




TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

BOARD OF TRUSTEES REGULAR MEETING AGENDA TUESDAY, APRIL 9TH, 2024 4:00 PM



GRIZZLY HILL SCHOOL - ROOM 4


	1. CALL TO ORDER	
	2. ROLL CALL	
	Aubrey Puetz Jonathan Farrell Mindi Morton Lorien Whitestone Malik Goodman	President Clerk NCSOS Representative Member Member
	3. ATTENDEES:	
<i>Action</i>	4. APPROVAL OF THE APRIL 9TH , 2024 REGULAR AGENDA – Aubrey Puetz	
	5. PUBLIC COMMENT	
	The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)	
<i>Action</i>	6. CONSENT ITEMS. <i>These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.</i>	
<i>Action</i>	A.	Shall the Board approve the March 12,2024 Regular Board Meeting Minutes (See BLUE text backup) 
<i>Action</i>	B.	Shall the Board approve the March 22,2024 Special Board Meeting Minutes (See RED text backup) 
<i>Action</i>	C.	Shall the Board approve the March warrants (see white backup) 

7. REPORTS

Report	A.	Family Resource Center Report - <i>Diana Pasquini</i>																					
Report	B.	Teacher's Report - <i>Cori Hobbs</i>																					
Report	C.	Little Acorns- <i>Pam Langley</i>																					
Report	D.	<p>Current Enrollment - Grizzly Hill School</p> <table border="1"> <thead> <tr> <th>Grade</th> <th>TK/K</th> <th>1/2</th> <th>3/4</th> <th>5/6</th> <th>7/8</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Students</td> <td>4/16</td> <td>11/10</td> <td>12/14</td> <td>10/11</td> <td>5/8</td> <td>101</td> </tr> <tr> <td>Teacher</td> <td>Caughey</td> <td>Clemens</td> <td>Hobbs</td> <td>Pearcy</td> <td>Hinrichs</td> <td></td> </tr> </tbody> </table>	Grade	TK/K	1/2	3/4	5/6	7/8	Total	Students	4/16	11/10	12/14	10/11	5/8	101	Teacher	Caughey	Clemens	Hobbs	Pearcy	Hinrichs	
Grade	TK/K	1/2	3/4	5/6	7/8	Total																	
Students	4/16	11/10	12/14	10/11	5/8	101																	
Teacher	Caughey	Clemens	Hobbs	Pearcy	Hinrichs																		
Report	E.	<p>Little Acorns Preschool</p> <table border="1"> <thead> <tr> <th>Class</th> <th>M,W,F - Ages 3-5</th> <th>T,Th - Ages 2 - 3</th> </tr> </thead> <tbody> <tr> <td>Students</td> <td>11</td> <td>3</td> </tr> </tbody> </table>	Class	M,W,F - Ages 3-5	T,Th - Ages 2 - 3	Students	11	3															
Class	M,W,F - Ages 3-5	T,Th - Ages 2 - 3																					
Students	11	3																					
Report	F.	Superintendent/Principal Report - <i>Scott Mikal-Heine</i>																					
Report	G.	Community Schools Report- <i>Kristen Snell</i>																					
Report	H.	Parent Teacher Club Report - <i>Aubrey Puetz</i>																					
Report	I.	Board Report - <i>Trustees</i>																					

8. DISCUSSION/ACTION ITEMS

Discussion/Action	A.	Shall the board approved the correction of the numbering of Resolution 23-14 to 24-01 and Resolution 23-15 to 24-02
Discussion/Action	B.	<p>Shall the board approve- Resolution 24-03 RESOLUTION OF THE BOARD OF TRUSTEES OF THE TWIN RIDGES ELEMENTARY SCHOOL DISTRICT CERTIFYING TO THE BOARD OF SUPERVISORS OF NEVADA COUNTY ALL PROCEEDINGS IN THE MARCH 5, 2024 GENERAL OBLIGATION BOND ELECTION.</p> 
Discussion/Action	C.	<p>Shall the board approve- Resolution 24-04 RESOLUTION OF THE BOARD OF TRUSTEES OF THE TWIN RIDGES ELEMENTARY SCHOOL DISTRICT ADOPTING BYLAWS GOVERNING</p> 

		MEASURE A CITIZENS' OVERSIGHT COMMITTEE.	
Discussion/Action	D.	SELECTION OF UNDERWRITING BANK FOR THE ISSUANCE AND SALE OF THE ELECTION OF 2024, SERIES 2024 GENERAL OBLIGATION BONDS.	
Discussion/Action	E.	Shall the Board approve the Track and Field coaching stipend for Kristin Snell.	
Discussion/Action	F.	Washington School After School Program	
Discussion/Action	G.	Board Self-Evaluation	
	9.	FUTURE AGENDA ITEMS DISCUSSION	
	10.	UPCOMING MEETINGS: May 14th ,2024	
	11.	PUBLIC COMMENT ON CLOSED SESSION ITEMS	
	12.	CLOSED SESSION	
	A.	Public Employee Discipline/Dismissal/Release (Government Code § 54957)	
	B.	Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Twin Ridges Teachers Association, California School Employees Association, SJR Chapter, Non-Represented Classified; Agency Negotiator: Superintendent Scott Mikal	
	C.	Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
	13.	RECESS /RECONVENE - Report Out on Closed Session – <i>Malik Goodman</i>	
	A.	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))	
	B.	Reportable Action Taken Regarding Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Non-Represented Classified. Agency Negotiator: Scott Mikal	
	C.	Reportable Action Taken Regarding Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
	14.	ADJOURNMENT:	

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRESA.ORG

NOTICE:

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

■

4/09/2024

Aubrey Puetz, Board President

Date

4/09/2024

Scott Mikal-Heine, Superintendent/Principal

Date

■

■

TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California



Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

BOARD OF TRUSTEES REGULAR MEETING MINUTES TUESDAY, MARCH 12, 2024 4:00 PM

GRIZZLY HILL SCHOOL - ROOM 4

	1. CALL TO ORDER 4:07pm	
	2. ROLL CALL	
	Aubrey Puetz Jonathan Farrell Mindi Morton Lorien Whitestone Malik Goodman	President Clerk NCSOS Representative Member Member
		Present Present Present Absent Present
	3. ATTENDEES: CBO, Sunshine Bender, C.S.C. Kristen Snell, E.A. Marisol Estrada, Cindy Browning, Adam Percy, Diana Pasquini	
<i>Action</i>	4. APPROVAL OF THE MARCH 12, 2024 REGULAR AGENDA – Aubrey Puetz	
	Trustee Puetz seeks a motion to approve the March 12th regular agenda, Trustee Morton makes a motion to approve the March 12th Regular agenda with the elimination of items I, J, K, Trustee Goodman seconds the motion. The vote carries as follows: (4/0/1/0) Aubrey-YES Jonathan-YES Mindi-YES Lorien-ABSENT Malik-YES	
	5. PUBLIC COMMENT	
	The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)	

Jessica Gray speaking for public comment. She shares concerns regarding communication between the school administration and parents. Jessica expresses that parents have a desire for regular direct communication between the school and parents. She ends by stating she hopes to see a change.

Action	6.	CONSENT ITEMS. <i>These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.</i>	
Action	A.	Shall the Board approve the February 13,2024 Board Meeting Minutes (See Red TEXT backup)	
		<p>Mindi makes a motion to approve the February 13,2024 Board Meeting Minutes, Jonathan seconds the motion. Vote Carries as follows: (4/0/1/0)</p> <p>Aubrey-YES Jonathan-YES Mindi-YES Lorien-ABSENT Malik-YES</p>	
Action	B.	Shall the Board approve the February warrants (see white backup)	
		<p>Mindi makes a motion to approve the February Warrants, Jonathan seconds the motion. Vote Carries as follows: (4/0/1/0)</p> <p>Aubrey-YES Jonathan-YES Mindi-YES Lorien-ABSENT Malik-YES</p>	
	7.	REPORTS	
Report	A.	Family Resource Center Report - <i>Diana Pasquini</i>	
		<p>Diana reports for FRC, 6 new families and an estimated 260 clients were served at the most recent food pantry distribution. Diana shares she is receiving donations from local Ridge Markets and the foodbank. Clothes closet is still running, plenty of clothing is still available. Tech services are a great asset.</p> <p>New at the FRC are laundry vouchers along with the various household items they are supplying. Classes are still going on at the FRC. Children's dance classes are full, with waitlists. Some future events at the FRC are the collaboration with Grizzly Hill on "Ridge Connections" with the Community Schools Coordinator leading the effort.</p> <p>There is a parent who would like to grade the driveway. Diana will put him in contact with Sunshine or Scott.</p>	

Report	B.	Teacher's Report - <i>Adam Percy</i>																						
		<p>Mr. Percy begins with an overview of I-ready. He shares his experience using the program and that he has seen an overall improvement with his students. I-ready gives accurate levels of Math and Reading. Having electronic data backup is also great for keeping up with student data collection. Has some challenges around keeping the students engaged for ongoing periods of time.</p> <p>Field trips- Adam shares that he is planning the sixth grade camp. They will be repeating last year's trip. Another future trip will be to the Gold Crush Climbing Gym, he wants to get the kids out doing physical/outdoor activities. He also wants to plan some trips around local activities such as Sierra streams institute, Malakoff Diggins, and Shady Creek to have the kids get first hand experience as it relates to curriculum.</p> <p>Adam concludes by reading a letter he prepared ahead of time. He shares his personal reasons for becoming a teacher and the passion he has behind leading his classroom. The letter includes both ideas for improvement along with concerns.</p>																						
Report	C.	Little Acorns- <i>Pam Langley</i>																						
		Not in attendance																						
Report	D.	Superintendent/Principal Report - <i>Scott Mikal-Heine</i>																						
		<p>Boys basketball ended the season with 4/6, a great season, impressed with coach Tom Wade. Not able to get a volleyball coach on board. Happy to announce there is a person ready to take on Coaching the track team . Movie night success was another great success for the month's activities.</p> <p>On the horizon. Differentiated Assistance. For schools that are in the California state dashboard, we are in for chronic absenteeism, and student performance. We were in negotiations with CSEA about job descriptions. Lots of change in leadership at CSEA leadership making communications difficult.</p>																						
Report	E.	Student Service Report- <i>Cindy Browning</i>																						
		nothing to report																						
Report	F.	<p>Current Enrollment - Grizzly Hill School</p> <table border="1" data-bbox="409 1507 1461 1749"> <thead> <tr> <th>Grade</th> <th>TK/K</th> <th>1/2</th> <th>3/4</th> <th>5/6</th> <th>7/8</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Students</td> <td>4/16</td> <td>12/10</td> <td>11/16</td> <td>11/12</td> <td>5/8</td> <td>105</td> </tr> <tr> <td>Teacher</td> <td>Caughey</td> <td>Clemens</td> <td>Hobbs</td> <td>Pearcy</td> <td>Hinrichs</td> <td></td> </tr> </tbody> </table>	Grade	TK/K	1/2	3/4	5/6	7/8	Total	Students	4/16	12/10	11/16	11/12	5/8	105	Teacher	Caughey	Clemens	Hobbs	Pearcy	Hinrichs		
Grade	TK/K	1/2	3/4	5/6	7/8	Total																		
Students	4/16	12/10	11/16	11/12	5/8	105																		
Teacher	Caughey	Clemens	Hobbs	Pearcy	Hinrichs																			
Report	G.	Little Acorns Preschool - <i>Pam Langley</i>																						

Class	M,W,F - Ages 3-5	T,Th - Ages 2 - 3
Students	11	6

<i>Report</i>	H.	Community Schools Report- <i>Kristen Snell</i>	
		<p>Things moving forward with CS- The Advisory Council continues to meet. This committee helps guide and oversee the community schools process. There has been some consistency which makes the meetings beneficial. Update on the grant, should hear the results in May. In the process of revitalizing “Ridge Connections” Kristen hopes to have it out quarterly.</p> <p>Elop: Hired two people to fill the position for upcoming ELOP activities. Spring break planning is in full swing. Program is full at 18, 10 on the waitlist. Speaks about various trips and activities planned for the spring camp. Looking to build out the program for summer break.</p>	
<i>Report</i>	I.	Parent Teacher Club Report - <i>Aubrey Puetz</i>	
		<p>Aubrey starts by addressing community health, encourages everyone to evaluate what you can do to stay healthy. Update on Krispy Kreme fundraiser. Gives Sunshine kudos for her efforts during the sale. Money goes to the 7/8th grade excursion. Reports on the book fair. Lots of support and help from the PTC. It provided students with excitement about books, and we also got scholastic dollars for future use. Very Grateful to the PTC and how much support the event received.</p>	
<i>Report</i>	J.	Board Report - <i>Jonathan Farrell</i> <ol style="list-style-type: none"> 1. Compost plan update 2. Proposed Bus Stop at Mother Truckers 	
		<p>Jonathan starts- Compost plan-</p> <p>Kacy has a design for a 3 bin compost receptacle. Work starts this week, Jonathan building wood boxes. Also creating a black soldier fly system to create larva to eat the compost. A full circle system to meet the needs of our compost issues.</p> <p>Bus Stop- Has reached out to pertinent individuals with a potential new location of the proposed bus stop but has not heard back from his contact. Trustee Farrell has a contractor willing to build it, a design team in place, and he thinks concrete and lumber can be sourced via donation. A matter of getting approval from the land owner and final approval from Eli.</p>	
	8.	DISCUSSION/ACTION ITEMS	
<i>Discussion/Action</i>	A.	Update on Measure “A”- NEXT STEPS- <i>Scott Mikal</i>	

Scott Mikal begins- We are currently at a 71% approval rate. Has not communicated to the community yet because the final count has not been released. In terms of approval rate we are quite high in the Measures on the Ballot. Trustee Goodmans asks for voter turnout. 846 votes were cast out of just shy of 2000 voters. Michael Reimenschneider says we are in a good place. Scott gives recognition to the staff, parents, PTC, Board, and of course Michael for all of the efforts being made towards our bond effort. Excited about the results and moves us towards next steps.

The conversation continues around next steps with specific details regarding order of priorities going forward,as well as contractor and architect services. Trustee Goodman suggests a special meeting to only talk about the project list as relates to the bond.

Trustee Morton asks what the process will be for prioritizing projects. Board Members agree that they would like to propose a Special Meeting and a committee be assembled at that meeting.

Shin- Responds to the board with the importance to add an architect because the proposed work will be at a school and we will have to meet the department of state architects requirements. Also to understand potential costs for any projects we plan on doing. Trustee Goodman asks if we need an architect for every project. Even things such as repairing an HVAC requires meeting certain criteria that the architect will be able to help with.

Michael- talks about his excitement to work with the team and is excited about the steps. Issuance of funds will be the next steps.

Shin- Summarizes his presentation. A team will be put in place to issue the bond and handle the logistics. The team will ensure we are meeting all requirements necessary to issue the bond to the school. Talks about the bond guidelines when it comes to issuing the bond. Provides a sample timeline to the Board. Anticipating bringing the resolution back by the next board meeting.

Moves discussion to tax rates. If we feel things will take longer than 3 years can move to a multi series but feels with the amount that we will be receiving it is completely reasonable to stick to a single issuance. Congratulations to the board, district, community, etc. School bonds getting to 70% is a huge success! Speaks to the quality of the work , the board and the community support for the school.

Discussion/Action

B.

Shall the Board approve the FCMAT Agreement For Management Assistance -*Scott Mikal (See yellow back up)*



Scott gives an overview of what FCMAT is. We are currently in a state of structural deficit spending. Shares that certain funds will be expiring Sept 2024. We will spend every last dollar before that happens. Scott talks about a special education component that we can take out since we are using county support in this area. Believes we need an outside perspective to handle some of the

next steps we will need in moving towards the black. Trustee Goodman would like understand the process of FCMAT and how they see the budget. Trustee Goodman would like to have a separate meeting as a budget workshop or a Special Board Meeting .Trustee Puetz shares her concerns with creating another special vs. a workshop or ad hoc committee. Trustee Morton asks what will be discussed in the meeting. Trustee Puetz asks if there is an expiration date? Yes, it is a 30 day quote. Trustee Goodman asks if the Special Meeting would not include special needs due to the survey we have going on with the county. Trustee Goodman asks for clarification on Eli’s findings. There are other areas in terms of fiscal items that are outside of Eli’s study.

The Board Pauses for a question from the public:

Jessica asks if this is necessary , the Board replies yes, and it is long overdue. Trustee Farrell shares that it is important to recognize when you need help and that to get an outside expert can hold value.

Aubrey states that she does not have the Board's approval at this time.

Discussion/Action

C. Shall the Board approve the Second Interim Budget Report-*Sunshine Bender*
(See the clipped backup)



Sunshine reads her letter aloud given to the board. This is an overview of the various highlights of the budget. Moves to special education and county costs, and projected costs.

In lieu and special ed costs make up a lot of the spending. Touches on the county partnership and how this can affect our spending in the area of special education.

Scott Mikal- gives clarification on in lieu tax spending. Mindi questions if it is better to remain in basic aides.

Sunshine moves to her recommendations for the board. Staff recommends the sale of the Washington School, finalizing the steps for Little Acorns Pre-School, and moving forward with reductions in force.

Aubrey moves for a motion to be made-

Trustee Goodman makes a motion to approve , Trustee Morton seconds the motion.

Vote Carries as follows: (4/0/1/0)

Aubrey-YES
Jonathan-YES
Mindi-YES
Lorien-ABSENT
Malik-YES

Discussion/Action

D. Shall the Board approve the Reduction in Force Resolution (Classified)



-Scott Mikal (see the orange backup)

Staff is making a recommendation to reduce 3 positions in the classified unit. People notified may not actually be released. They are not final, May 15th is final the deadline. The district still maintains autonomy to hire as needed in the future.

Starts with Little Acorns- Both staff are currently associate teachers, as we move forward with a formal pre-school there will need to be a site supervisor to fill the need for two staff. Staff has been made aware of these needs.

Grizzly Hill-
the paraprofessional class in the unit is a teacher's aide. A protective step in order to have time to plan for next year.
School secretary- some proposed job descriptions have been brought to the board will hopefully fit the needs of any potential reductions.

Trustee Goodman- asks for clarification on reasoning for these particular positions being reduced. Scott responds with; The positions were being paid for by funds that will no longer be available. .

Aubrey moves for a motion to be made-
Trustee Morton makes a motion to approve , Trustee Farrell seconds the motion.

Vote Carries as follows: (4/0/1/0)
Farrell:yes
Morton:yes
Goodman: yes
Puetz:yes
Whitstone: Absent

Discussion/Action

E. Shall the Board approve the Reduction in Force Resolution (Certificated)
-Scott Mikal (see the orange backup)




Scott proposes - Resource Teacher, teacher is on an intern permit. Most districts do this with those on an intern permit.




