee Whitestone makes a motion, Trustee Goodman seconds the motion.</p> <p>Cindy Browning shares her experience with SIPPS and how the digital component comes into play for the teacher prep time. This is not a digital component for the students to interact with but rather a mode</p>	

		<p>Vote carries as follows: (5/0/0/0)</p> <p>Trustee Puetz-YES</p> <p>Trustee Farrell-YES</p> <p>Trustee Goodman-YES</p> <p>Trustee Whitestone-YES</p> <p>Trustee Morton-YES</p>	
<i>Discussion/Action</i>	M.	<p>Shall the board approve the opening of Fund 40 for the purpose of separating \$115,526.37, of Malakoff proceeds from Fund 21 Bond proceeds. -</p> <p><i>Dr. Crawford/Sunshine Bender</i></p>	
		<p>Sunshine gives an explanation of why we need to split the account. For safeguarding of bond proceeds. Sunshine explains that the only thing in fund 21 is now Bond Proceeds. Sunshine explains they must acknowledge the original amount.</p> <p>Trustee Puetz seeks a motion to approve, Trustee Morton makes a motion, Trustee Whitestone seconds the motion</p> <p>Vote Carries as follows: (5/0/0/0)</p> <p>Trustee Puetz-YES</p> <p>Trustee Farrell-YES</p> <p>Trustee Goodman-YES</p> <p>Trustee Whitestone-YES</p> <p>Trustee Morton-YES</p>	
<i>Discussion/Action</i>	N.	Fiscal Stabilization	
		<p>Trustee Goodman asks Dr. Crawford what he sees as a cost savings to our bottom line. Shares some of the reasons why we have lost students.</p> <p>Optimistically as we have family homes being sold we keep marketing our school. Working with Jostens to create a Grizzly Hill Logo. Where are we making important decisions on staffing and what the plan is to reduce our spending. Program consolidation is where we will see the most significant savings. Sunshine explains how she was able to save so much and protect our funds. Through state funding, equity multiplier, and learning recovery block aid, and covid funds. Sunshine shares information on vacation balances. This is an amount that we will have to pay out at the end of the year, if an employee does not use their time and if they request it. Due to the Audit Sunshine had to reconcile vacation balances which will need to be paid out. Only for 12 month employees.</p>	
	9.	<p>FUTURE AGENDA ITEMS DISCUSSION: Local indicators Dashboard review, Discussion on the process to get items on the Agenda for future meetings. Aubrey agrees that she will message each Board member to check in on future items that the board would like to see on the agenda.</p> <ol style="list-style-type: none"> 1. Facebook publishing guidelines/responsibility 2. Sports, teams, coaches' 3. Library books surplus how the books will be organized and relocated. 4. Teacher classroom funds/how much \$/ what fund 	

		5. Transportation	
	10.	UPCOMING MEETINGS: December 13th, 2024	
	11.	PUBLIC COMMENT ON CLOSED SESSION ITEMS	
		No one present for closed session	
	12.	CLOSED SESSION:	
	A.	Public Employee Discipline/Dismissal/Release (Government Code § 54957)	
	B.	Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Twin Ridges Teachers Association, California School Employees Association, SJR Chapter, Non-Represented Classified; Agency Negotiator: Superintendent Dr. Erik Crawford	
	C.	Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
	13.	RECESS /RECONVENE - Report Out on Closed Session – <i>Aubrey Puetz</i>	
	A.	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))	
	B.	Reportable Action Taken Regarding Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Non-Represented Classified. Agency Negotiator: Dr. Erik Crawford	
	C.	Reportable Action Taken Regarding Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
	14.	ADJOURNMENT: 8:05pm	

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRES.D.ORG

NOTICE:

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}



11/12/2024

Aubrey Puetz, Board President

Date

Dr. Erik Crawford, Superintendent/Principal

Date