Trustee Morton makes a motion to approve , Trustee Farrell seconds the motion. The vote carries as follows (4/0/1/0)

Vote Carries as follows:
Farrell: Yes
Morton:Yes
Goodman: Yes
Puetz:Yes
Whitstone absent

Discussion/Action

F. Library Planning Update

		<p>Scott- Great progress in updating the library. 3 teacher librarians have been working on the project. Weeding has been the main focus, now in the steps of creating a list of books for purchase. Books must be exit-ed and the list will be brought to the board. There will be books shared, given to classrooms, community students etc. Scott assures the board we are following a very formal process. Discussion moves to talk about furniture and bookcases in order to access the space for students in a more functional way. One more weekend of big work and then we will move to the discard process. will potentially come to the board with furniture recommendations, and equipment.</p> <p>Diana Paquini- Speaks about her concerns for some of the books that are in the discard pile. The importance of having local authors kept in the library.</p> <p>Trustee Goodman- wants to make sure we are not discarding something that would be important to the community connection.</p> <p>Scott clarifies these are books for check out that are being weeded. They can also include aged books.</p>	
<i>Discussion/Action</i>	G.	Culinary Program at Grizzly Hill School	
		<p>Scott -talked to Kitchen staff. They are excited about getting the program together Talked with staff about prep and clean up. Staff is excited to create a program. Trustee Goodman asks when an elective schedule will be made for the next year. Trustee Goodman asks for this to be put on the May agenda for an update.</p>	
<i>Discussion/Action</i>	H.	Martial Arts program update	
		<p>Has tried to reach out, playing phone tag. Partnering with Kristen for EIOP potential. Trustee Farrell shares another contact that may be willing to lead the class. Aubrey would like to put the assembly first. Trustee Goodman asks for this to be on the April agenda. Trustee Farell sees this as a good way to address some of the concerns of behaviors, attendance, etc. This could be incentive for kids to come to school.</p>	
<i>Discussion/Action</i>	K.	Food Forest Planning update	
		<p>Jonathan Farrel, Gives an update to the board regarding the food forest idea. Gives some data on water usage. Shares that there is a 5000 grant available for gardens in schools. With the interest of timing we may have to put up the money up in advance and then get reimbursed via the grant. Jonathan will follow up after the next meeting at the parks board. Board is good to move forward to start the project.</p>	
<i>Discussion/Action</i>	L.	Shall the Board approve the replacement of the Kindergarten playground slide - <i>Scott Mikal (see lavender backup)</i>	
		Board asks if we can offset the shipping costs.	

		<p>Trustee Morton makes a motion to approve , Trustee Farrell seconds the motion. The vote carries as follows (4/0/1/0)</p> <p>Vote Carries as follows: Farrell: Yes Morton:Yes Goodman: Yes Puetz:Yes Whitestone: Absent</p>	
Discussion/Action	M.	<p>Shall the Board approve the 2023-2024 Comprehensive School Safety Plan- <i>Scott Mikal</i></p>	
		<p>Trustee Morton makes a motion to approve , Trustee Goodman seconds the motion. The vote carries as follows (4/0/1/0)</p> <p>Vote Carries as follows: Farrell: Yes Morton:Yes Goodman: Yes Puetz:Yes Whitestone absent</p>	
Discussion/Action	N.	<p>Shall the Board approve the Place Based Job Description -<i>Scott Mikal</i> (see the gray backup)</p>	
		<p>OT, Reminds Board this is dependent on funding-</p> <p>Aubrey moves for a motion to be made-</p> <p>Trustee Morton makes a motion to approve , Trustee Farrell seconds the motion. The vote carries as follows (4/0/1/0)</p> <p>Vote Carries as follows: Farrell: Yes Morton:Yes Goodman: Yes Puetz:Yes Whitestone absent</p>	
Discussion/Action	O.	<p>For the Board's review- Audit Engagement Letter -<i>Sunshine Bender</i> (see the white backup)</p>	
		<p>Read and acknowledged</p>	
Discussion/Action	P.	<p>Letter to CPUC-Regarding AT&T Landline Elimination (see green backup)</p>	
		<p>Trustees sign letter to send</p>	

Discussion/Action	Q.	Policy Updates-First Read	
		Scott gives clarifications on expectations from the board.	
	9.	FUTURE AGENDA ITEMS DISCUSSION	
		Martial arts, discuss closing washington school, discuss communication with parents and teachers (closed session)	
	10.	UPCOMING MEETINGS: April 9,2024	
	11.	PUBLIC COMMENT ON CLOSED SESSION ITEMS	
		<p>Jessica to speak- highly disapproves of getting rid of teachers, speaks on behalf of the community possibility of moving forward with teacher reduction.</p> <p>Hillary- speaking on behalf of tk/k teacher. She believes she is a valuable resource.</p> <p>Board responds by clarifying that is not one of the reductions in questions.</p>	
	12.	CLOSED SESSION: 7:14	
	A.	Public Employee Discipline/Dismissal/Release (Government Code § 54957)	
	B.	Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Twin Ridges Teachers Association, California School Employees Association, SJR Chapter, Non-Represented Classified; Agency Negotiator: Superintendent Scott Mikal	
	C.	Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
	13.	RECESS /RECONVENE - Report Out on Closed Session – Malik Goodman	
	A.	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))	
	B.	Reportable Action Taken Regarding Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Non-Represented Classified. Agency Negotiator: Scott Mikal	
	C.	Reportable Action Taken Regarding Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
	14.	ADJOURNMENT: 7:48	

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRES.D.ORG

NOTICE:

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

■

3/12/2024

Aubrey Puetz, Board President

Date

3/12/2024

Scott Mikal-Heine, Superintendent/Principal

Date

■

■

TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

BOARD OF TRUSTEES SPECIAL MEETING AGENDA FRIDAY, MARCH 22, 2024 9:00 AM

NORTH COLUMBIA SCHOOLHOUSE

	1.	CALL TO ORDER 9:04		
	2.	ROLL CALL		
		Aubrey Puetz Jonathan Farrell Mindi Morton Lorien Whitestone Malik Goodman	President Clerk NCSOS Representative Member Member	Present Absent Present Present Present
	3.	ATTENDEES: Courtney De Groof, Trustee Farrell arrived at 10:00 AM		
<i>Action</i>	4.	APPROVAL OF THE MARCH 22, 2024 SPECIAL AGENDA – Aubrey Puetz		
		Trustee Morton makes a motion to approve the March 22, 2024 Special Agenda, Trustee Goodman Seconds the motion. The vote carries as follows: (4/0/1/0) Aubrey-Yes Malik-Yes Mindi-Yes Lorien-Yes Jonathan-absent		
	5.	PUBLIC COMMENT The Board of Trustees welcomes comments from the public regarding matters on the special meeting agenda. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)		
	8.	DISCUSSION/ACTION ITEMS		
<i>Discussion/Action</i>	A.	Board Protocol Workshop		

Courtney gives a brief overview of the day's workshop as well as her background with Lozano and Smith.

The Board members share their experience, time on the Board, and why they wanted to be a part of this public service.

Courtney gives more background of her career, and her areas of expertise. She gives specific information to the board as to how long her relationship with the district has been.

Courtney, begins by sharing the workshop packet, gives a brief overview of topics that will be included, as well as the relevant protocols.

Courtney began the workshop with a refresher on the Brown Act, then moves to a discussion of Board Bylaws. Courtney directs the board to reference slides provided to engage the team on defined goals, accountability, and shared beliefs.

Team goes through the exercise of what characteristics can be positive and negative characteristics of a team. Trustees share ideas and there is discussion back and forth. Courtney makes sure to highlight that the Superintendent needs the support of the Board.

The workshop continues with the topic of guiding disagreements-refers the b to the slide. Some discussion around follow through of action items and how best organize them for accountability purposes, as well as the relaying of information.

The workshop shifts to discussion around the Board's Role- Trustee Whitestone shares that student achievement encompasses social, emotional, and educational growth. What policies touch on the areas of student achievement. Learning how to learn was a highlighted topic mentioned by several board members. Board Members agree that the number one priority is what is best for the students.

Next moving to Collaborative Relationships-There is a discussion about how to balance the nature of living in a small community with how information is spread and received and how that information is being relayed to the superintendent. What are the appropriate ways to handle complaints, and how then does the board hold the superintendent accountable to follow through on those complaints.

Trustee Farrell asks for clarification on the follow up procedures from the superintendent to the board.

Areas of District operations and roles of both the Board and Superintendent- Four key areas- Business and Finance, Human Resources, Curriculum & Instruction Facilities & Maintenance.

Next Topic- Voting Procedures- Refers team to Board Bylaws in the case of abstentions: There is discussion on when it is appropriate to abstain. Trustee Goodman shares his reasoning for why he may abstain.

Public Participation- Clarification on what the purpose of a board meeting is. When it is appropriate for Public Comment. Also gave an overview of Public Participation guidelines.

Board Meeting Procedures- Shares resources, Robert's Rules, Rosenberg's Rules, Districts own Rules. Recommends the adoption of either Robert's or Rosenberg's rather than creating their own. Courtney referred the members to a slide on the basic format for Agenda Item Discussion.

<i>Discussion/Action</i>		B.	Board Evaluation Format
			Scott gives an overview of the CSBA Professional Governance Standards, he gives brief directions on how to fill out self evaluation forms as well as an expected timeline expectation.
	9.	FUTURE AGENDA ITEMS DISCUSSION	
	10.	UPCOMING MEETINGS: April 9,2024	
	11.	PUBLIC COMMENT ON CLOSED SESSION ITEMS	
	12.	CLOSED SESSION: 1:20pm	
		A.	Public Employee Discipline/Dismissal/Release (Government Code § 54957)
	13.	RECESS /RECONVENE - Report Out on Closed Session	
		A.	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))
	14.	ADJOURNMENT: 2:44pm	

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRES.D.ORG

NOTICE:

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

■

3/22/2024

Aubrey Puetz, Board President

Date

3/22/2024

Scott Mikal-Heine, Superintendent/Principal

Date

■

■

ReqPay05a

Payment Register

Scheduled 03/11/2024 - 03/25/2024

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
			HINRICHS, SAMANTHA (000227) PO BOX 787 NORTH SAN JUAN, CA 95960							
2023/24	03/07/24		PBIS CONFRENCE	SH PBIS 3-7	03/19/24	Paid	Printed	101.76		101.76
			MILEAGE AND MEAL (775609) 2024 01-0100-5210-00-005-0-0000-3110-000-0101							
Check #	24-546042			BatchId AP03212024		Check Date 03/22/24	PO#		Register # 000259	
Total Invoice Amount								101.76		
			ALAN FLETCHER SCHAUB (000371/1) 19633 TIGERLILY LANE GRASS VALLEY, CA 95945							
2023/24	02/28/24		PBIS TRAINING	000508 (773943)	03/11/24	Paid	Printed	3,675.00		3,675.00
			2024 01-3010-5800-00-005-0-0000-3110-000-0000							
Check #	24-545671			BatchId AP03142024		Check Date 03/15/24	PO#		Register # 000258	
2023/24	02/28/24		GRANT FUNDED COUNSELING SERVICE	000509 (773943)	03/11/24	Paid	Printed	600.00		600.00
			2024 01-0808-5800-00-000-0-0000-3110-000-0000							
Check #	24-545671			BatchId AP03142024		Check Date 03/15/24	PO#		Register # 000258	
2023/24	03/07/24		PBIS TRAINING	000510 (773943)	03/11/24	Paid	Printed	580.30		580.30
			2024 01-3010-5800-00-005-0-0000-3110-000-0000							
Check #	24-545671			BatchId AP03142024		Check Date 03/15/24	PO#		Register # 000258	
Total Invoice Amount								4,855.30		
			ALAN FLETCHER SCHAUB (000371/1) 19633 TIGERLILY LANE GRASS VALLEY, CA 95945							
2023/24	03/21/24		COUNSELING SERVICES	000511 (776925)	03/25/24	Paid	Printed	3,150.00		3,150.00
			2024 01-3010-5800-00-005-0-0000-3110-000-0000							
Check #	24-546399			BatchId AP03282024		Check Date 03/29/24	PO#		Register # 000260	
2023/24	03/21/24		COUNSELING SERVICES	000512 (776925)	03/25/24	Paid	Printed	450.00		450.00
			2024 01-0808-5800-00-000-0-0000-3110-000-0000							
Check #	24-546399			BatchId AP03282024		Check Date 03/29/24	PO#		Register # 000260	
Total Invoice Amount								3,600.00		

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 3/1/2024, Ending Create Date = 3/29/2024, Page Break by Check/Advice? = N, Zero? = Y)



ReqPay05a

Payment Register

Scheduled 03/11/2024 - 03/25/2024

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
			APRIL LEE WILLIAMS (000199/1) PO BOX 641 NORTH SAN JUAN, CA 95960							
2023/24	02/29/24		PARENT MILEAGE ND	AW 2-24 MILEAGE (775609)	03/19/24	Paid	Printed	820.08		820.08
			2024 01- 6500- 5800- 00- 000- 0- 5001- 3600- 000- 0000 Check # 24-546043 BatchId AP03212024 Check Date 03/22/24 PO# Register # 000259							
Total Invoice Amount								820.08		
			AT&T (000010/1) PO BOX 9011 CAROL STREAM, IL 60197-9011							
2023/24	03/06/24		BAN 9391001368	000021371733 (773943)	03/11/24	Paid	Printed	57.16		57.16
			2024 01- 0000- 5930- 00- 000- 0- 0000- 8100- 000- 0000 Check # 24-545672 BatchId AP03142024 Check Date 03/15/24 PO# Register # 000258							
2023/24	03/06/24		BAN 9391007879	000021371957 (773943)	03/11/24	Paid	Printed	488.09		488.09
			2024 01- 0000- 5930- 00- 000- 0- 0000- 8100- 000- 0000 Check # 24-545672 BatchId AP03142024 Check Date 03/15/24 PO# Register # 000258							
2023/24	03/06/24		BAN 9391007881	000021371958 (773943)	03/11/24	Paid	Printed	94.13		94.13
			2024 01- 0000- 5930- 00- 000- 0- 0000- 8100- 000- 0000 Check # 24-545672 BatchId AP03142024 Check Date 03/15/24 PO# Register # 000258							
2023/24	03/06/24		BAN 9391007882	000021371959 (773943)	03/11/24	Paid	Printed	122.21		122.21
			2024 01- 0000- 5930- 00- 000- 0- 0000- 8100- 000- 0000 Check # 24-545672 BatchId AP03142024 Check Date 03/15/24 PO# Register # 000258							
Total Invoice Amount								761.59		
			AT&T (000010/1) PO BOX 9011 CAROL STREAM, IL 60197-9011							
2023/24	03/10/24		BAN 9391001369	000021381028 (775609)	03/19/24	Paid	Printed	27.79		27.79
			2024 01- 0000- 5930- 00- 000- 0- 0000- 8100- 000- 0000 Check # 24-546044 BatchId AP03212024 Check Date 03/22/24 PO# Register # 000259							
Total Invoice Amount								27.79		

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 3/1/2024, Ending Create Date = 3/29/2024, Page Break by Check/Advice? = N, Zero? = Y)



ReqPay05a

Payment Register

Scheduled 03/11/2024 - 03/25/2024

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
			AUTO-CHLOR (000011/1) 3000 ACADEMY WAY #100 SACRAMENTO, CA 95815							
2023/24	03/15/24		SANITIZING SOLUTION	243305400059 B (776925)	03/25/24	Paid	Printed	158.01		158.01
			2024 01-0000-4300-00-005-0-0000-8100-000-0000							
Check #	24-546400			BatchId	AP03282024	Check Date 03/29/24		PO#	Register # 000260	
Total Invoice Amount								158.01		
			BEAR RIVER HIGH SCHOOL (000410/1) 11130 MAGNOLIA RD. GRASS VALLEY, CA 95949							
2023/24	03/01/24		SCHOOL BB TOURNAMENT	3-1-24 BB TOUR (775609)	03/19/24	Paid	Printed	125.00		125.00
			2024 01-0000-5800-00-005-0-1110-4200-000-0000							
Check #	24-546045			BatchId	AP03212024	Check Date 03/22/24		PO#	Register # 000259	
Total Invoice Amount								125.00		
			CLIFORNIA INTERNET LP dba GEOLINKS (000219/1) 251 CAMARILLO RANCH RD CAMARILLO, CA 93012							
2023/24	03/01/24		GRIZZLY HILLINTERNET	BD0183885 (773943)	03/11/24	Paid	Printed	24.00		24.00
			2024 01-0000-5930-00-000-0-0000-8100-000-0000							
Check #	24-545673			BatchId	AP03142024	Check Date 03/15/24		PO#	Register # 000258	
2023/24	03/01/24		WASHINGTON INTERNET	BD0185325 (773943)	03/11/24	Paid	Printed	24.00		24.00
			2024 01-0000-5930-00-000-0-0000-8100-000-0000							
Check #	24-545673			BatchId	AP03142024	Check Date 03/15/24		PO#	Register # 000258	
Total Invoice Amount								48.00		
			CRANMER ENGINEERING INC (000035/1) PO BOX 1240 GRASS VALLEY, CA 95945							
2023/24	02/29/24		DW OPERATOR DROUGHT REPORT EARS REPORT	GGC0106 (773943)	03/11/24	Paid	Printed	1,047.00		1,047.00
			2024 01-0000-5800-00-005-0-0000-8100-000-0000							

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 3/1/2024, Ending Create Date = 3/29/2024, Page Break by Check/Advice? = N, Zero? = Y)

ReqPay05a

Payment Register

Scheduled 03/11/2024 - 03/25/2024

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
CRANMER ENGINEERING INC (000035/1)			(continued)							
Check #	24-545674			BatchId	AP03142024	Check Date	03/15/24	PO#	Register #	000258
2023/24	02/29/24		DW OPERATOR DROUGHT REPORT EARS REPORT	GGC0107 (773943)	03/11/24	Paid	Printed	800.00		800.00
2024 01-0000-5800-00-001-0-0000-8100-000-0000										
Check #	24-545674			BatchId	AP03142024	Check Date	03/15/24	PO#	Register #	000258
								Total Invoice Amount	1,847.00	
DURHAM SCHOOL SERVICES (000041/1)			FILE 749085 LOS ANGELES, CA 90074-9085							
2023/24	02/29/24		FIELD TRIP TRANSPORT	92018744 (773943)	03/11/24	Paid	Printed	303.55		303.55
2024 01-0100-5871-00-000-0-1110-1000-000-0000										
Check #	24-545675			BatchId	AP03142024	Check Date	03/15/24	PO#	Register #	000258
2023/24	03/04/24		FEB BUS SERVICE	92019972 (773943)	03/11/24	Paid	Printed	9,565.56		9,565.56
2024 01-0100-5870-00-000-0-0000-3600-000-0000										
Check #	24-545675			BatchId	AP03142024	Check Date	03/15/24	PO#	Register #	000258
								Total Invoice Amount	9,869.11	
EVONY GREEN (000362/1)			P.O. BOX 209 WASHINGTON, CA 95986							
2023/24	02/29/24		JG PARENT MILEAGE	EG FEB MILEAGE (773943)	03/11/24	Paid	Printed	312.44		312.44
2024 01-0000-5876-00-004-0-0000-3600-000-0000										
Check #	24-545676			BatchId	AP03142024	Check Date	03/15/24	PO#	Register #	000258
								Total Invoice Amount	312.44	
EVONY GREEN (000362/1)			P.O. BOX 209 WASHINGTON, CA 95986							
2023/24	01/31/24		PARENT MILEAGE JG	EG 1-31-24 (775609)	03/19/24	Paid	Printed	322.92		322.92
2024 01-0000-5876-00-004-0-0000-3600-000-0000										
Check #	24-546046			BatchId	AP03212024	Check Date	03/22/24	PO#	Register #	000259

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 3/1/2024, Ending Create Date = 3/29/2024, Page Break by Check/Advice? = N, Zero? = Y)

ReqPay05a

Payment Register

Scheduled 03/11/2024 - 03/25/2024

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
								Total Invoice Amount	322.92	
FOLLETT SCHOOL SOLUTIONS INC (000181/1) 91826 COLLECTION CENTER DR CHICAGO, IL 60693-0918										
2023/24	03/14/24		HOSTED DESTINY SERVICE	1536522 (775609)	03/19/24	Paid	Printed	1,369.00		1,369.00
2024 01- 0100- 5800- 00- 000- 0- 0000- 2420- 000- 0000 Check # 24-546047 BatchId AP03212024 Check Date 03/22/24 PO# Register # 000259										
								Total Invoice Amount	1,369.00	
HEIDI BETHKE (000120/1) 4010 LITTLE VALLEY RD RENO, NV 89508										
2023/24	02/29/24		FEB PSYCH SERVICES	HB FEB 2024 (773943)	03/11/24	Paid	Printed	360.00		360.00
2024 01- 6546- 5800- 00- 000- 0- 5760- 3120- 000- 0000 Check # 24-545677 BatchId AP03142024 Check Date 03/15/24 PO# Register # 000258										
								Total Invoice Amount	360.00	
HENNIGS AUTO AND EQUIP REPAIR (000221/1) 27145 HIGHWAY 49 NEVADA CITY, CA 95959										
2023/24	02/28/24		TRUCK REPAIR	2022970 (775609)	03/19/24	Paid	Printed	205.05		205.05
2024 01- 0000- 5640- 00- 005- 0- 0000- 8100- 000- 0000 Check # 24-546048 BatchId AP03212024 Check Date 03/22/24 PO# Register # 000259										
								Total Invoice Amount	205.05	
HUNT AND SONS INC (000044/1) PO BOX 277670 SACRAMENTO, CA 95827-7670										
2023/24	02/29/24		FUEL	893606 (773943)	03/11/24	Paid	Printed	164.78		164.78
2024 01- 0000- 4390- 00- 000- 0- 0000- 8100- 000- 0000 Check # 24-545678 BatchId AP03142024 Check Date 03/15/24 PO# Register # 000258										
								Total Invoice Amount	164.78	
LOZANO SMITH,LLP (000345/1) 7404 N. SPALDING AVENUE FRESNO, CA 93720										

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 3/1/2024, Ending Create Date = 3/29/2024, Page Break by Check/Advice? = N, Zero? = Y)

ReqPay05a

Payment Register

Scheduled 03/11/2024 - 03/25/2024

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
			LOZANO SMITH,LLP (000345/1) (continued)							
2023/24	03/11/24		FEB 24 LEGAL SERVICES	FEB 24 LEGAL (775609)	03/19/24	Paid	Printed	1,039.50		1,039.50
Check #		2024 01-0000-5802-00-000-0-0000-7200-000-0000	24-546049		BatchId	AP03212024	Check Date	03/22/24	PO#	Register # 000259
Total Invoice Amount								1,039.50		
			LYMAN GILMORE co RANDY DIXON SCOTTEN ELEMENTARY (000215/1) 10821 SQUIRREL CREEK RD GRASS VALLEY, CA 94945							
2023/24	03/12/24		FINDING NEMO PLAY	2024-109 (775609)	03/19/24	Paid	Printed	339.00		339.00
Check #		2024 01-0100-5871-00-000-0-1110-1000-000-0000	24-546050		BatchId	AP03212024	Check Date	03/22/24	PO#	Register # 000259
Total Invoice Amount								339.00		
			MATTHEW LANGLEY (000327/1) 17537 SUNRISE RD NEVADA CITY, CA 95959							
2023/24	02/29/24		MUSIC ELECTIVE	1408 (773943)	03/11/24	Paid	Printed	765.00		765.00
Check #		2024 01-0100-5800-00-000-0-1110-1000-000-0050	24-545679		BatchId	AP03142024	Check Date	03/15/24	PO#	Register # 000258
Total Invoice Amount								765.00		
			NEVADA CITY SCH OF ARTS (000127/1) 13032 BIITNEY SPRINGS ROAD NEVADA CITY, CA 95959							
2023/24	02/29/24		FEB 24 IN LIEU PRAOPERTY TAX TRANSFER	FEB 24 NCSA (773943)	03/11/24	Paid	Printed	73,547.00		73,547.00
Check #		2024 01-0000-8096-00-000-0-0000-0000-000-0000	24-545680		BatchId	AP03142024	Check Date	03/15/24	PO#	Register # 000258
Total Invoice Amount								73,547.00		
			NEVADA COUNTY OFFICIALS (000232/1) PO BOX 2191 GRASS VALLEY, CA 95945							
2023/24	03/01/24		BB OFFICIALS	2024 BB OFFICIALS (775609)	03/19/24	Paid	Printed	420.25		420.25

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 3/1/2024, Ending Create Date = 3/29/2024, Page Break by Check/Advice? = N, Zero? = Y)



ReqPay05a

Payment Register

Scheduled 03/11/2024 - 03/25/2024

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
			NEVADA COUNTY OFFICIALS (000232/1)		(continued)					
2023/24	03/01/24		BB OFFICIALS	2024 BB OFFICIALS (775609) (continued)	03/19/24	Paid	Printed	(continued)		
Check #	24-546051	2024 01-0000-5800-00-005-0-1110-4200-000-0000		BatchId AP03212024		Check Date 03/22/24	PO#			Register # 000259
								Total Invoice Amount	420.25	
			PARS ADMIN (000016/1) 4350 VON KARMAN AVE NEWPORT BEACH, CA 92660-2080							
2023/24	03/07/24		PARS FEE JAN	55110 (775609)	03/19/24	Paid	Printed	263.77		263.77
Check #	24-546052	2024 01-0000-5800-00-000-0-0000-7200-000-0000		BatchId AP03212024		Check Date 03/22/24	PO#			Register # 000259
								Total Invoice Amount	263.77	
			PG&E (000050/1) BOX 997300 SACRAMENTO, CA 95899-7300							
2023/24	03/04/24		6931227577-4	3-4-24 6931227577-4 (773943)	03/11/24	Paid	Printed	178.13		178.13
Check #	24-545681	2024 01-0000-5520-00-004-0-0000-8100-000-0000		BatchId AP03142024		Check Date 03/15/24	PO#			Register # 000258
2023/24	03/06/24		0390455458-5	3-6-24 0390455458-5 (773943)	03/11/24	Paid	Printed	49.80		49.80
Check #	24-545681	2024 01-0000-5520-00-001-0-0000-8100-000-0000		BatchId AP03142024		Check Date 03/15/24	PO#			Register # 000258
2023/24	03/06/24		0588820133-1	3-6-24 0588820133-1 (773943)	03/11/24	Paid	Printed	368.75		368.75
Check #	24-545681	2024 01-0000-5520-00-001-0-0000-8100-000-0000		BatchId AP03142024		Check Date 03/15/24	PO#			Register # 000258
2023/24	03/06/24		4640442670-5	3-6-24 4640442670-5 (773943)	03/11/24	Paid	Printed	2,365.45		2,365.45
Check #	24-545681	2024 01-0000-5520-00-005-0-0000-8100-000-0000		BatchId AP03142024		Check Date 03/15/24	PO#			Register # 000258
2023/24	03/06/24		7588441545-8	3-6-24 7588441545-8 (773943)	03/11/24	Paid	Printed	21.70		21.70
Check #	24-545681	2024 01-0000-5520-00-001-0-0000-8100-000-0000		BatchId AP03142024		Check Date 03/15/24	PO#			Register # 000258

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 3/1/2024, Ending Create Date = 3/29/2024, Page Break by Check/Advice? = N, Zero? = Y)



Scheduled 03/11/2024 - 03/25/2024

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
								Total Invoice Amount	2,983.83	
<div style="border: 1px solid black; padding: 5px;"> PITNEY BOWES GLOBAL FINANCIAL SERVICES (000317/1) P.O. BOX 981022 BOSTON, MA 02298-1022 </div>										
2023/24	03/04/24		METER LEASE APR	3106563238	03/19/24	Paid	Printed	169.40		169.40
			-JUNE	(775609)						
			2024 01- 0000- 5600- 00- 000- 0- 0000- 7200- 000- 0000							
Check #	24-546053			BatchId	AP03212024	Check Date	03/22/24	PO#		Register # 000259
								Total Invoice Amount	169.40	
<div style="border: 1px solid black; padding: 5px;"> REBECCA DAVIS (000403/1) P.O.BOX 2359 NEVADA CITY, CA 95959 </div>										
2023/24	02/29/24		PARENT TRANSPORT	RD 2-29-24	03/11/24	Paid	Printed	1,052.80		1,052.80
			ND	(773943)						
			2024 01- 6500- 5800- 00- 000- 0- 5001- 3600- 000- 0000							
Check #	24-545682			BatchId	AP03142024	Check Date	03/15/24	PO#		Register # 000258
								Total Invoice Amount	1,052.80	
<div style="border: 1px solid black; padding: 5px;"> REED SPEECH THERAPY SERVICES (000068/5) 2980 OAK LN. MEADOW VISTA, CA 95722 </div>										
2023/24	02/29/24		SPEECH SERVICES	1107	(776925)	03/25/24	Paid	Printed	3,150.00	3,150.00
			FEB							
			2024 01- 6500- 5100- 00- 000- 0- 5760- 1190- 000- 0000							
Check #	24-546401			BatchId	AP03282024	Check Date	03/29/24	PO#		Register # 000260
2023/24	03/30/24		SPEECH SERVICES	1108	(776925)	03/25/24	Paid	Printed	3,960.00	3,960.00
			MARCH							
			2024 01- 6500- 5100- 00- 000- 0- 5760- 1190- 000- 0000							
Check #	24-546401			BatchId	AP03282024	Check Date	03/29/24	PO#		Register # 000260
								Total Invoice Amount	7,110.00	
<div style="border: 1px solid black; padding: 5px;"> SCHOLASTIC BOOK FAIR 10 (000055/1) PO BOX 3745 JEFFERSON CITY, MO 65102 </div>										
2023/24	03/11/24		BOOK FAIR SALE	W5680061BF	03/19/24	Paid	Printed	941.29		941.29
				(775609)						
			2024 01- 9070- 4200- 00- 000- 0- 1110- 1000- 000- 0000							

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 3/1/2024, Ending Create Date = 3/29/2024, Page Break by Check/Advice? = N, Zero? = Y)

ReqPay05a

Payment Register

Scheduled 03/11/2024 - 03/25/2024

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
			SCHOLASTIC BOOK FAIR 10 (000055/1)		(continued)					
Check #	24-546054			BatchId	AP03212024	Check Date	03/22/24	PO#		Register # 000259
								Total Invoice Amount	941.29	
			SOUTHUBA RIVER CITIZEN LEAGUE (000370/1)							
			313 RAILROAD AVE SUITE 101							
			NEVADA CITY, CA 95959							
2023/24	01/10/24		WSFF TK K	00029	(775609)	03/19/24	Paid	Printed	100.00	100.00
			FIELDTRIP							
			2024 01-0100-5871-00-000-0-1110-1000-000-0000							
Check #	24-546055			BatchId	AP03212024	Check Date	03/22/24	PO#		Register # 000259
								Total Invoice Amount	100.00	
			SUBURBAN PROPANE 1643 (000020/1)							
			PO BOX 12027							
			FRESNO, CA 93776-2027							
2023/24	03/08/24		PROPANE GH	1643-322993	(773943)	03/11/24	Paid	Printed	4,477.38	4,477.38
			2024 01-0000-5510-00-005-0-0000-8100-000-0000							
Check #	24-545683			BatchId	AP03142024	Check Date	03/15/24	PO#		Register # 000258
								Total Invoice Amount	4,477.38	
			SUBURBAN PROPANE 1643 (000020/1)							
			PO BOX 12027							
			FRESNO, CA 93776-2027							
2023/24	01/18/24		PROPANE OT	1643-316340	(776925)	03/25/24	Paid	Printed	1,615.00	1,615.00
			2024 01-0000-5510-00-001-0-0000-8100-000-0000							
Check #	24-546402			BatchId	AP03282024	Check Date	03/29/24	PO#		Register # 000260
								Total Invoice Amount	1,615.00	
			SUSIE BRYANT (000361/2)							
			P.O. 185							
			WASHINGTON, CA 95959							
2023/24	02/05/24		HS PARENT	SB 1-31-24	(773943)	03/11/24	Paid	Printed	293.44	293.44
			MILEAGE							
			2024 01-0000-5876-00-004-0-0000-3600-000-0000							
Check #	24-545684			BatchId	AP03142024	Check Date	03/15/24	PO#		Register # 000258
								Total Invoice Amount	293.44	

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 3/1/2024, Ending Create Date = 3/29/2024, Page Break by Check/Advice? = N, Zero? = Y)

ReqPay05a

Payment Register

Scheduled 03/11/2024 - 03/25/2024

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
<p>Vendor: SYSCO SACRAMENTO (000022/1) PO BOX 138007 SACRAMENTO, CA 95813-8007</p>										
2023/24	03/13/24		MAINT SUPPLIES	431941871 C (775609)	03/19/24	Paid	Printed	333.15		333.15
<p>2024 01- 0000- 4300- 00- 005- 0- 0000- 8100- 000- 0000</p>										
Check #	24-546056			BatchId AP03212024		Check Date 03/22/24	PO#		Register # 000259	
Total Invoice Amount								333.15		
<p>Vendor: THOMAS J. WADE (000411/1) P.O. BOX 583 NORTH SAN JUAN, CA 95960</p>										
2023/24	03/25/24		BBALL COACH STIPEND	BBALL 24 (776925)	03/25/24	Paid	Printed	1,250.00		1,250.00
<p>2024 01- 0100- 5800- 00- 005- 0- 1110- 4200- 000- 0888</p>										
Check #	24-546403			BatchId AP03282024		Check Date 03/29/24	PO#		Register # 000260	
Total Invoice Amount								1,250.00		
<p>Vendor: UBEO WEST LLC (000104/2) P.O. BOX 301062 LOS ANGELES, CA 90030-1062</p>										
2023/24	03/13/24		OFFICE COPIES	4443396 (775609)	03/19/24	Paid	Printed	39.98		39.98
<p>2024 01- 0000- 5600- 00- 000- 0- 0000- 2700- 000- 0000</p>										
Check #	24-546057			BatchId AP03212024		Check Date 03/22/24	PO#		Register # 000259	
Total Invoice Amount								39.98		
<p>Vendor: US BANK EQUIPMENT FINANCE (000056/1) PO BOX 790448 ST LOUIS, MO 63179-0448</p>										
2023/24	03/20/24		COPY LEASE/ COPIES	523433175 (773943)	03/11/24	Paid	Printed	1,382.21		1,382.21
<p>2024 01- 0000- 5600- 00- 005- 0- 1110- 1000- 000- 0000</p>										
Check #	24-545685			BatchId AP03142024		Check Date 03/15/24	PO#		Register # 000258	
Total Invoice Amount								1,382.21		
<p>Vendor: WASHINGTON COUNTY WATER DIST (000063/1) PO BOX 34 WASHINGTON, CA 95986</p>										
2023/24	02/28/24		FEB 2024	FEB 2024 (773943)	03/11/24	Paid	Printed	162.18		162.18

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 3/1/2024, Ending Create Date = 3/29/2024, Page Break by Check/Advice? = N, Zero? = Y)

ReqPay05a

Payment Register

Scheduled 03/11/2024 - 03/25/2024

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
			WASHINGTON COUNTY WATER DIST (000063/1) (continued)							
2023/24	02/28/24		FEB 2024	FEB 2024 (773943) (continued)	03/11/24	Paid	Printed	(continued)		
Check #	24-545686	2024 01-0000-5540-00-004-0-0000-8100-000-0000		BatchId AP03142024		Check Date 03/15/24	PO#		Register # 000258	
								Total Invoice Amount	162.18	
			WASTE MGMT OF NEVADA COUNTY (000059/1) PO BOX 541065 LOS ANGELES, CA 90054-1065							
2023/24	03/05/24		TRASH SERVICE MARCH	3249925-0536-6 (775609)	03/19/24	Paid	Printed	632.26		632.26
Check #	24-546058	2024 01-0000-5570-00-005-0-0000-8100-000-0000		BatchId AP03212024		Check Date 03/22/24	PO#		Register # 000259	
								Total Invoice Amount	632.26	
			WILMA JENNY TRAVERS (000360/1) 18200 RAINBOWS END NEVADA CITY, CA 95959							
2023/24	02/29/24		ART ELECTIVE	FEB 24 JT (773943)	03/11/24	Paid	Printed	225.00		225.00
Check #	24-545687	2024 01-0100-5800-00-000-0-1110-1000-000-0050		BatchId AP03142024		Check Date 03/15/24	PO#		Register # 000258	
								Total Invoice Amount	225.00	
			WILMA JENNY TRAVERS (000360/1) 18200 RAINBOWS END NEVADA CITY, CA 95959							
2023/24	03/22/24		ART ELECTIVE	JT ART MAR 24 (776925)	03/25/24	Paid	Printed	405.00		405.00
Check #	24-546404	2024 01-0100-5800-00-000-0-1110-1000-000-0050		BatchId AP03282024		Check Date 03/29/24	PO#		Register # 000260	
								Total Invoice Amount	405.00	
			YOUNGS CARPET ONE (000209/1) 330 IDAHO MARYLAND RD GRASS VALLEY, CA 95945							
2023/24	03/15/24		CARPET TILES LIBRARY	3-15-24 CARPET (775609)	03/19/24	Paid	Printed	640.54		640.54
		2024 01-0000-4300-00-005-0-0000-8100-000-0000								

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 3/1/2024, Ending Create Date = 3/29/2024, Page Break by Check/Advice? = N, Zero? = Y)



ReqPay05a

Payment Register

Scheduled 03/11/2024 - 03/25/2024

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
YOUNGS CARPET ONE (000209/1)			(continued)							
Check #	24-546059			BatchId	AP03212024	Check Date	03/22/24	PO#		Register # 000259
Total Invoice Amount								640.54		
YUBA LOCK & SAFE (000139/1)										
1251 EAST MAIN ST										
GRASS VALLEY, CA 95945										
2023/24	03/20/24		LOCK OAK TREE	4502278	(776925)	03/25/24	Paid	Printed	220.07	220.07
2024 01-0000-4300-00-001-0-0000-8100-000-0000										
Check #	24-546405			BatchId	AP03282024	Check Date	03/29/24	PO#		Register # 000260
Total Invoice Amount								220.07		
AUTO-CHLOR (000011/1)										
3000 ACADEMY WAY #100										
SACRAMENTO, CA 95815										
2023/24	03/15/24		DISHWASHER	243305400059		03/25/24	Paid	Printed	236.53	236.53
2024 13-5310-5600-00-000-0-0000-3700-000-0000										
Check #	24-546406			BatchId	AP03282024	Check Date	03/29/24	PO#		Register # 000260
Total Invoice Amount								236.53		
PHILIP JOEPH ZEITER (000401/1)										
19625 BEAR HOLLOW RD										
GRASS VALLEY, CA 95949										
2023/24	03/15/24		FRESH BEEF LOCAL	FFF 3-15-24		03/19/24	Paid	Printed	2,625.00	2,625.00
2024 13-5467-4700-00-000-0-0000-3700-000-0000										
Check #	24-546060			BatchId	AP03212024	Check Date	03/22/24	PO#		Register # 000259
Total Invoice Amount								2,625.00		
SYSCO SACRAMENTO (000022/1)										
PO BOX 138007										
SACRAMENTO, CA 95813-8007										
2023/24	02/28/24		FOOD SERVICE	431913890		03/11/24	Paid	Printed	1,723.09	1,723.09
2024 13-5310-4300-00-000-0-0000-3700-000-0000										
2024 13-5310-4700-00-000-0-0000-3700-000-0000										
Check #	24-545688			BatchId	AP03142024	Check Date	03/15/24	PO#		Register # 000258
2023/24	03/06/24		FOOD SERVICE	431929380		03/11/24	Paid	Printed	813.57	813.57

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 3/1/2024, Ending Create Date = 3/29/2024, Page Break by Check/Advice? = N, Zero? = Y)



ReqPay05a

Payment Register

Scheduled 03/11/2024 - 03/25/2024

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
SYSCO SACRAMENTO (000022/1)			(continued)		(continued)					
2023/24	03/06/24		FOOD SERVICE	431929380	03/11/24	Paid	Printed	(continued)		
				(773943) (continued)						
		2024 13- 5310- 4700- 00- 000- 0- 0000- 3700- 000- 0000								
Check #	24-545688			BatchId AP03142024		Check Date 03/15/24	PO#		Register # 000258	
Total Invoice Amount								2,536.66		
SYSCO SACRAMENTO (000022/1)			PO BOX 138007		SACRAMENTO, CA 95813-8007					
2023/24	03/13/24		FOOD SERVICE	431941871	03/19/24	Paid	Printed	1,344.20		1,344.20
				(775609)						
		2024 13- 5310- 4700- 00- 000- 0- 0000- 3700- 000- 0000								
Check #	24-546061			BatchId AP03212024		Check Date 03/22/24	PO#		Register # 000259	
2023/24	03/13/24		SUPPLIES	431941871 B	03/19/24	Paid	Printed	27.41		27.41
				(775609)						
		2024 13- 5310- 4300- 00- 000- 0- 0000- 3700- 000- 0000								
Check #	24-546061			BatchId AP03212024		Check Date 03/22/24	PO#		Register # 000259	
2023/24	03/18/24		FOOD SERVICE	431951892	03/19/24	Paid	Printed	41.30		41.30
				(775609)						
		2024 13- 5310- 4700- 00- 000- 0- 0000- 3700- 000- 0000								
Check #	24-546061			BatchId AP03212024		Check Date 03/22/24	PO#		Register # 000259	
Total Invoice Amount								1,412.91		
SYSCO SACRAMENTO (000022/1)			PO BOX 138007		SACRAMENTO, CA 95813-8007					
2023/24	03/20/24		FOOD SERVICE	431954081	03/25/24	Paid	Printed	1,202.96		1,202.96
				(776925)						
		2024 13- 5310- 4700- 00- 000- 0- 0000- 3700- 000- 0000								
Check #	24-546407			BatchId AP03282024		Check Date 03/29/24	PO#		Register # 000260	
Total Invoice Amount								1,202.96		
VERITABLE VEGETABLE (000023/1)			PO BOX 884926		SAN FRANCISCO, CA 94188-4926					
2023/24	03/05/24		FRESH VEGGIES AND FRUIT	1581521 (773943)	03/11/24	Paid	Printed	543.45		543.45
		2024 13- 7033- 4700- 00- 000- 0- 0000- 3700- 000- 0000								

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 3/1/2024, Ending Create Date = 3/29/2024, Page Break by Check/Advice? = N, Zero? = Y)



Scheduled 03/11/2024 - 03/25/2024

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
			VERITABLE VEGETABLE (000023/1)	(continued)						
Check #	24-545689			BatchId	AP03142024	Check Date	03/15/24	PO#		Register # 000258
Total Invoice Amount								543.45		
			VERITABLE VEGETABLE (000023/1)							
			PO BOX 884926							
			SAN FRANCISCO, CA 94188-4926							
2023/24	03/12/24		FRESH FRUITS AND VEGGIES	1582452	(775609)	03/19/24	Paid	Printed	601.80	601.80
			2024 13- 7033- 4700- 00- 000- 0- 0000- 3700- 000- 0000							
Check #	24-546062			BatchId	AP03212024	Check Date	03/22/24	PO#		Register # 000259
2023/24	03/19/24		FRESH FRUITS AND VEGGIES	1583396	(775609)	03/19/24	Paid	Printed	342.05	342.05
			2024 13- 7033- 4700- 00- 000- 0- 0000- 3700- 000- 0000							
Check #	24-546062			BatchId	AP03212024	Check Date	03/22/24	PO#		Register # 000259
Total Invoice Amount								943.85		

EXPENSES BY FUND - Bank Account COUNTY			
Fund	Expense	Cash Balance	Difference
01	125,355.88	393,218.85	267,862.97
13	9,501.36	14,310.84	4,809.48
Total	134,857.24		

Number of Payments	67	
Number of Checks	49	\$134,857.24
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount	\$134,857.24	
Total Unpaid Sales Tax	\$.00	
Total Expense Amount	\$134,857.24	
CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS		
\$0 - \$99	3	
\$100 - \$499	20	
\$500 - \$999	8	
\$1,000 - \$4,999	15	
\$5,000 - \$9,999	2	
\$10,000 - \$14,999		
\$15,000 - \$99,999	1	
\$100,000 - \$199,999		
\$200,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 -		
***** ITEMS OF INTEREST *****		
* Number of payments to a different vendor		
! Number of Prepaid payments		
@ Number of Liability payments		
& Number of Employee Also Vendors		
? denotes check name different than payment name		
F denotes Final Payment		

Report Totals - Payment Count 67 Check Count 49 ACH Count 0 vCard Count 0 Total Check/Advice Amount \$134,857.24

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 3/1/2024, Ending Create Date = 3/29/2024, Page Break by Check/Advice? = N, Zero? = Y)



Twin Ridges Elementary School District

Scott Mikal-Heine, Superintendent/Principal

16661 Old Mill Rd.
Nevada City, CA 95959

(530) 265-9052
FAX (530) 265-3049

RESOLUTION NO. 24-03

RESOLUTION OF THE BOARD OF TRUSTEES OF THE TWIN RIDGES ELEMENTARY SCHOOL DISTRICT CERTIFYING TO THE BOARD OF SUPERVISORS OF NEVADA COUNTY ALL PROCEEDINGS IN ITS MARCH 5, 2024, GENERAL OBLIGATION BOND ELECTION

WHEREAS, on December 7, 2023, the Board of Trustees of the Twin Ridges Elementary School District (the "District") of Nevada County (the "County"), State of California, adopted its Resolution No. 23-13 (the "Resolution") ordering an election for general obligation bonds (the "Bond Election"); and

WHEREAS, the Resolution was duly delivered to the Registrar of Voters for the County; and the Clerk of the Board of Supervisors of the County; and

WHEREAS, notice of the Bond Election was duly given; and

WHEREAS, on March 5, 2024, the Bond Election was duly held and conducted for the purpose of voting on the proposition of issuing bonds of the District in the amount of \$2,600,000, known as Measure A (the "Bond Measure"); and

WHEREAS, the Board of Trustees of the District has received the Canvass and Statement of results of the election from the County ("Certificate of Election Results"), and it appears from the Certificate of Election Results that more than 55% of the votes cast on the proposition were in favor of issuing the aforementioned bonds.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE TWIN RIDGES ELEMENTARY SCHOOL DISTRICT DOES HEREBY FIND, DETERMINE AND CERTIFY AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct.

Section 2. Entry Upon Minutes. In accordance with California Education Code Section 15274, the Board of Trustees orders that entry be made upon the minutes of this meeting that the Bond Measure has been approved by more than 55% of the votes cast at the Bond Election.

Section 3. Certification to County Board. In accordance with California Education Code Section 15274, the Board of Trustees hereby certifies to the Board of Supervisors of Nevada County that all proceedings of the District in connection with the Bond Election have been accomplished with respect to the election as recited herein.

Section 4. Delivery of This Resolution. In accordance with California Education Code Section 15242, the Board of Trustees directs that the Secretary to the Board deliver a copy of this Resolution to the County Superintendent of Schools with a request that the County Superintendent deliver a copy of this Resolution and Certificate of Election Results attached hereto as Exhibit A to the Clerk of the Board Supervisors of the County.

Section 5. Effective Date. This resolution shall take effect on and after its adoption.

The foregoing Resolution was adopted by the Board of Trustees of the Twin Ridges Elementary School District, being the Board authorized by law to make the designations therein contained by the following vote, on April 9, 2024.

Adopted by the following votes:

AYES:

NOES:

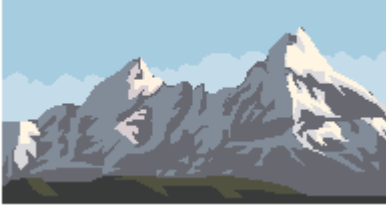
ABSENT:

ABSTAIN:

President of the Board of Trustees

ATTEST:

Secretary to the Board of Trustees



Twin Ridges Elementary School District

Scott Mikal-Heine, Superintendent/Principal

16661 Old Mill Rd.
Nevada City, CA 95959

(530) 265-9052
FAX (530) 265-3049

RESOLUTION NO. 24-04

RESOLUTION OF THE BOARD OF TRUSTEES OF THE TWIN RIDGES ELEMENTARY SCHOOL DISTRICT ADOPTING BYLAWS GOVERNING THE MEASURE A CITIZENS' OVERSIGHT COMMITTEE

WHEREAS, the Twin Ridges Elementary School District (the "District") was successful at the election conducted on March 5, 2024 (the "Bond Election") in obtaining authorization from more than the requisite 55% of District voters to issue up to \$2,600,000 aggregate principal amount of general obligation bonds (the "Bonds") for the purpose of financing the school facilities projects set forth in the measure approved by the voters ("Measure A"); and

WHEREAS, the Bond Election was conducted pursuant to the provisions of the Smaller Classes, Safer Schools and Financial Accountability Act, approved by California voters on November 7, 2000 ("Proposition 39"); and

WHEREAS, pursuant to Proposition 39, Measure A, and Section 15278 of the California Education Code, the Board of Trustees of the District is obligated to establish a citizens' oversight committee (the "Committee") to satisfy the accountability requirements of Proposition 39;

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE TWIN RIDGES ELEMENTARY SCHOOL DISTRICT DOES HEREBY FIND, DETERMINE AND CERTIFY AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct.

Section 2. Committee Established. The Committee to oversee expenditures of Measure A bond proceeds is hereby established. The Committee shall be administered pursuant to the Bylaws in the form attached here as Appendix A, which are hereby approved and adopted for the purpose of establishing the Committee.

Section 3. Appointment in 60 Days. Pursuant to Education Code Section 15278, the Board will appoint members to the Committee within 60 days of the date that the Board has entered the election results on its minutes.

Section 4. Effective Date. This resolution shall take effect on and after its adoption.

* * * * *

The foregoing Resolution was adopted by the Board of Trustees of the Twin Ridges Elementary School District, being the Board authorized by law to make the designations therein contained by the following vote, on April 9, 2024.

Adopted by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

President of the Board of Trustees

ATTEST:

Secretary to the Board of Trustees

**TWIN RIDGES ELEMENTARY SCHOOL DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE
MEASURE A BYLAWS**

Adopted by the Board of Trustees of the District on April 9, 2024

Section 1. Committee Established. The Twin Ridges Elementary School District (the "District") was successful at the election conducted on March 5, 2024 (the "Bond Election") in obtaining authorization from the District's voters to issue up to \$2,600,000 aggregate principal amount of general obligation bonds ("Measure A"). The election was conducted under Proposition 39, chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 *et seq.* of the Education Code of the State ("Proposition 39"). Pursuant to Section 15278 of the California Education Code, the District is now obligated to establish this Citizens' Bond Oversight Committee (the "Committee") in order to satisfy the accountability requirements of Proposition 39. The Board of Trustees of the Twin Ridges Elementary School District (the "Board") hereby establishes the Committee, to be known as the "Citizens' Bond Oversight Committee for Measure A," which shall have the duties and rights set forth in these Bylaws.

Section 2. Purposes. The purposes of the Committee are set forth in Proposition 39, and these Bylaws are specifically made subject to the applicable provisions of Proposition 39 as to the duties and rights of the Committee. The Committee shall be deemed to be subject to the *Ralph M. Brown Public Meetings Act* of the State of California, Government Code Section 54950 *et seq.* (the "Brown Act") and shall conduct its meetings in accordance with the provisions thereof. The District shall provide necessary administrative support to the Committee as shall be consistent with the Committee's purposes, as set forth in Proposition 39, but without expending bond funds on such support.

The proceeds of general obligation bonds issued pursuant to the authority of the Bond Election are hereinafter referred to as "bond proceeds." The Committee shall confine its review of District expenditures specifically to expenditures of bond proceeds generated under Measure A. Regular and deferred maintenance projects and all monies generated under other sources shall fall outside the scope of the Committee's review.

Section 3. Duties. To carry out its stated purposes, the Committee shall perform only the following duties:

3.1 **Inform the Public.** The Committee shall inform the public concerning the District's expenditure of bond proceeds. In fulfilling this duty, all official communications of the Committee to either the Board or the public shall come from the Chair acting on behalf of the Committee. The Chair shall only release information that reflects the consensus view of the Committee.

3.2 **Review Expenditures.** The Committee shall review expenditure reports produced by the District to ensure that (a) bond proceeds were expended only for the purposes set forth in Measure A; and (b) no bond proceeds have been used for teacher or administrative salaries or other operating expenses.

3.3 Annual Report. At least one time annually, commencing with the end of the first fiscal year in which any bond proceeds are expended, and continuing through the end of the fiscal year in which bond proceeds have been spent in full, the Committee shall prepare an annual written report, the findings of which shall be summarized by the Chair of the Committee to the Board in public session, which annual written report shall include the following:

- (a) A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; and
- (b) A summary of the Committee's proceedings and activities for the preceding year.
- (c) Annual reports shall be posted on the District's website in accordance with Sections 7 and 8 hereto.

3.4 Duties of the Board/Superintendent. Either the Board or the Superintendent, as the Board shall determine, shall have the following powers reserved to it, and the Committee shall have no jurisdiction over the following types of activities:

- (a) Approval of contracts,
- (b) Approval of change orders,
- (c) Expenditures of bond funds,
- (d) Handling of all legal matters,
- (e) Approval of project prioritization, project plans and schedules,
- (f) Approval of all deferred maintenance plans, and
- (g) Approval of the sale of bonds.

3.5 Measure A Projects Only. In recognition of the fact that the Committee is charged with overseeing the expenditure of bond proceeds, the Board has not charged the Committee with responsibility for:

- (a) Projects financed through the State of California, developer fees, certificates of participation, lease/revenue bonds, the general fund or the sale of surplus property without bond proceeds shall be outside the oversight of the Committee.
- (b) The establishment of priorities and order of construction for bond projects, which shall be made by the Board in its sole discretion.
- (c) The selection of architects, engineers, soils engineers, construction managers, project managers, CEQA consultants and such other professional service firms as are required to complete the project based on District criteria established by the Board in its sole discretion.

- (d) The approval of the design for each project including exterior materials, paint color, interior finishes, site plan and construction methods (modular vs. permanent), which shall be determined by the Board in its sole discretion.
- (e) The selection of independent audit firm(s), performance and financial audit consultants and such other consultants as are necessary to support the activities of the Committee.
- (f) The appointment or reappointment of qualified applicants to serve on the Committee, subject to legal limitations, and based on criteria adopted in the Board's sole discretion as part of carrying out its function under Proposition 39.

Section 4. Authorized Activities.

4.1 In order to perform the duties set forth in Section 3, the Committee may engage in the activities authorized under Education Code Section 15278 subsection (c), including:

- (a) Receive and review copies of the District's annual independent performance audit and annual independent financial audit, required by Article XIII A of the California Constitution.
- (b) Inspect school facilities and grounds for which bond proceeds have been or will be expended, in accordance with any access procedure established by the District's Superintendent.
- (c) Review copies of deferred maintenance plans developed by the District.
- (d) Review efforts by the District to maximize bond proceeds by implementing various cost-saving measures.

Section 5. Membership.

5.1 Number.

The Committee shall consist of at least 7 members appointed by the Board upon the recommendation of the Superintendent from a list of candidates submitting written applications, and based on criteria established by Proposition 39, to wit:

- 1 member shall be the parent or guardian of a child enrolled in the District.
- 1 member shall be the parent or guardian of a child enrolled in the District and active in a parent-teacher organization, such as the P.T.A. or a school site council.
- 1 member shall be active in a business organization representing the business community located in the District.

- 1 member shall be active in a senior citizens' organization.
- 1 member shall be active in a bona-fide taxpayers association.
- 2 members shall be from the community at-large.

Additional members of the community at-large may be appointed at the Board's sole discretion; however, the Board is only required to appoint seven members meeting the above criteria.

5.2 Qualification Standards.

- (a) To be a qualified person, Committee members must be at least 18 years of age.
- (b) As specifically prohibited by Education Code Section 15282, the Committee may not include any employee, official of the District or any vendor, contractor or consultant of the District.
- (c) Preference will be given applicants who reside within District boundaries, however, residency within District boundaries is not a necessary qualification.

5.3 Ethics Rules Applicable to Committee: No Conflicts of Interest. The prohibitions contained in Article 4 (commencing with Section 1090) and Article 4.7 (commencing with Section 1125) of Chapter 1 of Division 4 of Title 1 of the Government Code (the "Conflicts Laws") apply to members of the Committee. As provided therein, members of the Committee shall not be financially interested in District contracts within the meaning of State law, or engage in any activity for compensation that is in conflict with such member's duties described herein. The Committee is established to inform the public regarding the expenditure of bond proceeds. Committee members are not public officials of a government agency with decision-making authority within the meaning of the Political Reform Act of 1974, and the Committee is not a decision-making authority. By accepting appointment to the Committee, each member agrees to comply with the Committee Ethics Policy attached to these Bylaws, and to complete and file with the District's business official each year the Fair Political Practice Commission Form 700 Statement of Economic Interests.

5.4 Term. Except as otherwise provided herein, each member shall serve a term of at least two years, commencing on the date of the first meeting of the Committee. No member may serve more than three consecutive terms.

This limitation shall not prevent a former Committee member whose term has expired from serving again following at least a one-year period from such expiration. In order to stagger the expiration dates of the terms of initial members, at the Committee's first meeting, the Committee will select three term members. To identify members serving initial one-year terms, members will draw lots or take volunteers for the first initial short term.

5.5 Appointment. Members of the Committee shall be appointed by the Board through the following process: (a) the District shall notify the public through its customary forums that it is accepting applications for Committee members, which may include posting at

school sites, advertising in the local newspapers, and/or posting notice on the District's website, as well as the solicitation of local groups for applications; (b) applications shall be made available at the District office and/or through the District's web site; (c) the Superintendent will review the applications which have been submitted by the stated deadline; and (d) the Superintendent will make recommendations to the Board with respect to appointment. Appointments shall be made by the Board upon approval by majority vote at an open meeting. Appointments shall be recorded in the Board minutes.

5.6 Removal; Vacancy. The Board may remove any Committee member for cause, which includes failure to attend two consecutive Committee meetings without reasonable excuse or for failure to comply with the Committee Ethics Policy. Upon a member's removal, the seat shall be declared vacant. The Board, in accordance with the established appointment process shall fill any vacancies on the Committee. The District shall make best efforts to fill vacancies within 90 days. Members whose terms have expired may continue to serve on the Committee until their successor has been appointed. In the event the District is unable to appoint members meeting the criteria listed in Section 5.1, the Committee may proceed with one or more vacancies.

5.7 Compensation. The Committee members shall not be compensated for their services.

5.8 Authority of Members. (a) Committee members shall not have the authority to direct staff of the District; (b) individual members of the Committee retain the right to address the Board as an individual or, on behalf of the Committee if said member has been authorized to do so by a majority vote of the Committee; and (c) the Committee shall have the right to request and receive only copies of any public records relating to Measure A funded projects.

Section 6. Meetings of the Committee.

6.1 Regular Meetings. The Committee shall meet at least once a year, or more frequently as the Committee deems it necessary to discharge its duty, but no more frequently than quarterly. At the end of each meeting, the Committee shall identify the next approximate meeting date.

6.2 Location. All meetings shall be held within the Twin Ridges Elementary School District, located in Tulare County, California.

6.3 Procedures. All meetings shall be open to the public in accordance with the Brown Act. Meetings shall be conducted according to such additional procedural rules as the Committee may adopt. A majority of the number of Committee members shall constitute a quorum for the transaction of any business.

Section 7. District Support.

7.1 Technical and Administrative Support. As provided by Education Code Section 15280, the District shall provide to the Committee necessary technical and administrative assistance in furtherance of its purposes and to publicize its conclusions. Such support shall include:

- (a) preparation of and posting of public notices and agendas as required by the Brown Act, ensuring that all meetings notices and agendas are

provided in the same manner as meetings of the District's Board;

- (b) provision of a meeting room, including any necessary audio/visual equipment;
- (c) preparation and copies of any documentary meeting materials, such as agendas, minutes and reports;
- (d) providing bond expenditure reports produced by the District for review at each meeting;
- (d) retention of all Committee records and reports; and
- (e) providing public access to Committee meeting minutes and reports on an Internet website maintained by the District.

7.2 Copies of Bond Audits. Pursuant to Education Code Section 15286, the District shall submit a copy of its annual bond financial audit and performance audit, prepared each fiscal year, to the Committee at the same time such audits are submitted to the Board, and in any event no later than March 31 of each year. In addition, pursuant to Education Code Section 15280(a)(2), if findings, recommendations or concerns are identified in such audits, within three months of receiving the audits, the District shall provide the Committee with responses to such findings.

7.3 Staff Support. A member of the District staff shall attend Committee meetings in order to report on the status of projects and the expenditure of bond proceeds.

Section 8. Reports. The Committee must produce at least one annual report as referenced in Section 3.3. In addition, the Committee may report to the Board from time to time in order to inform the Board on the activities of the Committee. Any such reports shall be in writing and shall summarize the proceedings and activities conducted by the Committee. Such reports shall also be made available on the District's internet web site link to Measure A.

Section 9. Officers. The Superintendent shall appoint the initial Chair for purposes of conducting the first meeting of the Committee. At the first meeting, the Committee shall elect by majority vote of its members a Chair and a Vice-Chair, who shall act as Chair only when the Chair is absent. The Chair and Vice-Chair shall serve in such capacities for a term of one year and may be re-elected by vote of a majority of the members of the Committee.

Section 10. Amendment of Bylaws. These Bylaws may be amended by the Board of Trustees of the District. Any amendment to these Bylaws shall be approved by a majority vote of the Board.

Section 11. Termination. The Committee shall automatically terminate and disband concurrently with the Committee's submission of the final Annual Report which reflects the final accounting of the expenditure of all Measure A monies.

CITIZENS' BOND OVERSIGHT COMMITTEE ETHICS POLICY STATEMENT

This Ethics Policy Statement provides general guidelines for Committee members in carrying out their responsibilities. Not all ethical issues that Committee members face are covered in this Statement. However, this Statement captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Statement were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

POLICY

- **CONFLICT OF INTEREST.** A Committee member shall not make or influence a District decision related to: (1) any contract funded by bond proceeds, or (2) any construction project which will benefit the Committee member's outside employment, business, or a personal finance or benefit an immediate family member, such as a spouse, child or parent.
- **OUTSIDE EMPLOYMENT.** A Committee member shall not use his or her authority over a particular matter to negotiate future employment with any person or organization that relates to: (1) any contract funded by bond proceeds, or (2) any construction project. A Committee member shall not make or influence a District decision related to any construction project involving the interest of a person with whom the member has an agreement concerning current or future employment, or remuneration of any kind. For a period of two (2) years after leaving the Committee, a former Committee member may not represent any person or organization for compensation in connection with any matter pending before the District that, as a Committee member, he or she participated in personally and substantially. Specifically, for a period of two (2) years after leaving the Committee, a former Committee member and the companies and businesses for which the member works shall be prohibited from contracting with the District with respect to: (1) bidding on projects funded by the bond proceeds; and (2) any construction project.
- **COMMITMENT TO UPHOLD LAW.** A Committee member shall uphold the federal and California Constitutions, the laws and regulations of the United States and the State of California (particularly the Education Code) and all other applicable government entities, and the policies, procedures, rules and regulations of the Twin Ridges Elementary School District.
- **COMMITMENT TO DISTRICT.** A Committee member shall place the interests of the District above any personal or business interest of the member.



April 5, 2024 | 12:00PM PT

Twin Ridges Elementary School District

Response to Request for Underwriting Services

Robert W. Baird & Co. Incorporated ("Baird")

2029 Century Park E., Suite 400 Los Angeles, CA 90067

John Baracy

Managing Director

Manager of the California Public Finance Group | California K-12 Market Lead

(310) 492-8111

jbaracy@rwbaird.com

Robert W. Baird & Co. Incorporated is providing this information in response to a request for proposal or qualifications from a municipal entity, in seeking to serve as underwriter for a possible issuance of municipal securities, and not as a financial advisor or municipal advisor. Any advice or recommendations contained in this information have been made by Baird pursuant to Rule 15Ba1-1 under the Securities Exchange Act of 1934, which permits firms to provide advice in response to a request for proposal or qualifications for services in connection with an issuance of municipal securities without such firms to be regarded as municipal advisors. See "Important Disclosures" contained herein.

Important Disclosures

Robert W. Baird & Co. Incorporated (“Baird”) is providing the information contained herein and/or accompanying materials (the “Materials”) in response to a request for proposal or qualification (“RFP”) from a municipal entity (“Potential Client” or “you”) with respect to a possible issuance of municipal securities. In responding to the RFP, Baird seeks a role as underwriter and not as a financial advisor or municipal advisor to the Potential Client in connection with the issuance consistent with MSRB Rule G-23 interpretive guidance. Baird understands that the RFP has identified a particular objective, has remained open for a reasonable period and involves a competitive process (e.g., it has been sent to at least three reasonably competitive market participants or has been publicly disseminated by posting it on the Potential Client’s official website). Under Rule 15ba1-1 under the Securities Exchange Act of 1934, Baird, in responding to the RFP, may provide advice and recommendations to the Potential Client regarding a possible issuance of municipal securities without being regarded as a municipal advisor. The RFP has been distributed by the Potential Client to Baird and Baird is providing the information contained herein and/or accompanying materials (the “Materials”) for discussion or general informational purposes only, in anticipation of being engaged to serve as underwriter (or placement agent) for a possible issuance of municipal securities you may be considering. Baird is not recommending that you take or not take any action. Baird is not acting as a financial advisor or municipal advisor to you and does not owe a fiduciary duty under Section 15B of the Securities Exchange Act of 1934 to you with respect to the Materials. Baird is acting for its own interests. You should discuss the Materials with any internal or external advisors and experts that you deem appropriate before acting on the Materials.

The role of an underwriter includes the following: Municipal Securities Rulemaking Board Rule G-17 requires an underwriter (or placement agent) to deal fairly at all times with both municipal issuers and investors. As an underwriter, Baird’s primary role is to purchase the proposed securities to be issued with a view to distribution in an arm’s length commercial transaction between you and Baird. In its role as underwriter (or placement agent), Baird has financial and other interests that differ from your interests. As part of our services as underwriter (or placement agent), Baird may provide advice concerning the structure, timing, terms, and other similar matters concerning issuance of municipal securities you are considering. Any such advice, however, would be provided by Baird in the context of serving as an underwriter (or placement agent) and not as a municipal advisor, financial advisor or fiduciary. Unlike a municipal advisor, Baird as an underwriter (or placement agent) does not have a fiduciary duty to the issuer under the federal securities laws and is therefore not required by federal law to act in the best interests of an issuer without regard to its own financial or other interests. As underwriter (or placement agent), Baird must purchase (or facilitate the purchase of) securities from an issuer at a fair and reasonable price but must balance that duty with its duty to sell those securities to investors at prices that are fair and reasonable. As underwriter (or placement agent), Baird will review the official statement (if any) applicable to the proposed issuance in accordance with, and as part of, its responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of the proposed issuance.

Any information or estimates contained in the Materials are based on publicly available data or information provided by the Potential Client and are subject to change without notice. Baird has not independently verified the accuracy of such data or information. Interested parties are advised to contact Baird for more information.

If you have any questions or concerns about the above disclosures, please contact Baird Public Finance.

IRS Circular 230 Disclosure: To ensure compliance with requirements imposed by the IRS, we inform you that the Materials do not constitute tax advice and shall not be used for the purpose of (i) avoiding tax penalties or (ii) promoting, marketing or recommending to another party any transaction or matter addressed herein.



Table of Contents

1) EXPERIENCE..... 1

2) REFERENCES..... 1

3) PERSONNEL..... 2

4) MARKETING 4

5) ORDER MONITOR..... 7

6) INTEREST RATE COMPARABLES 8

7) LEGAL MATTERS..... 9

8) FEES..... 10

Appendix A - Experience with California Municipal Bonds Since 2021 A-1

Appendix B – District Required FormsB-1

April 5, 2024

Scott Mikal-Heine
 Superintendent
 Twinridge Elementary School District
 16661 Old Mill Road
 Nevada City, CA 95959

Dear Mr. Mikal-Heine:

On behalf of Robert W. Baird & Co. Incorporated ("Baird" or the "Firm") we are pleased to present our credentials to provide Twin Ridges Elementary School District (the "District") with Underwriting Services for the issuance of its Measure A general obligation bonds. We believe the qualifications described below and herein will demonstrate how Baird is the best candidate to serve as underwriter on your upcoming bond issue:

Top Municipal Platform in the Country. We have earned the No. 1 ranking among senior underwriting firms nationally based on number of issues collectively since 2009, according to Ipreo MuniAnalytics. Over the past five years, we have effectively priced and placed approximately 1,000 issues, per year on average, for municipal issuers with institutional and retail investors nationwide.

Leadership in the K-12 Education Sector. K-12 education has been a core public finance focus of the firm and the team assigned to the District is **led by industry veteran John Baracy, Managing Director, Manager of the California Public Finance Group and California K-12 Market Lead, who has over 30 years of experience and has completed over 650 financings totaling more than \$15 billion of par amount, including financings for issuers similar to the District such as Grass Valley Unified School District.**

Of note, 34% of Baird's 4,700+ lead managed underwritings were in K-12 education (by number of issues since 2019) making school finance a key focus of Baird's Public Finance business¹. Since 2019, Baird has served as senior, co-senior, or co-manager on 1,700+ K-12 education issues, totaling \$39.1 billion in funding and the Firm earned the No. 2 ranking as senior manager based on number of K-12 education negotiated and competitive issues combined nationally during the same timeframe. Baird is also among the top 3 lead managing underwriters in 59% (26 out of 44) of the states that competitively issued K-12 education bonds since 2019.

K-12 School District Financings Nationally 2019- 2023*

Rank	Lead Manager	Market Share (%)	# of Issues
1	Stifel Nicolaus	12.44	1,798
2	Baird	11.13	1,609
3	Raymond James	7.29	1,054
4	Piper Sandler	6.90	998
5	RBC Capital Mkts	5.55	803
6	D.A. Davidson	3.90	564
7	Roosevelt & Cross	3.50	506
8	BOK Fin Secs	3.39	490
9	L.J. Hart	3.09	447
10	FHN Fin Cap Mkts	2.56	370

*Source: Ipreo MuniAnalytics; Senior/Sole Manager Rankings

Diverse Distribution Network. An invaluable asset will be Baird's tremendous ability to access diverse buyers across the country, ultimately helping drive down interest costs. Baird's distinct bond distribution network has the capabilities of three channels: institutional, retail individuals and retail aggregators (trust departments and money managers). In addition, Baird's national retail network includes more than 1,300 advisors across 160 locations that manage \$275 billion in assets. **Notably, Baird has a retail office in Grass Valley which is only 22 miles away from the District's office.**

Sincerely,



John Baracy
 Managing Director
 Manager of the California Public Finance Group | California K-12 Market Lead
 (310) 492-8111
 jbaracy@rwbaird.com

¹ Source: Ipreo MuniAnalytics as of December 31, 2023. Does not include Private Placements or Notes.



1) EXPERIENCE

Briefly describe your firm’s experience with California municipal bonds and, in particular, Bonds issued by educational entities in the past three (3) years. As an appendix, please provide a list of the experience as described above including:

- Issuer name
- Debt type (e.g.: GO Bonds, Certificates of Participation, etc.)
- Sale date
- Par amount
- True Interest Cost
- Underwriter’s discount as a percentage of the par amount

Baird is a leading public finance bond underwriting firm with a longstanding presence in California, having been underwriting bonds for California school districts for more than 20 years. Additionally, lead banker John Baracy is an industry veteran that has completed more than 650 transactions totaling over \$15 billion of par amount during his 30+ year tenure in the industry. This deep breadth of experience will be instrumental in helping the District achieve its financing goals.

Since January 2021, John Baracy’s experience combined with the experience of Baird includes 96 transactions totaling over \$9.7 billion of par amount in California. Eighty-one (81) of these transactions totaling over \$2.1 billion of par amount were executed for educational entities. A detailed list of our experience is included as **Appendix A** for the District’s reference.

2) REFERENCES

Please provide contact information for three (3) references from any similar California K- 12 school district issuer listed in the above section. Please ensure that the three references are currently with the issuer listed.

Baird encourages the District to contact the references below who will be able to attest to our team’s ability to provide a seamless process as it relates to underwriting bonds for California school districts.



Pacific Grove Unified School District
Josh Jorn, Assistant Superintendent, Chief Business Official
435 Hillcrest Ave., Pacific Grove, CA 93950
831.646.6509 | josh.jorn@pgusd.com



Twin Rivers Unified School District
Ryan DiGiulio, Chief Business Official
5115 Dudley Blvd., McClellan Park, CA 95652
916.566.1600 | ryan.digiulio@twinriversusd.org



St. Helena Unified School District
Kay Vang, Chief Business Official
465 Main Street, St. Helena, CA 94574
707.967.2704 | kvang@sthelenaunified.org



3) PERSONNEL

List the personnel from your underwriting team who would be assigned to the District. Include information on their position, location, years of public finance experience, and expected roles and duties.

The Baird team assigned to the District brings together a plethora of experience as well as specific K-12 expertise that is needed for the District to achieve their financing goals. **John Baracy**, *Managing Director, Manager of the California Public Finance Group and California K-12 Market Lead*, will serve as lead banker to the District. **Alex Boutyrski**, *Senior Vice President*, will provide transaction support; **Claire Peterchak**, *Senior Vice President*, will provide quantitative support; and **Anne Mongoven**, *Director*, will be the dedicated underwriter on the District’s financing. A summary of our team’s experience can be found below as well as detailed biographies.

<p>John Baracy <i>Managing Director, Manager of the California Public Finance Group and California K-12 Market Lead</i> Los Angeles, CA Lead Banker</p>	<p>Experience: 30+ years of public finance experience; relevant experience includes 650+ transactions totaling over \$15 billion of par amount for issuers such as Alisal Union SD, Grass Valley USD, Forestville Union SD, Klamath-Trinity Joint USD, Larkspur-Corte Madera SD, Lindsay USD, McCabe Union ESD, McFarland USD, Middletown USD, Montebello USD, Oak Grove SD, Oxnard SD, Oxnard Union HSD, Pacific Grove USD, Palm Springs USD, Piner-Olivet Union SD, Porterville USD, Rio ESD, Robla SD, San Carlos SD, Santa Maria Joint Union HSD, Santa Maria-Bonita SD, Santa Monica-Malibu USD, Santa Rosa HSD, Simi Valley USD, St Helena USD, Terra Bella Union ESD, Twin Rivers USD, Upper Lake USD, Westminster SD, among others. Licenses: Series 7, 50, 52, 53, 63.</p>
<p>Alex Boutyrski <i>Senior Vice President</i> Los Angeles, CA Transaction Support</p>	<p>Experience: 10 years of public finance experience; relevant experience includes transactions totaling over \$7.5 billion of par amount for issuers such as Alisal Union SD, Forestville Union SD, Klamath-Trinity Joint USD, Larkspur-Corte Madera SD, Lindsay USD, McCabe Union ESD, McFarland USD, Middletown USD, Montebello USD, Oak Grove SD, Oxnard SD, Oxnard Union HSD, Pacific Grove USD, Palm Springs USD, Piner-Olivet Union SD, Porterville USD, Rio ESD, Robla SD, San Carlos SD, Santa Maria Joint Union HSD, Santa Maria-Bonita SD, Santa Monica-Malibu USD, Santa Rosa HSD, Simi Valley USD, St Helena USD, Terra Bella Union ESD, Twin Rivers USD, Upper Lake USD, Westminster SD, among others. Licenses: Series 7, 52, 63.</p>
<p>Claire Peterchak <i>Senior Vice President</i> Milwaukee, MI Quantitative Support</p>	<p>Experience: 30 years of public finance experience; quantitative expertise with both tax-exempt and taxable transactions, fixed and variable rate financing structures, as well as levy and revenue supported issues. Licenses: Series 50, 52, 63.</p>
<p>Anne Mongoven <i>Director</i> Milwaukee, MI Underwriter</p>	<p>Experience: 15+ years underwriting municipal bonds; served as underwriter on 1,000+ transactions for issuers in California, Colorado, Indiana, Kansas, Kentucky, Missouri, New Mexico, Utah and Wisconsin Licenses: Series 7, 63.</p>



John Baracy, Managing Director
Manager of the California Public Finance Group and California K-12 Market Lead
310.492.8111 | jbaracy@rwbaird.com
Los Angeles, CA

John Baracy joined Baird in 2024 opening the firm's first California office dedicated to public finance, serving as the Manager of Baird's California Public Finance Group and California K-12 Education Sector Lead. He has over 30 years of public finance experience and expertise in all facets of the municipal finance business. He currently specializes in the management, structuring and underwriting of California K-12 new money and refunding general obligation bonds, certificates of participation/leases, Mello-Roos bonds, and tax and revenue anticipation notes. Throughout his career, he has completed more than 650 financings totaling over \$15 billion.

Most notably, John pioneered Build America Bond (BABs) crossover refundings for his California K-12 clients and implemented general obligation stepped coupon bonds as a cost-effective alternative to Capital Appreciation Bonds (CABS), saving taxpayers millions of dollars in debt service costs. He has also developed complex refunding/refinancing structures during his career to complement prevailing market conditions, generating over \$250 million in total debt service savings for his clients. John has served on the board of directors, and as Treasurer, for the Coalition for Adequate School Housing (CASH). He currently serves on the California Association of School Business Officials (CASBO) Associate Member Committee (AMC) as the legislative advocacy committee representative. He contributes to important issues on behalf of California K-12 school districts with other California Chief Business Official leaders throughout the State. His endeavors have led to positive changes benefiting California K-12 school districts to significant school finance bills such as AB 182 (2013) and the effort to amend the unintended consequences of AB 195 (2017). He also serves as the President for the Santa Monica Education Foundation, his local public school district, fundraising for additional academic, arts and athletic programs that are currently unfunded by the State of California for the Santa Monica-Malibu Unified School District. John earned his Bachelor of Science degree from Arizona State University.



Alex Boutyrski, Senior Vice President
310.492.8112 | aboutyrski@rwbaird.com
Los Angeles, CA

Alex Boutyrski joined Baird in 2024 as a Senior Vice President in the Los Angeles, California office. Alex has worked in public finance for over 10 years, previously holding positions at Jefferies and Raymond James. He has experience working on complex financings totaling more than \$7.5 billion of par amount as senior managing underwriter for a wide variety of issuers across California such as the State of California, Port of Los Angeles, the J. Paul Getty Trust, Santa Monica-Malibu Unified School District, Montebello Unified School District, among others. Alex received a Bachelor of Science degree in Business Administration with an emphasis in Finance from the University of Southern California.



Claire Peterchak, Senior Vice President
425.274.4205 | cpeterchak@rwbaird.com
Milwaukee, WI

Claire joined Baird in 1997. Her primary responsibility is to perform quantitative analysis for various types of financings. Claire has nearly 30 years of experience in the Public Finance sector as a quantitative analyst and a municipal investment banker. Her experience includes both taxable and tax-exempt transactions, fixed and variable rate financing structures, as well as levy and revenue

supported issues. Claire has extensive knowledge of debt refinancing, debt service structuring, and financial modeling. Claire graduated cum laude with her Bachelor of Science in Accounting from Upper Iowa University.



Anne Mongoven, Director
414.765.3710 | amongoven@rwbaird.com
Milwaukee, WI

Anne is a municipal bond underwriter and trader at Baird, where she began her career in 2009. She covers Baird’s issues in California, Colorado, Indiana, Kansas, Kentucky, Missouri, New Mexico, Utah and Wisconsin. She also leads underwriting on charter school issues nationwide. Anne earned her Bachelor of Science in Finance from Marquette University. She serves on the board for the Marquette University Business Administration Alumni Association and is past chair for events benefiting the Wisconsin Breast Cancer Show House and Penfield Children’s Center.

4) MARKETING

A) Provide a brief description of the marketing and distribution capabilities of your firm. Include information on your firm’s retail sales capabilities, ability to potentially attract local investment and legal underwriting capacity.

Distribution Capabilities. Our ability to successfully underwrite a high volume of transactions is proven by our efficient execution and access to a diverse investor network. This is illustrated by our ranking as the No. 1 underwriter nationally since 2009 by number of issues collectively (Source: Ipreo MuniAnalytics as of December 31, 2023. Does not include Private Placements or Notes.). Baird’s distinct bond distribution network has the capabilities of three channels: institutional, retail individuals and retail aggregators (trust departments and money managers).

Focusing on Second and Third Tier Institutional Investors. As a regional firm, we do not solely focus our institutional efforts on the same “high-impact, Tier 1” buyers that other firms emphasize. Tier 1 investors may overlook certain bonds if they do not meet the block size or structure (“lower coupons”) they need at the time of the offering or, are larger funds that need to offload a significant volume of bonds due to economic conditions. Baird leverages relationships with buyers in the second and third tiers and our retail relationships while also providing research and sales support to Tier 1 investors to ensure the widest net of investors are accessed. We have worked diligently to develop and maintain long-standing relationships with these buyers.

Institutional Account Coverage. Baird is unique in that every institutional fixed income salesperson has access to all products across our platform generating exposure from non-traditional investors for our clients’ municipal bonds. This additional exposure is especially important during times of volatility when there is a shortage of quality and/or larger taxable municipal offerings. These crossover investors are more likely to access the municipal market when Treasury and other global fixed income interest rates experience volatility. Baird has a team of 95+ institutional fixed income salespeople offering diverse product coverage providing crossover investors access to municipals that they may not have had access or desire to purchase in the past.

Retail Distribution Platform. Baird has more than **1,300 retail financial advisors in 150+ offices located in 33 states.** These advisors serve **700,000+ retail accounts totaling \$275 billion in assets.** Specific to California, Baird has over 75



associates across 7 offices who manage over \$8.4 billion for over 1,200 California residents. Baird also has a retail office in Grass Valley which is only 22 miles away from the District's office.

Since retail investors are not generally aware of bonds available in the primary market, Baird's robust retail financial advisor network can bridge the gap by providing notice of an upcoming offering to place an order for the bonds. In addition to complementary coverage, Baird has the ability to offer in-state support from our retail advisory network.

Retail is an Important Component to Baird's Marketing Process. Our goal is to attract the widest pool of investors to generate demand. Our marketing process may or may not include retail depending on the current market environment. Retail orders are smaller and tedious for larger firms to process. Therefore, Baird's robust retail distribution network sets us apart from other firms and allows us to ensure these types of accounts and individuals are given priority at the request of our client. Our retail strategy reaches individuals, local and regional banks, trust departments, and money managers. Retail can be an added benefit for our municipal clients as it generates increased demand and competition among institutional accounts, especially in a demand focused market environment.

Marketing Campaign. Baird creates a custom marketing campaign for each individual client to maximize investor interest for each bond issuance. The marketing plan targets and appeals to a wide range of buyers in the municipal market, including in-state and national retail investors, trust departments, money managers, institutional investors, and bond funds. Outlined below are examples of strategies and activities that we incorporate in a marketing campaign when applicable:

- Develop a comprehensive, two-pronged retail/institutional campaign;
- Distribute offering documents and sales and research information to maximize time for portfolio manager approval of the credit and retail investor education;
- Facilitate the development and distribution of supplemental marketing materials, such as an investor presentation;
- Communicate with Baird's salespeople to field questions from retail brokers and institutional investors;
- Capitalize on issuer name recognition and target investors familiar with the issuer, including existing holders;

Leverage Baird's network of established investors who buy similar bonds.

Marketing and Pre-Pricing Efforts. The entire marketing and pre-pricing process begins as soon as Baird is engaged as underwriter. At that time, we begin having discussions with our underwriting desk, who then begin having conversations with our salespeople and retail/institutional traders. At that time, salespeople and retail/institutional traders cultivate conversations with investors to determine those most likely to invest in the bond offering. This communication exchange continues throughout the term of the engagement with each client and becomes a more focused discussion during the pre-pricing stage.

Baird's pre-marketing effort is essential to our pricing process as it captures investor demand leading up to pricing allowing us to modify the structure to meet our customer's interest while achieving better interest rates. For instance, retail accounts prefer structures sold at, or close to, par, while trust departments may be looking for premium bonds. Our team solicits this feedback prior to an order period marketing to our vast network of accounts to create a structure that results in optimal financing for the client. Strong investor outreach is essential to maximize the investor pool and generate the most attractive market interest rates. The following table summarizes preferred bond types and structures of institutional and retail investors.



	Institutions	Retail Aggregators (Trust departments & Money Managers)	Retail – Individuals
Years	1-3 years (corporations); 11-20 years (intermediate bond funds); 20+ years (bond funds & insurance companies)	1-10 years, some beyond 20 years	1-10 years
Yield Sensitivity	Sensitive to initial yield and resale opportunities	Sensitive to initial yield and resale opportunities	Focused on initial yield
Rate Sensitivity	Very sensitive	Moderately sensitive	Less sensitive
Premium Bonds	Generally looking for premium bonds in a rising rate environment	Generally looking for premium bonds in a rising rate environment	Generally looking for bonds sold close to par
Rating	May have portfolio restrictions on ratings	Generally looking for “AA” and “AAA” ratings	Prefer “A” and higher but may compromise to get higher yield
Rating Analysis	Often performs own credit analysis	Looks for solid ratings	Key on broker recommendations, ratings, and yield
Portfolio Diversity	Seeks geographically diverse portfolio	Diversity less of a concern	Prefer issuers with personal familiarity
Size	Buys blocks of \$500,000+	Buys blocks of \$100,000 - \$2,000,000	Buys blocks of \$5,000 - \$1,000,000

Cultivating an Investor Network. To gauge the appetite of potential buyers, our salesforce conducts research to determine what investors are looking for. Additionally, Baird examines the structure(s) those types of investors are looking for in the current market environment. Our market knowledge and access to opportunistic investors generates a greater demand during the pricing period and may lower yields for the client. The Bondholder Analysis Diagram illustrates how we utilize this research to identify opportunistic investors.

- **Current Investors:** A pool of investors that are current holders of the issuers’ bonds.
- **Opportunistic Investors:** Potential investors that hold bonds of similar structures and credits to the issuer.

Transparent & Fair Approach. We have a strong reputation of not only being fair, but transparent, from preparing a pricing scale to the performance of the sale once complete. This process and integrity in how we work with our peers on a competitive sale is no different than our role as senior manager on a negotiated sale. We continue to treat syndicate members fairly during the order and allocation process of a negotiated sale. In the allocation process, our role is to ensure we have the widest distribution and the lowest cost of capital for the client while compensating firms for work provided during the transaction. We work closely with the client and their financing partners throughout the pricing process to discuss planned allocations and to receive client approval on preliminary allocations among syndicate members. Our firm will provide the client a concise post pricing summary highlighting orders and allotments from each syndicate member to further demonstrate our transparent and fair treatment of syndicate members. The transparency and willingness to stand ready to answer any questions about our process helps foster trust among the financing team.

Strong Capital Position. As of December 31, 2023, our firm has a secure regulatory capital base, also known as total capital, of \$1.8 billion, excess net capital of \$788.1 million and net capital of \$792.4 million, more than 185 times the net capital. **This theoretically allows us to**

Baird's Capital Position as of December 31, 2023

Regulatory Capital	\$1,846,339,000
Excess Net Capital	\$788,173,000
Net Capital Percentage	372%
Net Capital	\$792,434,149

sole manage a financing of up to our legal underwriting capacity of \$11.2 billion. Baird does not allocate capital by specific business unit or office thus we do not maintain a stated limitation on municipal underwriting liability. There are no firm-imposed underwriting and trading limits more restrictive than the respective regulatory limits identified above. **We use our capital every day to support our clients as a firm, maintain one of the strongest and most conservative net capital ratios amongst regional firms.**

Often, we generate enough demand by “finding the market” and placing bonds with investors at strong pricing levels. **Baird understands the true meaning of “underwriting” and stands fast to its importance.**



We believe that it is our duty to take reasonable risk for our clients for us to deliver the best overall execution. In 2023, Baird underwrote over \$77.1 million of unsold bonds for negotiated balances.

- B) Provide information on the five (5) most recent bond sales for which your firm served underwriter including:
- Issuer name
 - Debt type (e.g.: GO Bonds, Certificates of Participation, etc.)
 - Sale date
 - Par amount
 - Underwriter’s discount as a percentage of the par amount
 - Amount underwritten as both a dollar amount and a percentage of total par amount

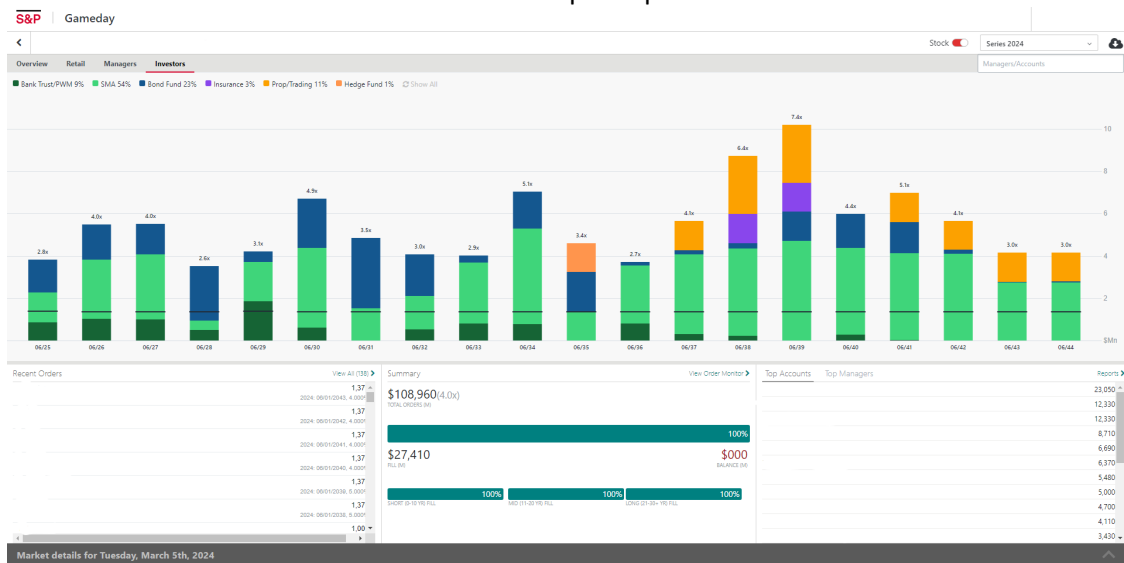
As discussed earlier in our proposal, Baird is a top municipal platform in the country based on number of issues, according to Ipreo MuniAnalytics and is constantly in the market. For the District’s reference, below is a list of the 5 most recent long-term negotiated bond sales that were led by Baird.

Baird’s Recent Long-Term Negotiated Bond Sales					
Issuer Name	Debt Type	Sale Date	Par Amount	UWD as % of Par	Amount Underwritten \$ (% of Par)
Berne Union Local School District	Certificates of Participation	03/26/24	\$5,000,000	0.80%	\$560,000 (11.2%)
City of Middleton	General Obligation Bonds	04/02/24	4,000,000	1.00%	885,000 (22.1%)
City of Manitowoc	General Obligation Bonds	04/02/24	14,980,000	1.00%	3,880,000 (51%)
Noblesville Community Development Corporation	Lease Rental Revenue Bonds	04/03/24	93,710,000	1.00%	2,080,000 (2.2%)
Noblesville Redevelopment Authority	Lease Rental Revenue Bonds	04/03/24	63,690,000	1.00%	- (-%)

5) ORDER MONITOR

The District’s staff and Financial Advisor will require an order monitor screen to observe the sale as it progresses. Please provide a brief overview of the system which your firm provides, including a screenshot of the monitoring system at the maturity level of detail.

As discussed earlier in our proposal, Baird is a strong proponent of transparency during the underwriting process. Prior to opening the order period for the District’s bonds, Baird will provide the financing team access to Ipreo Gameday. As demonstrated by the image below, this order monitor system will allow the District and its Financial Advisor to track orders for each bond maturity in real time during the order period and will also allow the District to see what investors participated.





6) INTEREST RATE COMPARABLES

Please provide two (2) comparable interest rate case studies from the past 12 months which illustrate your firm’s pricing performance against other underwriting firms in the market with issuances of a similar structure and credit quality. If adequate comparables are not available on the date of sale, please provide comparables which are no more than five (5) days apart from your case and include information on MMD movements between such dates. Please provide sufficient information on the comparables including:

- Issuer name
- Debt type
- Par amount
- Sale date
- Maturity years
- Par amount, coupon and yield for each maturity
- Spreads to MMD based upon yield to maturity
- Call provisions
- Bank Qualification status
- Underlying ratings and use of credit enhancements
- Underwriting firm
- Underwriter’s discount as a percentage of the par amount

On April 13, 2023 Baird competitively bid on and won San Lorenzo Unified School District’s General Obligation Bonds, Election of 2018, Series C in California. As demonstrated in the table below, the pricing provided by Baird on the aforementioned bonds outperformed other bond sales that were similarly rated. While the comparable transactions did not price on the same day, MMD increased between the two bond sales by 7 to 13 basis points (“bps”) (end of day MMD the day prior to the sale date).

YEAR	ISSUER / ISSUE DESCRIPTION							ISSUER / ISSUE DESCRIPTION							YTM Spread to MMD Difference (bps)		
	MATURITY	PAR	CPN	YTW	SPR	YTM	SPR	MATURITY	PAR	CPN	YTW	SPR	YTM	SPR			
0	SAN LORENZO CA UNIF SCH DIST A, ELECTION OF 2018-SER C							SAN LEANDRO CA UNIF SCH DIST, REF							N/A		
	Sale Date		4/13/2023		SALE TYPE		COMPETITIVE		Sale Date		4/18/2023		SALE TYPE		NEGOTIATED		
	Debt Type		GENERAL OBLIGATION UNLTD						Debt Type		GENERAL OBLIGATION UNLTD						
	TAX STATUS		N (NON-BQ) / N		Par		\$43,000,000		TAX STATUS		N (NON-BQ) / N		Par		\$18,610,000		
	RATING		Aa3 / NR / NR		SECTOR		School District		RATING		25-38 BAM (AA)		SECTOR		School District		
	UNDERLYING		Aa3 / NR / NR		School District				UNDERLYING		NR / AA- / NR		School District				
	ENHANCEMENT		N/A		UNDERWRITER		ROBERT W BAIRD & CO INC		ENHANCEMENT		BAM 2025-38		UNDERWRITER		PIPER SANDLER & CO		
	CALL DATE		8/1/2033 @ 100		UW DISCOUNT		1.00%		CALL DATE		8/1/2033 @ 100		UW DISCOUNT		0.40%		
	Bank Qualified?		No						Bank Qualified?		No						
1	8/1/2024	2,000,000	5.000%	2.260%	-5	2.260%	-5	8/1/2024	250,000	5.000%	2.544%						2.544%
2	8/1/2025	1,500,000	5.000%	2.130%	-5	2.130%	-5	8/1/2025	2,110,000	5.000%	2.540%	10	2.540%	10	2.380%	10	-15
3	8/1/2026	500,000	5.000%	2.020%	-5	2.020%	-5	8/1/2026	2,330,000	5.000%	2.380%	10	2.380%	10	2.380%	10	-15
4	8/1/2027	850,000	5.000%	1.980%	-5	1.980%	-5	8/1/2027	1,090,000	5.000%	2.270%	10	2.270%	10	2.270%	10	-15
5	8/1/2028	750,000	5.000%	1.980%	-5	1.980%	-5	8/1/2027	620,000	5.000%	2.240%	11	2.240%	11	2.240%	11	-16
6	8/1/2029	800,000	5.000%	1.970%	-5	1.970%	-5	8/1/2028	665,000	5.000%	2.250%	12	2.250%	12	2.250%	12	-17
7	8/1/2030	875,000	5.000%	1.950%	-5	1.950%	-5	8/1/2029	740,000	5.000%	2.230%	13	2.230%	13	2.230%	13	-18
8	8/1/2031	750,000	5.000%	1.980%	-5	1.980%	-5	8/1/2030	820,000	5.000%	2.210%	14	2.210%	14	2.210%	14	-19
9	8/1/2032	800,000	5.000%	2.010%	-5	2.010%	-5	8/1/2031	900,000	5.000%	2.250%	15	2.250%	15	2.250%	15	-20
10	8/1/2033	900,000	5.000%	2.050%	-5	2.050%	-5	8/1/2032	1,000,000	5.000%	2.290%	16	2.290%	16	2.290%	16	-21
11	8/1/2034	1,000,000	5.000%	2.140%	-3	2.338%	17	8/1/2033	1,085,000	5.000%	2.330%	16	2.330%	16	2.330%	16	-21
12	8/1/2035	1,150,000	4.000%	2.330%	3	2.552%	25	8/1/2034	1,180,000	5.000%	2.430%	19	2.608%	19	2.608%	19	-20
13	8/1/2036	1,225,000	4.000%	2.510%	4	2.784%	31	8/1/2035	1,285,000	5.000%	2.580%	21	2.887%	21	2.887%	21	-27
14	8/1/2037	1,450,000	4.000%	2.660%	5	2.965%	36	8/1/2036	1,395,000	5.000%	2.760%	22	3.153%	22	3.153%	22	-30
15	8/1/2038	1,400,000	4.000%	2.750%	5	3.082%	38	8/1/2037	1,510,000	5.000%	2.910%	23	3.364%	23	3.364%	23	-33
16	8/1/2039	1,600,000	4.000%	2.900%	16	3.228%	49	8/1/2038	1,630,000	5.000%	3.020%	25	3.521%	25	3.521%	25	-37
17	8/1/2040	1,750,000	4.000%	3.050%	22	3.361%	53										N/A
18	8/1/2041	1,900,000	4.000%	3.200%	34	3.482%	62										N/A
19	8/1/2042	2,250,000	4.000%	3.350%	46	3.594%	70										N/A
20	8/1/2043	2,450,000	4.000%	3.450%	51	3.668%	73										N/A
21	8/1/2044	2,650,000	4.000%	3.550%	57	3.737%	76										N/A
22	8/1/2045	2,900,000	4.000%	3.600%	60	3.773%	77										N/A
23	8/1/2046	3,150,000	4.000%	3.650%	60	3.806%	76										N/A
24	8/1/2047	3,400,000	4.000%	3.700%	62	3.838%	76										N/A
25	8/1/2048	5,000,000	4.000%	3.750%	64	3.868%	76										N/A



On February 21, 2024 Baird competitively bid on and won Independent School District No. 511's (Adrian) General Obligation School Building Bonds, Series 2024A in Minnesota. As demonstrated in the table below, Baird's deep experience with bank qualified bonds resulted in a significant pricing benefit when compared to bond sales that were sold in a similar timeframe and with a similar credit.

ISSUER / ISSUE DESCRIPTION								ISSUER / ISSUE DESCRIPTION							
ADRIAN MN INDEP SCH DIST #511, SER A								WABASHA MN INDEP SCH DIST #811, SER A							
Sale Date	2/21/2024		SALE TYPE	COMPETITIVE				Sale Date	2/21/2024		SALE TYPE	COMPETITIVE			
Debt Type	GENERAL OBLIGATION UNLTD							Debt Type	GENERAL OBLIGATION UNLTD						
TAX STATUS	BQ / N		SIZE	\$5,335,000				TAX STATUS	N (NON-BQ) / N		SIZE	\$16,200,000			
RATING	NR / AAA / NR		SECTOR					RATING	NR / AAA / NR		SECTOR				
UNDERLYING	NR / A+ / NR		School District					UNDERLYING	NR / A / NR		School District				
ENHANCEMENT	SD CRED PROG		UNDERWRITER					ENHANCEMENT	SD CRED PROG		UNDERWRITER				
CALL DATE	2/1/2032 @ 100		ROBERT W BAIRD & CO INC					CALL DATE	2/1/2032 @ 100		FIDELITY CAPITAL MARKETS				
Bank Qualified?	Yes		UW DISCOUNT	1.08%				Bank Qualified?	No		UW DISCOUNT	0.72%			
YEAR	MATURITY	PAR	CPN	YTW	SPR	YTM	SPR	MATURITY	PAR	CPN	YTW	SPR	YTM	SPR	YTM Spread to MMD Difference (bps)
0															
1	2/1/2025	200,000	5.000%	3.030%	7	3.030%	7	2/1/2025	290,000	5.000%	3.020%	6	3.020%	6	1
2	2/1/2026	175,000	5.000%	2.830%	7	2.830%	7	2/1/2026	275,000	5.000%	2.820%	6	2.820%	6	1
3	2/1/2027	180,000	5.000%	2.660%	7	2.660%	7	2/1/2027	250,000	5.000%	2.650%	6	2.650%	6	1
4	2/1/2028	190,000	5.000%	2.550%	7	2.550%	7	2/1/2028	305,000	5.000%	2.550%	7	2.550%	7	0
5	2/1/2029	200,000	5.000%	2.530%	7	2.530%	7	2/1/2029	325,000	5.000%	2.530%	7	2.530%	7	0
6	2/1/2030	210,000	5.000%	2.510%	7	2.510%	7	2/1/2030	330,000	5.000%	2.520%	8	2.520%	8	-1
7	2/1/2031	220,000	5.000%	2.520%	8	2.520%	8	2/1/2031	350,000	5.000%	2.530%	9	2.530%	9	-1
8	2/1/2032	230,000	5.000%	2.530%	8	2.530%	8	2/1/2032	680,000	5.000%	2.550%	10	2.550%	10	-2
9	2/1/2033	245,000	5.000%	2.550%	9	2.777%	32	2/1/2033	685,000	5.000%	2.570%	11	2.795%	33	-2
10	2/1/2034	255,000	5.000%	2.580%	12	2.982%	52	2/1/2034	715,000	5.000%	2.580%	12	2.982%	52	0
11	2/1/2035	270,000	4.000%	2.750%	21	3.044%	50	2/1/2035	975,000	5.000%	2.670%	13	3.197%	66	-15
12	2/1/2036	280,000	4.000%	2.850%	21	3.179%	54	2/1/2036	1,025,000	5.000%	2.770%	13	3.385%	74	-21
13	2/1/2037	290,000	4.000%	2.950%	21	3.296%	56	2/1/2037	1,075,000	5.000%	2.880%	14	3.553%	81	-26
14	2/1/2038	300,000	4.000%	3.100%	23	3.430%	56	2/1/2038	1,130,000	4.000%	3.380%	51	3.607%	74	-18
15	2/1/2039	315,000	4.000%	3.200%	25	3.519%	57	2/1/2039	1,175,000	4.000%	3.480%	53	3.687%	74	-17
16	2/1/2040	325,000	4.000%	3.300%	26	3.599%	56	2/1/2040	1,220,000	4.000%	3.590%	55	3.765%	72	-17
17	2/1/2041	340,000	4.000%	3.350%	24	3.643%	53	2/1/2041	1,270,000	4.000%	3.680%	57	3.824%	71	-18
18	2/1/2042	355,000	4.000%	3.400%	23	3.684%	51	2/1/2042	1,320,000	4.000%	3.770%	60	3.879%	71	-19
19	2/1/2043	370,000	4.000%	3.450%	23	3.721%	50	2/1/2043	1,375,000	4.000%	3.840%	62	3.919%	70	-20
20	2/1/2044	385,000	4.000%	3.500%	23	3.755%	48	2/1/2044	1,430,000	4.000%	3.900%	63	3.951%	68	-20

7) LEGAL MATTERS

Is there now pending any legal action alleging violations of law in connection with an offering of municipal securities in a California transaction against your firm or any employee of your firm? If so, please describe each such pending action.

There is no pending legal action alleging violations of law in connection with an offering of municipal securities in a California transaction against Baird or any employee of Baird.

Have there been any settlements or judgments involving such actions within the last five years? If so, please describe each such settlement or judgment, including the nature of the action and the amount of recovery.

There have not been any settlements or judgments involving such actions within the last five years.

Are there pending legal or disciplinary matters involving such actions against your firm by any state or federal regulatory agency? If so, please describe and include information about any criminal indictments or convictions against your firm or its attorneys where the charges involved an offering of municipal securities anywhere in the United States. Also include information about any material pending legal action, settlement, or judgment involving a claim of fraud, whether civil or criminal.

There are no pending legal or disciplinary matters involving municipal securities offerings against Baird by any state or federal regulatory agency. There is no material pending legal action, settlement, or judgment involving a claim of fraud, whether civil or criminal.



8) FEES

Firms interested in serving as underwriter on the upcoming issuance of Bonds are requested to propose a fee as a percentage of par amount, excluding any expenses. Separately, please list any proposed expenses related to providing the above scope of services in dollars or as a percentage of par amount.

For the District’s Measure A general obligation bonds, Baird proposes a flat fee of \$20,000, inclusive of underwriting expenses. Assuming an issuance of \$2,600,000 of bonds, this would result in an underwriting fee of 0.640% of par amount, excluding underwriting expenses. We anticipate underwriting expenses to be 0.129% of par amount. Given the anticipated credit and transaction size, Baird does not require underwriter’s counsel for this financing. Due diligence will be conducted on our own behalf.

Our proposed fee reflects the current market for general obligation bonds for school districts that have a credit similar to what we anticipate the District’s credit will be. As we do not want fees to be a deciding factor for the District, Baird is willing to discuss and negotiate our quoted fee.

Underwriter's Discount		
Par Amount of Bonds	\$2,600,000	
Fee	\$/ \$1,000	Total
Management Fee	\$-	\$-
Takedown	\$6.40	\$16,637.00
Expenses	\$1.29	\$3,363.00
Total	\$7.69	\$20,000
Itemized Underwriting Expenses*		
Expense	\$/ \$1,000	Total
DTC Charges	\$0.31	\$800.00
CUSIP ⁽¹⁾	\$0.65	\$1,688.00
IPREO (Sole Manager)	\$0.09	\$225.00
CDIAC Fee	\$0.25	\$650.00
Total	\$1.29	\$3,363.00

*Preliminary, subject to change.
 (1) Assumes 29 CUSIPS

[Remainder of this page intentionally left blank.]



Appendix A – Experience with California Municipal Bonds Since 2021*

<u>Issuer</u>	<u>Debt Type</u>	<u>Sale Date</u>	<u>Par Amount</u>	<u>TIC</u>	<u>UWD % of Par</u>
Piner-Olivet Union School District	General Obligation Bonds	1/6/2021	\$5,998,988	2.662%	0.800%
Westminster School District	Certificates of Participation/Leases	1/27/2021	17,710,000	1.569%	0.500%
Robla School District	General Obligation Bonds	1/28/2021	6,415,000	2.302%	0.400%
McCabe Union Elementary School District	General Obligation Bonds	2/18/2021	4,875,000	2.746%	0.564%
Larkspur-Corte Madera School District	General Obligation Bonds	2/23/2021	39,685,000	2.483%	0.295%
Larkspur-Corte Madera School District	General Obligation Bonds	2/23/2021	7,725,000	1.230%	0.295%
Oxnard Union High School District	Certificates of Participation/Leases	2/25/2021	49,095,000	2.398%	0.325%
Salida Union School District	General Obligation Bonds	3/18/2021	6,665,000	2.260%	1.950%
Weed Union Elementary School District	Certificates of Participation/Leases	3/21/2021	3,565,000	2.508%	0.771%
Porterville Unified School District	General Obligation Bonds	4/1/2021	1,270,000	0.791%	0.550%
Porterville Unified School District	General Obligation Bonds	4/1/2021	2,445,000	0.571%	0.550%
Piner-Olivet Union School District	General Obligation Bonds	4/16/2021	6,215,000	2.069%	0.800%
Beardsley School District	General Obligation Bonds	4/27/2021	1,175,000	2.011%	1.988%
Beardsley School District	General Obligation Bonds	4/27/2021	3,275,000	1.688%	1.802%
Upper Lake Unified School District	Certificates of Participation/Leases	4/28/2021	3,925,000	2.363%	0.950%
John Swett Unified School District	General Obligation Bonds	4/29/2021	9,200,000	2.482%	1.880%
California Department of Water Resources	Revenue Bonds	5/5/2021	316,160,000	1.828%	0.230%
California Department of Water Resources	Revenue Bonds	5/5/2021	217,640,000	1.330%	0.230%
Berkeley Joint Powers Financing Authority	Certificates of Participation/Leases	5/18/2021	3,975,000	NA	0.798%
Oak Grove School District	General Obligation Bonds	6/14/2021	10,558,236	2.560%	0.400%
Oak Grove School District	General Obligation Bonds	6/14/2021	425,000	0.587%	0.400%
Oak Grove School District	General Obligation Bonds	6/14/2021	37,640,000	2.859%	0.400%
Santa Monica-Malibu Unified School District	General Obligation Bonds	6/16/2021	200,000,000	2.446%	0.345%
Santa Monica-Malibu Unified School District	General Obligation Bonds	6/16/2021	80,000,000	2.499%	0.345%
Fillmore Unified School District	General Obligation Bonds	6/23/2021	16,900,000	2.212%	1.500%
City of Martinez	General Obligation Bonds	6/30/2021	8,065,000	2.875%	2.567%
Porterville Unified School District	General Obligation Bonds	7/7/2021	10,685,000	2.429%	0.550%
Merced Community College District	General Obligation Bonds	7/14/2021	9,500,000	1.301%	0.638%
Santa Monica-Malibu Unified School District	General Obligation Bonds	8/3/2021	122,170,000	1.764%	0.345%
Alisal Union School District	General Obligation Bonds	9/1/2021	14,061,763	2.503%	0.265%
Rosemead School District	General Obligation Bonds	9/8/2021	9,125,000	2.449%	1.160%
California Municipal Finance Authority	Revenue Bonds	9/9/2021	16,285,000	4.469%	1.500%
Southern Kern Unified School District	General Obligation Bonds	9/16/2021	6,505,000	2.388%	0.500%
Southern Kern Unified School District	General Obligation Bonds	9/16/2021	1,045,000	1.200%	0.500%
Terra Bella Union Elementary School District	General Obligation Bonds	9/21/2021	1,647,290	3.386%	1.500%
Terra Bella Union Elementary School District	General Obligation Bonds	9/21/2021	525,000	0.987%	1.500%
Santa Maria-Bonita School District	General Obligation Bonds	10/20/2021	16,310,000	2.756%	0.450%
Oxnard Union High School District	General Obligation Bonds	10/21/2021	97,355,000	2.958%	0.275%
Klamath-Trinity Joint Unified School District	General Obligation Bonds	10/25/2021	260,000	0.837%	0.700%
Klamath-Trinity Joint Unified School District	General Obligation Bonds	10/25/2021	1,640,000	3.321%	0.700%
Klamath-Trinity Joint Unified School District	General Obligation Bonds	10/25/2021	2,860,000	3.300%	0.700%
Klamath-Trinity Joint Unified School District	General Obligation Bonds	10/25/2021	2,330,000	3.185%	0.700%
State Public Works Board of the State of CA	Lease Revenue Bonds	11/2/2021	562,500,000	2.621%	0.217%
Middletown Unified School District	General Obligation Bonds	11/10/2021	16,000,000	2.605%	0.300%
Robla School District	General Obligation Bonds	11/23/2021	7,296,711	2.688%	0.400%
Santa Maria Joint Union High School District	General Obligation Bonds	12/8/2021	67,000,000	2.479%	0.275%
Santa Maria Joint Union High School District	General Obligation Bonds	12/8/2021	58,135,620	2.641%	0.275%

Twin Ridges Elementary School District
 Response to Request for Underwriting Services
 April 5, 2024



Issuer	Debt Type	Sale Date	Par Amount	TIC	UWD % of Par
Klamath-Trinity Joint Unified School District	Certificates of Participation/Leases	1/5/2022	3,905,000	2.888%	0.750%
Klamath-Trinity Joint Unified School District	Certificates of Participation/Leases	1/5/2022	4,320,000	3.048%	0.750%
Upper Lake Unified School District	General Obligation Bonds	1/25/2022	2,501,115	2.938%	1.000%
Upper Lake Unified School District	General Obligation Bonds	1/25/2022	895,380	3.003%	1.500%
Calexico Unified School District	General Obligation Bonds	2/1/2022	42,800,000	3.080%	1.880%
Visalia Unified School District	General Obligation Bonds	2/10/2022	33,445,000	3.308%	1.732%
Rio Elementary School District	General Obligation Bonds	2/23/2022	13,818,454	3.338%	0.700%
Rio Elementary School District	General Obligation Bonds	2/23/2022	1,000,000	2.827%	0.700%
Dehesa School District	General Obligation Bonds	3/24/2022	25,000	3.974%	1.031%
Dehesa School District	General Obligation Bonds	3/24/2022	799,996	3.974%	1.031%
Montebello Unified School District	General Obligation Bonds	3/31/2022	12,175,000	2.411%	0.195%
Vista Unified School District	Certificates of Participation/Leases	4/28/2022	38,585,000	3.550%	1.771%
Lindsay Unified School District	General Obligation Bonds	5/17/2022	5,042,526	4.895%	0.495%
Lindsay Unified School District	General Obligation Bonds	5/17/2022	1,306,712	5.247%	0.495%
City of Palo Alto	General Obligation Bonds	5/17/2022	2,110,000	3.859%	2.045%
Oxnard Union High School District	General Obligation Bonds	6/1/2022	100,000,000	3.826%	0.275%
Alisal Union School District	General Obligation Bonds	8/25/2022	32,002,471	4.384%	0.265%
State of California	General Obligation Bonds	9/8/2022	2,316,685,000	3.941%	0.221%
McFarland Unified School District	General Obligation Bonds	9/20/2022	14,996,544	4.789%	0.600%
Montebello Unified School District	General Obligation Bonds	10/26/2022	100,000,000	5.084%	0.195%
California School Finance Authority	Revenue Bonds	10/27/2022	22,965,000	NA	NA
Oak Grove School District	General Obligation Bonds	1/25/2023	4,450,000	2.135%	0.375%
Oak Grove School District	General Obligation Bonds	1/25/2023	63,200,000	4.209%	0.375%
Santa Maria-Bonita School District	Certificates of Participation/Leases	2/7/2023	14,855,000	2.578%	0.500%
Twin Rivers Unified School District	General Obligation Bonds	2/15/2023	40,000,000	4.021%	0.250%
Twin Rivers Unified School District	General Obligation Bonds	2/15/2023	40,000,000	4.039%	0.250%
Forestville Union School District	General Obligation Bonds	3/1/2023	4,000,000	4.020%	0.750%
Oxnard School District	General Obligation Bonds	3/14/2023	76,515,000	4.205%	0.385%
City and County of San Francisco	General Obligation Bonds	3/28/2023	209,800,000	5.080%	1.604%
Santa Rosa High School District	General Obligation Bonds	3/29/2023	104,000,000	4.103%	0.275%
State of California	General Obligation Bonds	4/5/2023	2,552,715,000	3.632%	0.231%
State Public Works Board of the State of CA	Lease Revenue Bonds	4/12/2023	462,230,000	2.669%	0.168%
San Lorenzo Unified School District	General Obligation Bonds	4/13/2023	43,000,000	3.515%	1.000%
Terra Bella Union Elementary School District	Certificate of Participation/Leases	5/16/2023	6,455,000	3.959%	0.800%
St Helena Unified School District	General Obligation Bonds	6/28/2023	11,720,000	2.488%	0.275%
Rio Elementary School District	General Obligation Bonds	6/29/2023	12,995,538	4.632%	0.700%
Rio Elementary School District	Bond Anticipation Notes	6/29/2023	14,996,769	3.761%	0.700%
Rio Elementary School District	General Obligation Bonds	6/29/2023	2,860,000	4.508%	0.700%
Palm Springs Unified School District	General Obligation Bonds	7/12/2023	45,540,000	2.758%	0.215%
Palm Springs Unified School District	General Obligation Bonds	7/12/2023	5,315,000	2.643%	0.215%
San Carlos School District	General Obligation Bonds	8/1/2023	11,915,000	3.492%	0.375%
California Public Finance Authority	Revenue Bonds	8/24/2023	12,565,000	NA	1.231%
Piner-Olivet Union School District	General Obligation Bonds	9/6/2023	5,965,000	4.468%	0.800%
Simi Valley Unified School District	General Obligation Bonds	9/12/2023	49,000,000	4.628%	0.295%
State Public Works Board of the State of CA	Lease Revenue Bonds	9/27/2023	639,580,000	3.947%	0.201%
Santa Monica-Malibu Unified School District	General Obligation Bonds	10/12/2023	175,000,000	4.091%	0.345%
Lindsay Unified School District	Bond Anticipation Notes	11/7/2023	2,999,237	4.325%	0.700%
Pacific Grove Unified School District	General Obligation Bonds	11/9/2023	6,540,000	4.173%	0.350%

Twin Ridges Elementary School District
 Response to Request for Underwriting Services
 April 5, 2024



<u>Issuer</u>	<u>Debt Type</u>	<u>Sale Date</u>	<u>Par Amount</u>	<u>TIC</u>	<u>UWD % of Par</u>
CA Infra and Economic Development Bank	Revenue Bonds	2/27/2024	272,950,000	NA	NA
Total:			\$9,724,378,350		
Total Educational Entities:			\$2,108,153,350		
*Includes senior, sole, and co-managed transactions.					
Includes transactions completed either by Baird or Baird's California Public Finance Group during their time at a prior firm.					



Appendix B – District Required Forms

[Remainder of this page intentionally left blank.]

OFFER TO ENTER INTO CONTRACT

The undersigned hereby proposes to enter into an agreement with the Twin Ridges Elementary School District and to furnish services as described in this Request for Proposals.

Name and Address of Underwriting Firm:

Name: Robert W. Baird & Co. Incorporated

Address: 2029 Century Park E., Suite 400

City and State: Los Angeles, California 90067

Telephone Number: (310) 492-8111

Fax Number: N/A

E-mail Address: jbaracy@rwbaird.com

Signature of Authorized Officer or Employee of Firm:

Name: John Baracy

Signature: 

Title: Managing Director

Date: 4/5/2024

TERMS AND CONDITIONS

1. INSTRUCTIONS AND USE OF FORMS

In order to preserve uniformity and to facilitate the award of contracts, Respondents shall complete and return the enclosed District required forms with their RFP responses.

2. ACCEPTANCE OR REJECTION OF RESPONSES

The District reserves the right to reject any and all Responses that are incomplete, contain errors, arrive after the due date/time or are submitted by unqualified firms. The District reserves the right not to award a contract if the District, in its sole discretion, deems the responses received pursuant to this Request for Proposals lacking in any respect or insufficient to meet the District's requirements and needs.

3. ASSIGNMENT PROHIBITED

No contract awarded under this proposal shall be assigned without the express, prior written approval of the District. Any attempted assignment in violation of the provision may be voided at the option of the Board of Trustees.

4. NO CONTACT WITH BOARD OF TRUSTEES

Respondents may not contact any member of the Twin Ridges Elementary School District Board of Trustees (or any District employee, except as provided herein) regarding this RFP, unless specifically invited to an interview conducted by the Board.

5. NON-DISCRIMINATION

The District does not discriminate in the selection, acceptance, or treatment of any contractor based upon race, color, national origin, religion, sex, sexual orientation, handicap, age, veterans status, medical condition as defined in Section 12926 of the California Government Code, ancestry, marital status, or citizenship, within the limits imposed by law. The District likewise prohibits discrimination by contractors and subcontractors, and may require the successful vendor(s) to give written notice of their obligations to labor organizations with which they have a collective bargaining or other agreement, in compliance with Government Code 12990.

ACCEPTANCE OF TERMS AND CONDITIONS

The undersigned hereby acknowledges receipt and acceptance of the above Terms and Conditions.



Authorized Signature

4/5/2024

Date

John Baracy

Printed Name

Managing Director

Title

**TWIN RIDGES ELEMENTARY SCHOOL DISTRICT
UNDERWRITER BID SUMMARY
APRIL 2024**

Underwriting Firm	Primary Contact	Discount*	Expense*	Total Compensation	Estimated Underwriter Compensation for \$2.6M GO Bond Issuance	Rank Based on Discount	Difference
Robert W. Baird & Co.	John Baracy ibaracy@rwbaird.com (310) 492-8111	0.640%	0.129% <i>per Bond:</i>	0.769% \$7.69	\$ 20,000.00	1	\$ -
Piper Sandler & Co.	Jin Kim Jin.Kim@psc.com 310-407-9802	1.175%	0.145% <i>per Bond:</i>	1.320% \$13.20	\$ 34,320.00	2	\$ 14,320.00
Stifel	Erica Gonzalez egonzalez@stifel.com (415) 364-6841	1.000%	0.450% <i>per Bond:</i>	1.450% \$14.50	\$ 37,700.00	3	\$ 17,700.00
D.A. Davidson	Richard Han rhan@dadco.com (916) 622-8767	1.250%	0.261% <i>per Bond:</i>	1.511% \$15.11	\$ 39,284.00	4	\$ 19,284.00

Robert W. Baird & Co. proposal indicates given transaction size, no Underwriter legal counsel will be required.

Piper Sandler proposal contemplates no Underwriter legal counsel in fee proposal, presumptive to Bond Counsel provision of certain certifications.

Stifel & D.A. Davidson proposals includes \$5,000 in Underwriter legal counsel fees within their expense estimates.

**TWIN RIDGES ELEMENTARY SCHOOL DISTRICT
ELECTION OF 2024, SERIES 2024 GENERAL OBLIGATION BONDS
DRAFT TIMELINE**

Date	Activity	Responsible Party
3/12/2024	Present bond program summary and next steps to Board	FA
4/2/2024	Bond Counsel sends District Election Results Certification Resolution	BC
4/2/2024	Bond Counsel sends District Prop. 39 Citizens' Oversight Committee bylaws for adoption at April 9th Board Meeting	BC
4/4/2024	Circulate DRAFT Timeline, Termsheet and Distribution List for review and comment	FA
4/5/2024	Request statistical tax base data from CalMuni	FA
4/5/2024	Send Data Request to District to gather information for completion of rating materials and legal documents	FA
4/5/2024	Deadline for Underwriter RFP responses	District/FA
4/9/2024	Board action to certify election results	District
4/9/2024	Board adopts Prop. 39 Citizens' Oversight Committee bylaws	District
4/9/2024	Board presented with Underwriter's G-17 LOI/Disclosures	District
4/12/2024	Comments due on Timeline, Termsheet and Distribution List	All
4/12/2024	Conduct conversations with County agencies to discuss issuance of bonds	FA
4/15/2024	Circulate UPDATED Timeline, Termsheet and Distribution List, with any required revisions	FA
4/17/2024	Bond Counsel circulates DRAFT resolution authorizing issuance of bonds and 'as to form' legal documents for review and comment	BC
4/17/2024	Bond Counsel circulates DRAFT County Board of Supervisors resolution authorizing District to issue bonds on its own behalf for review and comment	BC
4/19/2024	Receive tax base statistical data from CalMuni	FA
4/19/2024	District returns Data Request	District
4/22/2024	Comments due on DRAFT County Board of Supervisors resolution	All
4/23/2024	Bond Counsel sends County Board of Supervisors resolution to County for May 14th Board of Supervisors meeting	BC
4/25/2024	DRAFT Rating Agency Presentation circulated for review and comment	FA
4/30/2024	Rating Agency Presentation preparation meeting to review presentation and prepare for call with Rating Analysts	District, FA
5/1/2024	Comments due on DRAFT resolution authorizing issuance of bonds and 'as to form' legal documents	All
5/3/2024	Rating Agency Conference Call - Time TBD	District, FA
5/9/2024	Bond Counsel sends District resolution authorizing issuance of bonds and approving 'as to form' documents for May 14th Board meeting	BC
5/14/2024	Board approves resolution authorizing Election of 2024, Series 2024 GO Bond issuance and 'as to form' documents	District
5/14/2024	County Board of Supervisors considers resolution authorizing District to issue bonds on its own behalf	-
5/17/2024	Rating Due from Rating Agencies	-
5/21/2024	Due Diligence Call with Underwriter's Counsel - Time TBD	All
5/22/2024	Post Preliminary Official Statement	FA, BC, UW

<i>FA = Financial Advisor</i>	<i>BC = Bond Counsel</i>
<i>UW = Underwriter</i>	

**TWIN RIDGES ELEMENTARY SCHOOL DISTRICT
ELECTION OF 2024, SERIES 2024 GENERAL OBLIGATION BONDS
DRAFT TIMELINE**

Date	Activity	Responsible Party
5/29/2024	Conduct pre-pricing call to evaluate market conditions for anticipated bond sale - Time TBD	District, FA, UW, BC
5/30/2024	Conduct bond pricing - Assuming successful completion, District and Underwriter execute Bond Purchase Agreements, memorializing interest rates and terms of Election of 2024, Series 2024 GO Bonds - Time TBD	District, FA, UW, BC
6/12/2024	Pre-Closing - All executed documents and certificates reviewed for accuracy and completion	All
6/13/2024	Close - Election of 2024, Series 2024 GO Bond proceeds deposited into project fund	All

DRAFT

<i>FA = Financial Advisor</i>	<i>BC = Bond Counsel</i>
<i>UW = Underwriter</i>	



**TWIN RIDGES ELEMENTARY SCHOOL DISTRICT
ELECTION OF 2024, SERIES 2024 GENERAL OBLIGATION BONDS
DRAFT DISTRIBUTION LIST**

ISSUER:

Twin Ridges Elementary School District

16661 Old Mill Road
Nevada City, CA 95959

Scott Mikal-Heine, Superintendent

E-mail: smikal@tresd.org

Phone: (530) 265-9052

Fax: (530) 265-3049

Sunshine Bender, Chief Business Official

E-mail: sbender@tresd.org

Phone: (530) 265-9052 ext. 210

Fax: (530) 265-3049

Marisol Estrada, Executive Assistant

E-mail: mestrada@tresd.org

Phone: (530) 265-9052 ext. 203

Fax: (530) 265-3049

FINANCIAL ADVISOR:

Eastshore Consulting LLC

1714 Franklin Street, #100-406
Oakland, CA 94612

Shin Green, Principal

E-mail: shin@eastshoreconsulting.com

Phone: (510) 725-2930

Michael Riemenschneider, Principal

E-mail: michael@eastshoreconsulting.com

Phone: (707) 367-2606

BOND COUNSEL:

Jones Hall, a Professional Law Corporation

475 Sansome Street, Suite 1700
San Francisco, CA 94111

Katie Dobson

E-mail: kdobson@joneshall.com

Phone: (415) 391-5780 ext. 271

Fax: (415) 276-2088

Sarina Kernberg

E-mail: skernberg@joneshall.com

Phone: (415) 391-5780 ext. 201

Fax: (415) 276-2088

UNDERWRITER:

To Be Determined

UNDERWRITER'S COUNSEL:

To Be Determined



**TWIN RIDGES ELEMENTARY SCHOOL DISTRICT
ELECTION OF 2024, SERIES 2024 GENERAL OBLIGATION BONDS
DRAFT DISTRIBUTION LIST**

PAYING AGENT:
To Be Determined

NEVADA COUNTY SUPERINTENDENT OF SCHOOLS:

380 Crown Point Circle
Grass Valley, CA 95945

Scott W. Lay, Nevada County Superintendent of Schools Phone: (530) 478-6400
E-mail: slay@nevco.org Fax: (530) 478-6410

Darlene Waddle, Chief Business Official, Bus. Svcs. Phone: (530) 478-6400 ext. 2019
E-mail: dwaddle@nevco.org Fax: (530) 478-6410

NEVADA COUNTY:

Nevada County Treasurer's Office

950 Maidu Avenue, Suite 290
Nevada City, CA 95959

Michelle Bodley, Treasurer-Tax Collector Phone: (530) 265-1285
E-mail: ttc@nevadacountyca.gov Fax: (530) 265-9857

Nevada County Auditor-Controller's Office

950 Maidu Avenue, Suite 230
Nevada City, CA 95959

Gina Will, Auditor-Controller Phone: (530) 265-1244
E-mail: auditor.controller@nevadacountyca.gov Fax: (530) 265-9843

Nevada County Counsel

950 Maidu Avenue, Suite 240
Nevada City, CA 95959

Katherine Elliott, County Counsel Phone: (530) 265-1319
E-mail: counsel@nevadacountyca.gov

RATING AGENCY:

To Be Determined

BOND INSURER:

To Be Determined



**TWIN RIDGES ELEMENTARY SCHOOL DISTRICT
ELECTION OF 2024, SERIES 2024 GENERAL OBLIGATION BONDS
DRAFT DISTRIBUTION LIST**

PRINTER:

Royce Printing

1070 Via Escondida
Novato, CA 94949

Susan Royce

Phone: (510) 220-7744

E-mail: service@royceprinting.com

John Vannatta

Phone: (707) 205-7900

E-mail: service@royceprinting.com

DRAFT



**TWIN RIDGES ELEMENTARY SCHOOL DISTRICT
ELECTION OF 2024, SERIES 2024 GENERAL OBLIGATION BONDS
DRAFT TERMSHEET**

Issuer:	Twin Ridges Elementary School District County of Nevada, California
Bond Series:	Election of 2024, Series 2024
Not to Exceed Principal Amount:	\$2,600,000.00
Tax-Exempt Status:	Yes – Potentially will include one taxable note to reduce premium generation
Bond Structure:	Current Interest Serial and Term Bonds
Bond Sale Type:	Negotiated Sale
Call Protection Through:	August 1, 2033
Premium Bonds Permitted:	Yes
Bank Qualified:	Yes
Bond Insurance:	To be applied for
Ratings:	Yes, Agency TBD
Dated Date:	Date of Delivery
Anticipated Sale Date:	May 30, 2024
Anticipated Closing Date:	June 13, 2024
1st Principal Maturity:	August 1, 2025 (Tax-Exempt)
Final Maturity:	August 1, 2052
1st Interest Payment Date:	August 1, 2024
Semi-Annual Payment Dates:	February 1 st and August 1 st
Capitalized Interest:	Yes, through August 1, 2024
Maximum Maturity Interest Rate:	Not to exceed 8.0%
Maximum True Interest Cost:	Not to exceed 6.0%
Maximum Underwriter Discount:	1.00%
Good Faith Deposit:	N/A
County Board Action Required:	Yes, to be confirmed
Government Code Issuance:	Yes

